

## Monash Student Council

### CONFIRMED MINUTES

Meeting 13/16 of the Monash Student Council held at 2pm on Wednesday the 7<sup>th</sup> of December, 2016 in the Conference Room, Campus Centre.

*Meeting opened: 2:05pm*

#### 1. Attendance

President:	Abby Stapleton	(Chair)
Treasurer:	Matilda Grey	
Secretary:	Glenn Donahoo	Proxy to Daniel Ffrench-Mullen
Education (Public Affairs):	Sumudu Setunge	
Education (Academic Affairs):	Jessica Stone	(Minutes)
Activities:	Katie Power	
Welfare:	Tim Berenyi	
Indigenous:	Jayden Crozier	Proxy to Bryda Nichols
Environment & Social Justice:	Kim Stern	
Women's:	Isabelle Willis	
Female Queer:	Amy Grimmer	
Male Queer:	Martinus Kraan	
Disabilities:	Viv Stewart	
MUISS:	Jason Nguyen	Absent
MAPS:	Rebecca Doyle-Walker	Absent
Clubs & Societies:	Pat Callanan	Proxy to Glenn Donahoo
General Representative:	Shreeya Luthra	
General Representative:	Kapil Bhargava	Proxy to Corey Rosevear
General Representative:	Caitlin Brown	
General Representative:	Naish Gawen	Absent
General Representative:	Yasemin Shamsili	Proxy to Beth Jackson
Observers:	Melanie Loudovaris	
	Nikola Guzys-McAuliffe	
	Sulaiman Enayatzada	
	Denise Atzinger	
	Andrea Duval	
	Nawama Green	

#### 2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

#### 3. Confirmation of agenda order

Confirmed.

#### 4. Confirmation of previous minutes

**Attachment 1**

#### Motion #1:

That this MSC accepts the minutes of MSC 12/16 as a true and accurate record of that meeting.  
Moved through the chair

For: 16  
Against: 0  
Abstentions: 0  
**MOTION CARRIED UNANIMOUSLY**

**5. Reports**

<b>5.1. MUISS (for MSC 1/16)</b>	<i>Not Submitted</i>
<b>5.2. MUISS (for MSC 3/16)</b>	<i>Not Submitted</i>
<b>5.3. MUISS (for MSC 6/16)</b>	<i>Not Submitted</i>
<b>5.4. MUISS (for MSC 8/16)</b>	<i>Not Submitted</i>
<b>5.5. MUISS (for MSC 10/16)</b>	<i>Not Submitted</i>
<b>5.6. MUISS (for MSC 12/16)</b>	<i>Not Submitted</i>
<b>5.7. Education (Public Affairs) (for MSC 12/16)</b>	<b>Attachment 2</b>
<b>5.8. Education (Academic Affairs) (for MSC 12/16)</b>	<b>Attachment 3</b>
<b>5.9. Welfare (for MSC 12/16)</b>	<b>Attachment 4</b>
<b>5.10. Female Queer (for MSC 12/16)</b>	<b>Attachment 5</b>
<b>5.11. Disabilities and Carers (for MSC 12/16)</b>	<b>Attachment 6</b>
<b>5.12. MAPS (for MSC 12/16)</b>	<i>Not Submitted</i>
<b>5.13. President</b>	<b>Attachment 7</b>
<b>5.14. Treasurer</b>	<b>Attachment 8</b>
<b>5.15. Secretary</b>	<b>Attachment 9</b>
<b>5.16. Activities</b>	<b>Attachment 10</b>

**Motion #2:**  
That this MSC accepts the submitted reports en bloc.  
Moved through the chair  
For: 16  
Against: 0  
Abstentions: 0  
**MOTION CARRIED UNANIMOUSLY**

**6. Annual Reports**

<b>6.1. President</b>	<b>Attachment 11</b>
<b>6.2. Treasurer</b>	<b>Attachment 12</b>
<b>6.3. Secretary</b>	<b>Attachment 13</b>
<b>6.4. Activities</b>	<b>Attachment 14</b>
<b>6.5. Education (Public Affairs)</b>	<b>Attachment 15</b>
<b>6.6. Education (Academic Affairs)</b>	<b>Attachment 16</b>
<b>6.7. Welfare</b>	<b>Attachment 17</b>
<b>6.8. Environment and Social Justice</b>	<b>Attachment 18</b>
<b>6.9. Women's</b>	<b>Attachment 19</b>
<b>6.10. Female Queer</b>	<b>Attachment 20</b>
<b>6.11. Male Queer</b>	<b>Attachment 21</b>
<b>6.12. Indigenous</b>	<b>Attachment 22</b>
<b>6.13. Disabilities and Carers</b>	<b>Attachment 23</b>

**Motion #3:**  
That this MSC accepts the submitted annual reports en bloc.  
Moved through the chair  
For: 16  
Against: 0  
Abstentions: 0  
**MOTION CARRIED UNANIMOUSLY**

<b>7. Handover Reports</b>	
7.1. President	<b>Attachment 24</b>
7.2. Treasurer	<b>Attachment 25</b>
7.3. Secretary	<b>Attachment 26</b>
7.4. Activities	<b>Attachment 27</b>
7.5. Education (Public Affairs)	<b>Attachment 28</b>
7.6. Education (Academic Affairs)	<b>Attachment 29</b>
7.7. Welfare	<b>Attachment 30</b>
7.8. Environment and Social Justice	<b>Attachment 31</b>
7.9. Women's	<b>Attachment 32</b>
7.10. Queer	<b>Attachment 33</b>
7.11. Indigenous	<b>Attachment 34</b>
7.12. Disabilities and Carers	<b>Attachment 35</b>

**Motion #4:**

That this MSC accepts the submitted handover reports en bloc.

Moved through the chair

For: 16

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**8. Summary of Executive Financial Motions** **Attachment 36**

**9. Renaming of John Medley Library**

*Tim Berenyi enters at 2:08pm*

Bryda mentions that John Medley was a part of the Eugenics Society and that renaming the library was a great step towards not recognising people for their involvement in atrocities. She also mentioned that Mick Dodson was the first Indigenous person to graduate with a Bachelor of Laws from Monash University.

Glenn stated it was great to recognise an Indigenous Monash student by renaming the John Medley Library to recognise their efforts.

**Motion #5:**

That this MSC authorises the renaming of the John Medley Library to the Mick Dodson Library.

Moved: Bryda Nichols

Seconded: Glenn Donahoo

For: 17

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**10. 2016 Election Report** **Attached to email**

Glenn mentioned that Gavin Ryan has made a report of the 2016 MSA Election, and said that now MSC was just required to pass the report.

**Motion #6:**

That this MSC accepts the Returning Officer's Report from the 2016 Annual Elections.

Moved: Glenn Donahoo  
Seconded: Jessica Stone  
For: 15  
Against: 0  
Abstentions: 2  
MOTION CARRIED

## **11. Investment Policy**

**Attached to email**

Matilda mentioned that she had been working on the MSA's investment policy with the finance subcommittee. She said that investigations showed that there was great opportunity for the diversity of investments for the reserves. She also mentioned there was opportunity to invest in ethical companies and projects with Pitcher Partners as well as getting a good return on our reserves. She also mentioned that the money for the second phase of the project could have been passed through the MSC Executive, but wanted to ensure the divestment process was transparent and accountable and an open conversation with the Council. She said the second phase to begin the drafting of a policy to determine the bodies that will decide how we invest the reserves and what we invest in. give everyone the opportunity to contribute.

Caitlin stated it was important that we move our reserves away from the Commonwealth Bank to more ethical investments. She also stated that the new investments also needed to be low-risk as we are dealing with student's money.

Abby stated that this was a part of the second step in the divestment process. She said the process began with meeting with Pitcher Partners. She noted that this was not actually divesting the reserves, just directing Pitcher Partners to draft a policy. The policy will be submitted at an MSC early next year.

Glenn stated that they also met with Credit Suisse, but were not sure what they were involved in internationally so went with Pitcher Partners instead. He stated that it was likely to cost much less than the figure proposed as the finance subcommittee has drafted a policy already.

Kim criticised the issue of securing the MSA's finances. They said that the investment policy was not addressing the issues of SSAF, and was a part of the union continuing to beg the university for money. They said that the motion made no mention of the fight against SSAF and was not focussing on the broader issues facing student unions.

Matilda stated that this investment strategy was entirely separate from the SSAF debate. She noted that it was no longer in the MSA's interest to stay with the Commonwealth Bank due to their bad track record with investment in fossil fuels and the current low return we are getting on our reserves.

Abby stated that there seemed to be confusion around motion, and clarified that it was to draft a policy around divesting MSA reserves. She also noted that she was surprised an ESJ officer was against ethical divestment, especially from The Commonwealth Bank, which was involved in fossil fuels.

Jess stated that the divestment process was entirely separate from the SSAF issue raised and that the money was already with The Commonwealth Bank and that this was just a process moving the money into more ethical investments.

Beth said there was not much campaigning around SSAF, and that these were not separate issues. She said that we need to take a political stance against SSAF. She said the issue was that union membership was down and that this move wasn't progressive enough.

Kim stated that they were not against divestment, but said that divestment was not solving the issue of SSAF. They wanted to see student unions return to their heights before VSU and that divestment was not the way of achieving that.

*Nawama Green enters at 2:23pm*

Abby stated that the divestment was not to increase money we have but to ethically divest the MSA reserves. She said that the student movement to drove progressive change and recognise the importance of student unionism, mentioning that this is why we affiliate to the National Union of Students and why we have increasing MSA membership.

Corey said that it was ridiculous to see office bearers from the ESJ department speaking against divesting from company that is connected to offshore processing and fossil fuels.

Daniel mentioned that it was assumed that not everyone present disagreed that unions have not enough money, and that they don't support fossil fuels. He said we need to fight on environmental campaigns for the sake of everyone. He also noted that we need to discuss issues around SSAF as well.

Viv stated that the two issue are not mutually exclusive. They noted that the argument being discussed that the SSAF issue is being ignored is not seen in the motion.

Kim mentioned that divestment was a practical measure for best dealing with what we have. They noted that the MSA was not bankrupt and that divestment was not a way to improve financials in long term and not addressing larger structural problems facing student unions.

Matilda said that there was nothing in the document suggesting SSAF was a perfect system. She stated that within the structure we currently have, divestment will improve our financial standing. She said we will continue to fight against VSU and SSAF.

Nawama stated that they were not sure how small changes implies that the union was doing nothing to fight SSAF.

**Motion #7:**

That this MSC authorises the expenditure of up to \$2000, to be withdrawn from central funds. Further this MSC authorise an Investment Policy to be drafted.

Moved: Matilda Grey

Seconded: Caitlin Brown

For: 14

Against: 2

Abstentions: 1

MOTION CARRIED

**12. 2017 Budget**

**Attached to email**

Matilda stated that the 2017 budget was another project she had been working on as Treasurer. She said she had met with departments to talk through how people fill out the budget documents and made sure to include new office bearers in the process. She mentioned the process went smoothly, as the process was revised so that divisions had the opportunity to present to the budget committee to reduce repeated back and forth. She also noted there were no appeals, which was good.

Caitlin stated that she was involved in the budget process as the incoming Treasurer. She said she sat in on some proposal meetings, where it ensured all costs were justified. She stated she supported the budget and recommended MSC to vote for the motion.

Marty asked why the Lot's Wife budget was reduced by \$6000. Matilda noted that the change was based on a decreased expected income, as Lot's Wife didn't make that much money this year. She said the printing budget was reduced by \$6000. She said this was due to a prior agreement with the University to print internally which fell through. She said she had spoken with the new editors and they expressed concerns over the number of copies they could print. She said that extra copies could be printed if Lot's Wife can generate more money from advertising.

Abby said that the affiliations had increased, not only for NUS but also for TAG. She noted that the amount the affiliation to TAG would be was still unknown as a quote had not yet been received.

Glenn mentioned that there was always the option to apply to the executive for more money.

**Motion #8:**

That this MSC accepts and adopts the proposed budget for 2017.

Moved: Matilda Grey

Seconded: Caitlin Brown

For: 15

Against: 0

Abstentions: 2

MOTION CARRIED

### **13. Australian Building and Construction Commission**

Beth said that the passing of the ABCC was a continuing attack on workers. She said it was also a part of limitations created by the Fair Work Commission making it difficult for unions to organise.

Kim said that the Fair Work Commission was a part of structures to attack workers which was implemented by the previous government. They mentioned that ABCC could serve to bring in workers to harass them.

Caitlin stated that it was assumed that most people present were anti-ABCC and that this was continuing attacks by the Liberal Party. She said that the conservative right caused the death of unionism. She also noted that lobbying is powerful method for achieving things in the union movement and said that there was contention with this view but noted that the CUB55 win was achieved through lobbying.

Viv agreed with the essence of the motion but noted that the statement that militancy was the only thing that worked is very ableist and that it dismissed those that helped in non-militant ways.

Nawama said that the motion perpetuated ableism and that unions are there to support people in workplace accidents and that employing militant strategies would only exclude these people.

Kim said that workers win things through strikes. They said that the Disability Pension Scheme was won through union actions. They said that we should be unequivocal in our support for this and that back room negotiations and lobbying leave people out, not militant unionism.

Viv was critical of the view that only militant strategies are a legitimate way of participating in the union movement and that it excluded people with disabilities.

Raphael criticised the use of the phrases of work choices light and Gillard's gestapo to describe the Fair Work Act. He also noted that the ABCC was a legislative scheme and that removing such a scheme would be achieved by electing centre left governments to parliament.

Kim stated that the union movement was the most inclusive movement in the world. He asked why we needed to support centre left governments, when they were currently not in power in many countries across the world.

Nawama reiterated the point that people with disabilities were telling Council that militant unionism was not inclusive and condemned the use of the word insane in discussion. They said that those that don't identify as having a disability should not speak of those that do or speak for them.

Denise stated that this normalised a culture of shame and exclusion of people with disabilities.

Jessica mentioned the actions run by the Health and Community Services Union which was inclusive for people with disabilities and the wider community. She also mentioned that the days of militant unionism are phasing out and that although these tactics worked in the past, we need to adapt to a different work environment.

Abby commended past union achievements. She said that we should not be prioritising strategies that exclude people and that the union movement is for all people to engage in. She also noted that this is why the MSA has autonomous departments to engage [articular groups in the movement in their own way.

Amy mentioned the rallies around safe schools and how they worked at the time but that nothing has changed and marriage equality is still yet to be introduced. She said that the visible support was good, but not a strategy that could work alone.

Beth said that the save safe schools campaign was a brilliant example of rallying working as a strategy. She also noted that Roz Ward's job was reinstated after protests and active campaigns. She also mentioned that there have been campaigns around ableism particularly with the Dr Banik campaign run at Monash to prevent his autistic son from being deported.

**Procedural motion to close the speaking list.**

Moved: Glenn Donahoo

For: 13

Against: 4

MOTION CARRIED

Andrea said that there had been examples raised in discussion showing that militancy was not the only strategy that worked and noted that journalism was also a form of activism.

Viv mentioned that disability campaigns can still be ableist. They proposed an amendment to strike the last 3 lines from the motion to read,

“This MSC condemns the passing of the Australian Building and Construction Commission (ABCC) and the Registered Organisations Commission bills through the senate by the Coalition with the support of all eight crossbenchers. These bills are an attack on unionism. Penalties for unlawful industrial action have tripled, the industries impacted by the ABCC have expanded to include transport of goods to and from building sites and offshore oil and gas projects, and the ABCC can now take legal action against unions even after a settlement. The last time the ABCC was in place workplace deaths and injuries increased as this criminalisation of unionism makes it more difficult for unions to take action to defend workers' rights.”

Moved: Viv Stewart

Seconded: Shreeya Luthra

This was not amendable to the mover and seconder of the original motion.

Viv stated that the mention of militant unionism felt like a personal opinion and argued that the motion was still valuable without it.

Shreeya said that there was agreement around the sentiments of the motion, but added that the last few lines were offensive.

Kim agreed that the motion was politically charged and they were against amending the motion to exclude the mention of militant unionism as the only way to achieve things in the union movement.

Marty said that removing the last 3 lines removed the power that the motion would have otherwise.

Denise supported the amendment, so to not to be exclusionary to those that could not participate in militant strategies in the union movement.

Beth said that it takes away from the intention of motion about actions that can be taking against the ABCC. She said that the union movement is very inclusive and shows people are fighting for rights.

**Procedural motion to close the speaking list.**

Moved: Glenn Donahoo

For: 13

Against: 4

MOTION CARRIED

Viv stated that they would always support the fight against ableism, even if only a mention in a motion brought to MSC.

Andrea mentioned the marriage equality campaign and that it had not become a reality as yet and that its implementation was dependent on lobbying the government to make it happen.

Shreeya suggested an amendment to remove the second last sentence and remove the word 'only' from the motion. This was amendable to Viv.

**Amendment:**

"This MSC condemns the passing of the Australian Building and Construction Commission (ABCC) and the Registered Organisations Commission bills through the senate by the Coalition with the support of all eight crossbenchers. These bills are an attack on unionism. Penalties for unlawful industrial action have tripled, the industries impacted by the ABCC have expanded to include transport of goods to and from building sites and offshore oil and gas projects, and the ABCC can now take legal action against unions even after a settlement. The last time the ABCC was in place workplace deaths and injuries increased as this criminalisation of unionism makes it more difficult for unions to take action to defend workers' rights. This MSC recognises that militant unionism can push back against attacks on unions."

Moved: Viv Stewart

Seconded: Shreeya Luthra

For: 17

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**Procedural motion to move into formal debate.**

Moved: Jessica Stone

For: 14

Against: 3  
MOTION CARRIED

Viv said that the amendment was fine and noted that militant strategies do work, but they are not the only way.

Kim said that we should be drawing on clear political lessons in the fight back against the ABCC and that lobbying crossbencher does nothing. They stated that lobbying senators and trying not to alienate members of the senate lead to defeats of campaigns. They noted that the debate had shifted to whether you support left wing movements or bureaucratic lobbying.

**Procedural to move straight to a vote.**

Moved: Glenn Donahoo  
For: 14  
Against: 3  
MOTION CARRIED

**Motion #9:**

This MSC condemns the passing of the Australian Building and Construction Commission (ABCC) and the Registered Organisations Commission bills through the senate by the Coalition with the support of all eight crossbenchers. These bills are an attack on unionism. Penalties for unlawful industrial action have tripled, the industries impacted by the ABCC have expanded to include transport of goods to and from building sites and offshore oil and gas projects, and the ABCC can now take legal action against unions even after a settlement. The last time the ABCC was in place workplace deaths and injuries increased as this criminalisation of unionism makes it more difficult for unions to take action to defend workers' rights. This MSC recognises that militant unionism can push back against attacks on unions.

Moved: Viv Stewart  
Seconded: Shreeya Luthra  
For: 17  
Against: 0  
Abstentions: 0  
MOTION CARRIED UNANIMOUSLY

**Draft motion:**

"This MSC condemns the passing of the Australian Building and Construction Commission (ABCC) and the Registered Organisations Commission bills through the senate by the Coalition with the support of all eight crossbenchers. These bills are an attack on unionism. Penalties for unlawful industrial action have tripled, the industries impacted by the ABCC have expanded to include transport of goods to and from building sites and offshore oil and gas projects, and the ABCC can now take legal action against unions even after a settlement. The last time the ABCC was in place workplace deaths and injuries increased as this criminalisation of unionism makes it more difficult for unions to take action to defend workers' rights. The passing of these bills with the support of all eight crossbenchers, despite petitioning and lobbying, illustrates that lobbying is a dead end strategy. This MSC recognises that only militant unionism can push back against attacks on unions."

Moved: Beth Jackson  
Seconded: Kim Stern

**14. General Business**

**Procedural motion to accept the CUB55 motion into General Business.**

Moved: Corey Rosevear  
For: 17

Against: 0  
MOTION CARRIED UNANIMOUSLY

Corey said that it was important to recognise both the achievements of activism and lobbying in the CUB55 win. He congratulated everyone on their involvement in the campaign.

Caitlin said this win showed the ever presence and relevance of unionism today.

**Motion #10:**

This MSC congratulates the CUB 55 on a successful campaign to get their jobs back. This campaign has shown that multinational greed can be combatted by people working together and uniting against attacks on workers. This MSC recognises the contribution of all those who attended rallies, held CUB free events, boycotted CUB drinks and commends the joint negotiation efforts of the ETU and AMWU.

Moved: Corey Rosevear

Seconded: Caitlin Brown

For: 17

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**15. Next Meeting**

The next meeting of the MSC will be scheduled by the 2017 Secretary.

*Meeting closed: 3:22pm*

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**ATTACHMENT 1 | MSC 12/16 Unconfirmed Minutes**

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## Monash Student Council

# UNCONFIRMED MINUTES

Meeting 12/16 of the Monash Student Council held at 2pm on Thursday the 17<sup>th</sup> of November, 2016 in the Conference Room, Campus Centre.

*Meeting opened: 2:03pm*

**1. Attendance**

President:	Abby Stapleton	(Chair)
Treasurer:	Matilda Grey	
Secretary:	Glenn Donahoo	
Education (Public Affairs):	Sulaiman Enayatzada	
Education (Academic Affairs):	Daniel Ffrench-Mullen	
Activities:	Ben Parker	Proxy to Jessica Stone (Minutes)
Welfare:	Brendan Holmes	Proxy to Jasmine Nguyen
Indigenous:	Samantha Hyde	
Environment & Social Justice:	Tess Dimos	Proxy to Kim Stern
Women's:	Melanie Loudovaris	
Female Queer:	Amy Grimmer	
Male Queer:	Martinus Kraan	Proxy to Andrea Duval
Disabilities:	Viv Stewart	

MUISS:	Jason Nguyen	Absent
MAPS:	Rebecca Doyle-Walker	Proxy to Laura Birch
Clubs & Societies:	Pat Callanan	
General Representative:	Shreeya Luthra	
General Representative:	Kapil Bhargava	
General Representative:	Caitlin Brown	
General Representative:	Naish Gawen	Absent
General Representative:	Yasemin Shamsili	Proxy to Jasmine Duff
Observers:	Denise Atzinger	
	Michael Mitchell	
	Beth Jackson	
	Jesse Clifton	
	Georgia Leng	
	Harrison Schulz	
	Raphael Tell	

## 2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

## 3. Change in Membership

Kapil Bhargava resigned from his position on Student Affairs Committee on 19 October, 2016. In accordance with clause 54.2 of the Election Regulations, Benjamin Knight has been appointed to fill this position for the remainder of 2016.

Karekhaa Nair resigned from her position as President of MUISS on 11 November, 2016. In accordance with the MUISS Constitution, the MUISSEC have co-opted Jason Nguyen to fill this position for the remainder of the term.

## 4. Confirmation of agenda order

Confirmed.

## 5. Confirmation of previous minutes

**Attachment 1**

### Motion #1:

That this MSC accepts the minutes of MSC 11/16 as a true and accurate record of that meeting.

Moved through the chair

For: 14

Against: 0

Abstentions: 3

MOTION CARRIED

## 6. Reports

6.1. MUISS (for MSC 1/16)

*Not Submitted*

6.2. MUISS (for MSC 3/16)

*Not Submitted*

6.3. MUISS (for MSC 6/16)

*Not Submitted*

6.4. MUISS (for MSC 8/16)

*Not Submitted*

6.5. MUISS (for MSC 10/16)

*Not Submitted*

6.6. President (for MSC 11/16)

**Attachment 2**

6.7. Education (Public Affairs)	<i>Not Submitted</i>
6.8. Education (Academic Affairs)	<i>Not Submitted</i>
6.9. Welfare	<i>Not Submitted</i>
6.10. Environment and Social Justice	<b>Attachment 3</b>
6.11. Women's	<b>Attachment 4</b>
6.12. Female Queer	<i>Not Submitted</i>
6.13. Male Queer	<b>Attachment 5</b>
6.14. Indigenous	<b>Attachment 6</b>
6.15. Disabilities and Carers	<i>Not Submitted</i>
6.16. Clubs & Societies	<b>Attachment 7</b>
6.17. MAPS	<i>Not Submitted</i>
6.18. MUISS	<i>Not Submitted</i>

**Motion #2:**

That this MSC accepts the submitted reports en bloc.

Moved through the chair

For: 18

Against: 0

Abstentions: 1

MOTION CARRIED

**7. Annual Reports**

7.1. Clubs & Societies	<i>Not Submitted</i>
7.2. MAPS	<i>Not Submitted</i>
7.3. MUISS	<i>Not Submitted</i>
7.4. President	<i>Not Submitted</i>
7.5. Treasurer	<i>Not Submitted</i>
7.6. Secretary	<i>Not Submitted</i>
7.7. Education (Public Affairs)	<i>Not Submitted</i>
7.8. Education (Academic Affairs)	<i>Not Submitted</i>
7.9. Welfare	<i>Not Submitted</i>
7.10. Environment and Social Justice	<i>Not Submitted</i>
7.11. Women's	<i>Not Submitted</i>
7.12. Female Queer	<i>Not Submitted</i>
7.13. Male Queer	<i>Not Submitted</i>
7.14. Indigenous	<i>Not Submitted</i>
7.15. Disabilities and Carers	<i>Not Submitted</i>

**8. Summary of Executive Financial Motions**

**Attachment 8**

**9. Financial Statements**

9.1. Financial Statement Summary for August 2016	<b>Attached to email</b>
9.2. Financial Statement Summary for September 2016	<b>Attached to email</b>
9.3. Financial Statement Summary for October 2016	<b>Attached to email</b>

**10. Standing Orders**

**Attached to email**

Glenn outlined that the major change to the Standing Orders were to reduce the minimum number requirement of meetings, as each year this was often breached because of conferences and holiday periods. Glenn also reminded Council that proxies could not vote on this motion.

**Motion #3:**

That this MSC adopts the proposed changes to the Standing Orders.

Moved: Glenn Donahoo

Seconded: Matilda Grey  
For: 12  
Against: 0  
Abstentions: 6  
MOTION CARRIED

### **11. 2017 People of Colour Office-Bearers**

Sulaiman mentioned the Public Affairs-run campaign for creating a People of Colour Department within the MSA and the campaigns run around the referendum to change the MSA Constitution. He noted the great work and involvement of both Jasmine and Kapil in the campaign and said they would be great in this role.

Shreeya said that Kapil and Jasmine had been very involved with the campaign from early on and that their work was vital in establishing the department.

#### **Motion #4:**

Pursuant to section 65(1) of the MSA constitution (as established by the 2016 MSA Referendum), this MSC appoints Jasmine Nguyen and Kapil Bhargava to the position of MSA People of Colour Officer for 2017.

Moved: Sulaiman Enayatzada

Seconded: Caitlin Brown

For: 13

Against: 0

Abstentions: 5

MOTION CARRIED

### **12. General Business**

#### **Procedural Motion: To accept the Monash Counselling motion into General Business.**

Moved: Jasmine Duff

For: 17

Against: 1

PROCEDURAL MOTION CARRIED

Jasmine Duff said it was outrageous that the University was cutting vital services needed by students. She also stated that this showed that the University wasn't prioritising mental health. She said the MSA's ESJ Department had been actively postering around the campus in conjugation with the NTEU. She encouraged other departments to become involved in the campaign.

Kim stated that the role of counsellors was being undermined, and that these cuts presented a major attack on mental health. They said it has been great working with the NTEU, as this is a staff issue as well. They said that counsellors were required to reapply for their old positions. Kim also noted that issue had been reported on by Triple J and that there was also an article in the Leader. They said that they had also been involved in postering around exam venues and further encouraged other departments to engage in the campaign.

Abby said that this was an important campaign, as hiring more psychologists instead of counsellors, restricted treatment to students on mental health care plans or to those students that could pay the fee. She stated that counsellors are important for students who are struggling with the transition to university and moving from overseas and not necessarily able to access these services. She also notes that there was no consultation with staff over these staffing changes.

Viv said that the cuts to counselling staff were incredibly ridiculous. They stated that they met with the University about expanding mental health services, however these recent cuts seemed counter to the things discussed at the meeting. Viv also noted that she has dealt with students that are struggling to get the help they need and that often it is difficult to obtain a diagnosis to see a psychologist.

Melanie stated that counsellors served a different role to psychologists and that triage services were already a problem at the start of the year. They also noted that this was an important service for all students.

Jesse stated that the University management continued to cut costs and it impacted student welfare. He stated that the MSA should ensure it remains critical of the actions of the University management.

Caitlin said that it was important to recognise that students require these counselling services to stop things from getting worse, and that they are a good bridge between diagnosis and seeing a psychologist. She also noted that under Medicare and other schemes there may be limited use of free psych appointments and that counsellors provided help when these appointments ran out. Limited use of psych appointments.

**Motion #5:**

This MSC condemns the Universities attempts to cut Monash counselling staff and Clayton and Caulfield campus, and to further privatise the service. The counselling services at Monash University require more salaried staff paid by the University to service the increasing number of student enrolled at Monash, they do not need more outsourcing that provides inadequate support for students and undermines staff rights. The MSA endorsed the campaign to stop counselling cuts and will utilise its resources including the MSA Facebook page, members email list and printing to continue raising awareness amongst students and staff of the cuts.

Moved: Jasmine Duff

Seconded: Kim Stern

For: 17

Against: 0

Abstentions: 1

MOTION CARRIED

**Procedural Motion: To accept the Donald Trump motion into General Business.**

Moved: Kim Stern

For: 17

Against: 1

PROCEDURAL MOTION CARRIED

Kim stated that there was a protest on Saturday that had good attention from the media, and that the next protest would be on Friday. They said that there is also a rally being organised to protest Trump's inauguration, to show the shock and horror at his election and for Western societies to show that they are against his politics.

Georgia stated that Trump was extremely racist and dangerous. She mentioned that students in the United States have been engaging in sit-ins and offering to harbor illegal immigrants that Trump threatened to deport. She noted that internationally, conservative leaders have celebrated his victory, including neo-Nazi groups. She said it would be good to promote the rallies on campus to show solidarity with those in the US.

Shreeya stated that Trump's election is shocking and had a wide-reaching impact throughout the world. She stated that it was his vile and horrible platforms that got him elected. She also wanted to mention that it was important to ensure minority groups were consulted before any rallies were held.

Viv mentioned that Trump was also extremely ableist, that he mocked reporters with disabilities and the like. They moved an amendment to include 'ableism' in the list of things mentioned in the motion. This was amenable to the mover and seconder.

Jasmine Duff mentioned that there have been school walkouts and protests to not accept Trump as President.

Michael stated that Trump's presidency held a dangerous level of racism and that we need to fight back against neo-fascists.

Abby mentioned that Trump's election exhibited the distrust in political systems that people often see. She also said that Trump and his views would spur on hates crimes within countries across the world.

Kapil mentioned that the impact of Trump's election also hit at a local level. He said that Trump validates racism on mainstream media and that young children and students were seeing these beliefs as the norm. He said that combatting this behaviour with campaigns against right views was the best way to deal with these beliefs.

Harrison mentioned local rallies where people from both sides clashed, and that students in the States and Australia were rising against.

Jesse said it was important to fight against oppression.

Denise said it was important to remember that people of colour talk about these issues all the time, but had not yet been given a public platform to express these views. They said we needed to ensure people of colour were front and centre of campaigns, where racial issues are normalised in society.

Beth stated that racism was an ever present issue in or society and that it was important to fight back against racism and racist behaviours.

**Motion #6:**

This MSC extends solidarity to the protesters in the United States against President-elect Donald Trump. Trump has demonstrated his bigotry in the form of extreme islamophobia, racism towards people from Latin America, sexism, ableism, homophobia, and transphobia. He has advocated for a reduction in the corporate tax rate and pride in underpaying workers. The MSA will support any actions against this agenda in the United States, and will campaign against similar forms of politics, such as Pauline Hanson's One Nation Party, in Australia. The MSA will assist in the promotion of the anti-Trump demonstrations on November 18, 20 and the demonstration against Trump on his inauguration day on January 21st using resources including online promotion and printing.

Moved: Kim Stern

Seconded: Jasmine Duff

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**Procedural Motion: To accept the Malaysian Protests motion into General Business.**

Moved: Jasmine Duff

For: 18

Against: 0

PROECURAL MOTION CARRIED UNANIMOUSLY

Jasmine Duff said that the actions were a part of the pro-democracy movement, mass protests against corruption, and noted that it was often illegal to organise or protest in Malaysia. She mentioned that Monash had emailed students to remind them that attending the protests was illegal under Malaysian law, but that the University may take disciplinary action against those students that attended the protests.

Michael said that it was unjust that the University threatened disciplinary action against those students that attended the protests, and that we should stand in solidarity with the Malaysian students. He also mentioned that university is often touted as a place for academic and social freedom.

Georgia noted that the University hasn't warned students about safety around at the protests and that their communication served solely for a punitive purpose.

Kim mentioned that they and Tess has been in communication with the student union over there and encouraged Council to show their support for the Malaysian students.

Abby said she would draft up a statement for a media release on the issue.

**Motion #7:**

This MSC condemns the recent threat made by Monash University against Malaysian students for enacting their basic right to protest. The actions of the University amount to a direct attack upon the political freedom of students. The MSC demands that the University retract any official opposition to students engaging in political assembly, and opposes any disciplinary measures doled out to students as a result of their participation in protests. The MSC stands in solidarity with Malaysian students involved in the protest-driven campaign for democratic rights, and against the authoritarian actions of their government. The MSC commits itself to opposing any future actions by Monash that seek to curtail students' exercising of political freedoms.

Moved: Jasmine Duff

Seconded: Kim Stern

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**Procedural Motion: To accept the Refugee Visa motion into General Business.**

Moved: Melanie Loudovaris

For: 17

Against: 1

MOTION CARRIED

Melanie stated that seeking asylum was not a crime under the UN Convention and noted that Australian was a signatory.

Amy stated that the legislation had already passed. She also noted that it was important to focus on issue her in Australia, particularly those surrounding refugees.

Jasmine Duff mentioned this was a part of continued attacks on refugees, and formed a part of larger campaigns such as #LetThemStay and #BringThemHere.

Matilda mentioned this was a lifetime ban affecting many people. She also noted that this legislation would affect tourist and bridging visas. She said that families may be torn apart, and that the impact is huge and far reaching.

**Motion #8:**

That this MSC condemns the proposed legislation for a lifetime ban on visas for refugees who have arrived by boat since 2013, as well as future refugees who will be arriving to seek protection, and supports the #BlocktheBill campaign.

Moved: Melanie Loudovaris

Seconded: Amy Grimmer

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

**13. Next Meeting**

The next meeting of the MSC will be at 2pm on Wednesday the 7<sup>th</sup> December in the Conference Room, Campus Centre.

*Meeting closed: 2:52pm*

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**ATTACHMENT 2 | Education (Public Affairs) Report to MSC 12/16**

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Education (Public Affairs) MSC 12/16 report:

Sumudu Setunge and Sulaiman Enayatzada

Education (Public Affairs)

Report to MSC

07/12/16

Report Covering to 08/09/16 – 07/12/16

**Key Activities:**

Counter-faculty handbook and handover

We begun collecting student unit reviews for the student made unit guide, and organized meetings for the incoming office bearers with marketing to begin the production of next years handbook. Furthermore, handover commenced.

**Welfare Day of Action:**

We assisted in the first Welfare Day of Action in October 19<sup>th</sup>. We organized the buses and assisted in the promotion of the rally. The rally was relatively successful.

List of Goals completed since last report:

Goal #1: To have the referendum pass and form a People of Colour department.

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**ATTACHMENT 3 | Education (Academic Affairs) Report to MSC 12/16**

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**Education (Academic Affairs) MSC Report 12/16**

	<p>Daniel Ffrench-Mullen and Jessica Stone <b>Education (Academic Affairs)</b> MSC Report, 12/16</p>
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**Key Activities:**

**MSA Awards Night:**

Our main focus for the past two months has been organising the MSA Awards Night. This has meant organising the venue, catering, trophies, award winners and nominations, and the booklet amongst other things. The evening celebrates outstanding teaching staff and current and former student unionists who have made positive contributions to the MSA and Monash as a whole.

**Night Exams:**

We attended a meeting with various administrators about night exams including: the head of Examination Services, Pro Vice Chancellor of Student Engagement, amongst others. In this we secured various arrangements for the round of night exams that have just finished. We also are now working on some options to reduce and eventually eliminate night exams in a different way to what we originally imagined at the start of the year. The 2017 Education Academic Affairs officers will take up this mantle and we hope that we will see a reduction of night exams by mid next year.

**Goals**

Goal	MSC Report Submission (when	Status (Complete/Incompl	Comments
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	goal was set)	ete/Ongoing)	
Academic Affairs Committee (AAC)- Meeting	-	Ongoing	Continue to hold frequent meetings with AAC
Monash-Warwick Alliance - Warwick Students Union	2/16	Ongoing	Correspondence with the President and Education Officer at Warwick Students Union about current campaigns
Monash-Warwick Alliance - Monash Student Union Alliance Committee	-	Ongoing	Continue correspondence with Education departments at other Monash campuses to establish a Student Union Alliance Committee to coordinate ideas and represent students within the Alliance
Night Exams - Campaign	-	Ongoing	Continue to campaign against the introduction of night exams at Monash  Liaise with the manager of Examination Services and Vice-Provost of Learning and Teaching about student support services and transport and safety concerns
Night Exams - Post Night Exams Survey	-	Ongoing	Survey was released following the end of the June exam period

			<p>Survey will remain open until the end of Semester 2</p> <p>Continue to reach out to students with concerns about night exams and encourage them to contact our department directly so we can make arrangements for their travel and safety</p>
Meetings with Associate Dean of Education (all faculties)	-	Ongoing	Schedule regular meetings with the Associate Dean of Education from each faculty at Monash to raise issues or concerns relevant to each faculty and students
MSA Awards Night	-	Ongoing	Planning MSA Awards Night; organising venue/catering, invites, booklet, survey and trophies for awards

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**ATTACHMENT 4 | Welfare Report to MSC 12/16**

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**MSC 13/16 - Welfare Department Report**

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Week 12 saw the conclusion of the year as well as FFM which has been again a smashing success throughout both Semesters with high student turn out and satisfaction. We spent slightly more on the last FFM to treat the students. We'd like to send a special thanks to our Volunteers who worked so hard and made the experience far less stressful – we couldn't have done it without your help and commitment.

The 2017 Welfare Department OBs attended in order to gain some knowledge and experience, which ties into the next achievement which has been writing the Handover Report for the incoming representatives. We have tried to make the handover as streamlined as possible with many suggestions for improvements and possible campaigns of which we unfortunately fell short of.

We'd like to finally send our thanks out to the MSC and all involved with the MSA for their support and ongoing commitment to the association; working together has provided many a challenge, however, it has enabled action to be taken and exciting new prospect to be developed. All the best to the incoming MSA OB's as well as the wider student politics community for keeping all to account.

It's been a wild ride, with love from Tim and Brendan.

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## **ATTACHMENT 5 | Female Queer Report to MSC 12/16**

### **Female Queer Officer's Report**

#### **Amy Grimmer**

Report to MSC 13/16

7th December 2016

Report covering 6/9/16 - 7/12/16

#### ***Key Activities:***

#### **Deakin Pride Prom and Melbourne Pride Ball:**

To help get more involved across campus, we made deals with Melbourne and Deakin to attend their ball/prom events in return for our own. These nights were both great fun, they each had very awesome and unique venues, and were able to support a larger number of people, due to only hosting one event a year, as opposed to our two Queer Balls.

#### **QuAC Elections:**

This went pretty well, Jacqui our RO did a fabulous job again, and thanks to MSC Exec we were able to compensate her for her time as a poll clerk, as well as Josh who also helped us out. We are very grateful to our QuAC members and wish them all the best, and the same to the new members who will be helping out Denise and Andrea in the new year. We organised a handover meeting in Sir John's to discuss the roles with the old and new members. The volunteer rewards for the 2016 QuAC should be available soon to thank them for their hard work. For the elections next year, we hope that there will be more clear election regulations outlined in MSA documents, as we have mostly been going of precedent for the past couple years (Glenn assures me it's in the works).

#### **SWOTVAC & Chill III: Revenge of the SWOTVAC:**

One of the last events for the year, we again hosted our "SWOTVAC and Chill" time for anyone needing a break from study to come and blow off some steam with board games, video games, snacks and good company. 3rd successful event of the kind, a nice one to have, very easy to run.

**2017 QO Handover**

We have begun our handover with Andrea and Denise, so far we have met with the Ally Network and Diversity and Inclusion to introduce them and plan with them for the Ally Forum, as well as begin to plan for the new year and the Pride March. We have also created a document to guide them through what they might face next year, as well as passing over Viv and Jarvis' document to us.

***Actions & Achievements:***

- Attended Melbourne Pride Ball and Deakin Pride Prom with collective
- Ran successful SWOTVAC & Chill Event
- Ran successful End of Year Queer Beers
- Successfully elected new Queer Affairs Committee
- Commenced handover with Andrea and Denise for QO duties

***Progress on assigned goals from last report:***

Goal #1: Organise Clubs Queer 101 Training with Al and Asher

**Verdict: Ongoing.**

Goal #2: Create STEM Poster Campaign with Marty and Loughlin

**Verdict: Ongoing.**

Goal #3: Begin the QuAC Elections

**Verdict: Achieved.**

Goal #4: Organise competitions for the UMSU and Deakin Ball tickets

**Verdict: Achieved.**

Goal #5: Plan events for the rest of Semester 2, including Coming Out Day

**Verdict: Achieved.**

***List of goals to be completed:***

Goal #1: Organise Clubs Queer 101 Training with Al and Asher

Goal #2: Create STEM Poster Campaign with Marty and Loughlin

Goal #3: Complete handover with 2017 Queer Officers

Goal #4: Attend the Ally Forum Day on Dec 2nd

Goal #5: Organise cross-university events to maintain contact across the handover period

***Budget Expenditure since last report:***

Meeting no.	Date	Description	Amount (\$)	Line item	Comments
10/16	24/8/2016	<i>DJ booking</i>	\$500	<i>653250 social functions</i>	Using a previously used DJ for queer ball

10/16	24/8/2016	<i>Deakin Pride Prom tickets</i>	\$350	<i>653250 social functions</i>	Purchased tickets to be given away in competition to Deakin's Pride Prom
11/16	5/10/2016	<i>End of year Queer Beers</i>	\$496	<i>670200 Hospitality</i>	Providing a tab at Sir Johns Bar for food/drink for the last queer beers
11/16	5/10/2016	<i>Food for national coming out day</i>	\$60	<i>651100 Projects</i>	Baking supplies to have a comfortable Coming Out Day

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**ATTACHMENT 6 | Disabilities and Carers Report to MSC 12/16**

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	<p><b>DENISE ATZINGER VIV STEWART DISABILITIES AND CARERS OFFICER Report to MSC 12/16</b></p>
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*Report covering 9/09/16 - 6/10/16*

**Actions & Achievements:**

We focused most on exams and deal with the Exam fallout that is bound to happen with students during this time. This involved handling students that are worried about failing exams,

can not attend or had last minute issues pop up. We were in contact with the DSS about extensions and Alternative Arrangements as well as deferring exams.

We attempted to establish a department committee to it sadly was not feasible at the time period. This was mostly because we could were busy trying to support individual students through the exam period and also because we could not find people enough to establish a full committee yet.

To be honest, there isn't a lot to write in the achievements of this time period. Most of our time was spent preparing for exams and helping students with the last few weeks, as well as continuing contact with students we had been supporting throughout the year. We started on the handover, but as both the incoming officer bearers are already highly involved in the department even that was not a very new thing.

We continued to act as a go-between for students and the avenues Monash offers for support.

### **Goals from last Report:**

- Help people and prepare resources for studying/exams
- Prepare for influx of students needing help with deferred exams
- Prepare information on night exams - how students can navigate this

We Corresponded with Students throughout the whole exam period to ensure we managed to offer them the supported they needed.

- Broadcast office as a quiet space, specifically during these times as library is stressful and other places quite noisy

We did, although it could always have more awareness spread about having a quiet space on campus now

- Prepare office as a de-stress area, provide snacks and de-stress items

Can you ever have enough de-stress items?

- Continue to brainstorm on how to address students with rare disabilities and how we can integrate DSS into this

Done this! Sadly a lot of things that would work involved Monash changing a lot about its services

- Formally establish a committee

Sadly, this we didn't manage to do.

- Add more to D&C office

Sure.

**Goals until Next report:**

THE YEAR IS DONE HAHA, NEXT YEAR'S ~~PROBLEM~~ OPPORTUNITY <3

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**ATTACHMENT 7 | President's Report to MSC 13/16**

	<p><b>ABBY STAPLETON PRESIDENT Report to MSC 13/16 7<sup>th</sup> December, 2016</b></p>
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*Report covering 04/10/2016- 05/12/2016*

**Key Activities**

**Meeting with David Copolov**

I had my final meeting with David Copolov during this report period. David and I discussed the goals that I had made at the beginning of the year and went through which ones I had completed and what needed to be followed up next year. We were both pleased that the tax assistance service had run all throughout the tax period in the middle of the year. The MSA bookings system had been inundated with requests from students to use the free service. The service also provides work experience for Monash business school students as we had hired casuals in partnership with the Monash business school. Finding a service to deal with the influx of

parking tickets and myki fines had been another goal of 2016, we utilised the fine defender program to deal with this issue.

In response to the rejection of our capital funding application for an MSA legal branch we have set up a temporary solution for next year. Students will be referred by the student rights officers to the Springvale legal service, which will assist them with issues and disputes regarding drugs and alcohol, tenancy, transport fines and industrial relations.

All in all we agreed it had been a successful year, David looks forward to working with Matilda in 2017.

### **Handover**

Since the election results came out Matilda and I have been meeting several times a week for handover. We began by going over the MSA documents, such as the constitution, office bearer regulations and standing orders. We also put together a spreadsheet of what needs to be done in the first few weeks, such as meeting with faculty Deans, and helping OBs plan their campaigns for the year. I've also made it clear that Matilda can contact me anytime next year for help and advice and that I will always be available to speak to her, although I believe she is going to do a spectacular job.

### **Meeting with the VC**

During this reporting period I had my final meeting with the Vice Chancellor. Matilda and I raised several issues of concern, such as the email sent out to Malaysian student protests which clearly read that disciplinary actions would be taken against them. We discussed at large the cuts to counsellors made at the Clayton and Caulfield campuses and the lack of consultation with the NTEU and staff members. We also raised concerns around the lack of university council election regulations, meaning that candidates had no guidelines for how the election was to be run. The university also announced that due to the persistent pressure of the MSA and student body, there would be a formal review into the Safer Communities Unit policies and procedures, which would see the reform of outdated and out of touch policies. It was also announced that all general misconduct hearings would go through a centralized committee rather than faculty hearing. General misconduct includes sexual assault and violence, this centralized process would mean that there would be a blanket procedure and outcome for perpetrators.

### **NUS National conference**

Over the past few weeks the executive have registered delegates and unaccredited observers for national conference. The list of observers has been sent to the NUS general secretary.

### **Actions and Achievements**

- Continue meetings for the introduction of the Worker's Rights Advice Service and legal service
- Attend a final finance sub committee meeting
- Plan for NUS National Conference
- Met with David Copolov to discuss goals and achievements

- Met with Vice Chancellor and raise concerns
- Completed handover with Matilda

### **List of goals to be completed by this report**

1. Continue campaigning around cuts to higher education
  - **VERDICT: COMPLETED**
2. Continue to set up a Worker's Rights Advice Service and Legal Service
  - I have met with three off campus organisations to discuss how we can collaborate. This project will take up a lot of my time during semester 2.
  - **VERDICT: ONGOING**
3. Meet with the Vice Chancellor and raise concerns regarding:
  - Cuts to counselling staff
  - Disciplinary action against Malaysian students
  - Sexual assault on campus
  - University council election regulations**VERDICT: COMPLETED**
4. Complete handover with Matilda
  - Gone over the MSA documents
  - Created a 'first few months' spreadsheet
  - Finalised the president's handover report**VERDICT: COMPLETED**
5. Register delegates and observers for National Conference
  - All unaccredited observers and delegates have been registered**VERDICT: COMPLETED**

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### **ATTACHMENT 8 | Treasurer's Report to MSC 13/16**

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#### **Key activities:**

Managing the finances

Distributing budgets

Planning to divest MSA reserves

Assisting with promoting the NUS Welfare Day of Action

#### **Actions & Achievements:**

##### **Budget 2017**

Over the last couple of months my priority has been to finish drafting and distributing budgets to departments and divisions. Since having done so, I have not received any messages from office bearers or staff wishing to appeal these drafts. The deliberation procedure that we adopted for this year's budget process, whereby divisions were invited to present to the budget committee, meant that any proposed changes to budgets were justified and explained, and there were no shocks or surprises when draft budgets were received.

### **Finance subcommittee meetings and divesting the MSA reserves**

Plans to divest the MSA reserves into an ethical and diverse portfolio are well on their way to being completed. After having met with several accounting firms/financial advisors, the finance subcommittee has deliberated and agreed that working with Pitcher Partners to diversify our portfolio will best suit our interests. As an institution which has worked with not for profit organizations and upholds a great and widely known reputation in the financial sector, we will call on their expertise to ensure that our reserves are being held in secure and ethical banks that adhere to the MSA's code of practice and see the greatest financial return possible. I hope to see the money required to initiate the process, and the proposal to draft a divestment policy approved during MSC so that we may begin working with Pitcher Partners to achieve this goal.

### **Running Stress Less Week**

Stress Less Week ran smoothly and successfully, with morning teas, free food, petting zoos and dogs, live student entertainment, movies and jumbo inflatable games featuring in the week's activities. We were able to engage a diverse range of students with the MSA, promoting our services, the national Welfare Day of Action, and gathering a bunch of submissions for next year's Counter Faculty Handbook. As always tends to be the case, Stress Less Week proved ironically to be one of the most stressful weeks of the year in terms of running and organizing events, but one which was worthwhile and fun for everyone involved.

### **Progress on assigned goals from last report:**

- Call and run another finance subcommittee meeting: **Completed**
- Collate research and information around divestment options to present to MSC: **Completed**
- Run Stress Less Week: **Completed**
- Finalize budget submissions, meet with the budget subcommittee and return our proposals to departments and divisions: **Completed**

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#### **ATTACHMENT 9 | Secretary's Report to MSC 13/16**

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 <p><b>msa</b> monash student association</p>	<p><b>GLENN DONAHOO SECRETARY Report to MSC 13/16 7<sup>th</sup> December, 2016</b></p>
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*Report covering 5/10/2016 – 5/12/2016*

**Key activities:**

**Constitutional Change**

The Constitutional changes approved by the referendum have now officially been enacted after the MSA's General Meeting was held on 19 October and the constitution was then submitted to CAV.

**Office-Bearer Training**

I have organised the training that the incoming office-bearers have received, which was significantly different to the training that has been received in previous years. I believe the condensed MSA Training followed by a training day run by the University was successful and similar training should be done in future years.

**Handover**

A lot of my work since my last report has been completing handover with Jess. I am confident she now has the required knowledge and skills to jump straight in at the beginning of 2017.

**Vancora at Night Exams**

Once again we took Vancora down to Caulfield Racecourse during the exam period to give food to students before night exams. This semester we gave out sandwiches, which were incredibly popular.

**Renaming of JML**

We have begun investigating how to rename the JML and the process by which this can be done. Removing John Medley from the name appears to be fairly simple, but to give the space a new name will likely be more difficult. This MSC will approve the new name, which will allow us to finalise a proposal to take to the University to complete the renaming.

**Progress on assigned goals from last report:**

1. Investigate the renaming of the John Medley Library with the Indigenous Officers: **In Progress – will take time to finalise and will be a job for Jess, Jayden and Bryda.**
2. Organise Office-Bearer Training with the incoming executive: **Complete**
3. Complete handover with the new Secretary: **Complete**
4. Appoint the 2017 People of Colour Officers: **Complete**
5. Provide food from Vancora at Night exams during the Semester 2 exam period: **Complete**

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**ATTACHMENT 10 | Activities Report to MSC 13/16**

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**Katie and Ben  
Activities  
report to MSC 13/16  
December**

**Key Activities:**

**AXP**

AXP happening again! It'll be at the same venue but nothing else has been organised yet. The event has been launched and will sell on the 05/10/16.

**Actions and achievements**

- Ran Hump Days with various foods
- Ran AXP
- Launched AXP
- Handed in all invoices for AXP DJs and photographers

**ATTACHMENT 11 | President's Annual Report**

	<p><b>ABBY STAPLETON</b> <b>PRESIDENT</b> <b>2016 Annual Report</b></p>
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## Introduction

It is hard to believe that my second year as an MSA office bearer has come to an end. I have enjoyed my time here at the MSA and I am proud of the many amazing achievements this year's team have made. As per usual there were many ups and downs throughout the year, but I'm pleased to say that if I could do it all again I would. The student movement is full of passionate, hardworking activists who despite pushing themselves to their limits this year, have continued to pioneer progressive change at Monash university.

There were many highlights this year, but I think my favourite moment was building for the April 13<sup>th</sup> national day of action. Many students helped in promoting the protest and we found that one of the most effective methods was dropping a banner over the huge Monash sign on Wellington road. Every morning Monash security would remove our banner, but every morning activists would wake early and scale the enormous sign to drop another banner just in time for peak time traffic. We certainly got our message across as the April 13<sup>th</sup> NDA saw a huge contingent attend from Monash, more than 70 people! All up it was a hugely successful protest and engaged many students in fighting against the Liberal government's cuts to higher education

There were many challenges faced by the executive at the beginning of the year. In the first few months of my term I spent most of my time working on issues and concerns regarding the upcoming university council elections. The state Labor government introduced legislation which required uni councils to have one elected member of staff and one elected student representative sit on the board. This was an issue of contention as the university did not see eye to eye with the government nor students regarding how the elections were to be run. I had the opportunity to meet with the state minister for higher education and discuss issues that we were having with Monash regarding the elections. We also discussed my concerns about the council agendas and minutes not being published on the university website. By about mid year this issue was somewhat resolved and the university now publish agendas and a summary of outcomes on the council website. The council elections took place late this year and I was disappointed to find that there were no regulations specifying how the election was to be run and rules for candidates to follow, this will be an issue that will need to be followed up next year.

At the beginning of the year the executive came up with a list of goals to be completed by the end of 2016, and I believe we have completed most of them. On top of expanding existing services and events we were keen to add some new services. In June this year we introduced the tax assistance service in partnership with the Monash

Business School and the Australian Taxation Office. Following the introduction of this service the MSA bookings system was inundated with students wanting to use the free service. At the beginning many students complained to us about the horrendous parking situation at Monash, while I was meeting with university admin to try and find a solution to the issue we also saw the need for a service which would assist students in disputing unfair parking tickets and myki fines. We introduced the fine defender service, which if given details about the incident, will produce a report for students to send off to the transport department or Monash university. The service was met with enthusiasm. This year we laid the groundwork for the introduction of a legal service referral system at Monash, which will be run out of our student rights department. We will be operating this service in partnership with the Springvale legal service, which will receive referrals from the MSA and assist students in dealing with legal disputes around industrial relations, tenancy issues, alcohol and drugs as well as transport fines. Next years president, Matilda Grey will look at expanding this service in 2017.

All in all, it has been a very successful year and I am proud as punch to be handing over to a competent, hardworking team of office bearers for 2017.

## **MSA Internal**

### **Renegotiate the Enterprise Bargaining Agreement**

We kicked off second semester this year with the initial round of EBA negotiations, members of the executive attended most of the meetings and are closer to reaching an



agreement with the NTEU representative which will see a positive outcome for MSA staff.

**Achieve membership of 10,000 or above**

Due to the hard work of numerous staff members and office bearers in the MSA, we have seen a record amount of MSA memberships this year, with us reached up to 12,000 by the end of semester 2. We expect membership to grow even more next year with the introduction of the new MSA space downstairs, as well as the expansion of existing services.

**Continue to create a positive, supportive and welcoming workplace environment where all feel welcome and want to participate**

Over the year I have worked hard to ensure that the MSA is an inclusive and tolerant space, one which ensures that all students feel welcome. I have worked with other departments to create a friendly and peaceful environment. There have been years where some office bearers have felt unwelcome in the MSA space, due to the often toxic nature of student politics, I am happy to say that I do not believe this has been an issue in 2016. All the office bearers have worked to maintain communication with each other, and collaborate on campaigns. I have always been sure to listen to the needs and concerns of office bearers and help in anyway I can in assisting them in organising campaigns and running their departments.

**Look into ways that the MSA can provide more working opportunities for students on campus**

This year we introduced a tax assistance service, which has been co ordinated by our volunteer coordinator; Stef Maccar. This service has provided a great opportunity for students from the Monash business school to add something to their resume and gain some work experience. This service relies on hiring casual who are completing accounting, commerce or economic degrees to help fellow students lodge their tax returns. The service is also completely free for students to use. Due to the increase in MSA membership this year we had to hire extra casuals during orientation week for MSA card sales, the more students we can hire, the better!

**Look into ways that the MSA can market and brand its services and spaces in more effective ways**

In 2017 the MSA will be opening a new space downstairs, in the heart of the campus centre. We will be creating a pop up shop where students can buy MSA cards and purchase tickets to events and activities. The space will also include a dry-cleaning outlet which will provide cheap laundry to students, and an added discount for students

who have an MSA card. This is an initiative undertaken by the MSA to expand our branding and promote our services, hundreds of students will walk past the space every day and see the bright orange MSA logo.

**Create a greater emphasis on diverse types of activism throughout departments and campaign.**

This year we put a strong emphasis on organising diverse and inclusive campaigns. Often there is a lot of emphasis placed on attending protests, which is not the most accessible form of activism. Protests play a major role in influencing change, however it is important to take into consideration the needs of all students wanting to engage in student activism. We have worked to make our protests more inclusive, by walking at a slower pace so that people don't get left behind, as well as paying for buses to take students to the protest.

**Encourage all departments to engage with the higher education campaign, whether this be attending the national days of action and/or distributing education material during weekly events.**

This year the executive has made an active effort to encourage all departments to get involved in the fight against cuts to higher education. All students will be affected by changes to tertiary education, these cuts will see marginalised students disproportionately affected, I was glad to see most departments promote and attend the protests. Before every national day of action a motion would be submitted to council endorsing the protest, myself and other office bearers would speak and highlight the importance of students coming together and working together to include as many students as possible.

**Look into electronic banking**

I am excited to announce that after many frustrating years of having to physically sign paper work, we will be introducing electronic banking in 2017! Signing off the financials physical has been an impractical approach to banking, especially considering that there have been many times throughout the year where all three members of the executive have been away or interstate for a conference. During these periods there are always issues of payments not being signed in time, as we have to do them via email which is not an efficient measure. Electronic banking will make the lives of the president, treasurer and secretary much easier next year.

## MSA External

Work closely with other Monash campus presidents and encourage them to get involved in the education campaign



I began my year by meeting with the Monash presidents from other campuses to discuss how we could best work together on joint issues. We also talked about the federal election and the higher education campaign run by the national union of students. Most of the Monash campuses are not affiliated to NUS and so do not have access to funding or resources. The other presidents were keen to help out with the campaign in a small way. Vincent Hans Langen the Peninsula president allowed us to come onto campus and run an education stall, as well as poster and leaflet to Peninsula students. Whilst Caulfield is affiliated to NUS the president did very little around the education campaign, we tried to make up for this by poster and leafletting students on the Caulfield campus.

**Collaborate and promote NUS on campus, along with running NUS campaigns, specifically referring to the 'fund our future, fight for our future'.**

Promoting the education campaign took up the bulk of my time this year, we had a really successful few protests which engaged many students in the movement. Members of the executive along with both education departments worked hard to promote the education campaign, this came in the form of leafleting, postering, chalking, lecture bashing, stunts, banner dropping and stalling. I was glad to see most departments get involved and assist in promoting the campaign.

**See democratically elected student representatives on University Council**

The first few months of my time as president was spent speaking to the university about what the student body expects from university council elections. The elections were held quite late and had to be postponed due to an email not being sent out, and we were disappointed to see no election regulations to guide candidates. I hope to see an improvement in the 2018 election. However this goal was completed as for the first time in ages we saw a democratically elected student representative elected onto the



highest governing board of the university.

**Continue to investigate ways in which the MSA can apply for capital expenditure that benefits the campus.**

This year we applied for a number of items to be funded by capital expenditure. We believe that the more SSAF allocated to student services run by the student organisation, the better. This year we were successful in receiving funding for soundproofing in the student rights offices as well as outfitting the office for the new people of colour department.

### **Address the increased cost of parking tickets, as well as oppose the \$75 carpooling fee.**

At the beginning of the year there were a number of concerns raised by the student body around parking at Monash. Namely that there were hardly any blue permit parking spots for students to use, this was particularly problematic as students had forked out up to \$400 and were spending at least an hour trying to find a park in the mornings. We issued a petition which received over 1000 responses within a week. Consequently the university introduced an additional 500 blue permit parking spots which helped ease the congestion. Another topic of discussion during these parking meetings was the \$75 carpooling fee, I actively and verbally opposed introduction and Matilda Grey will be continuing this fight into next year.

## **Expansions**

### **Find a new home for the Household Goods Services**

For a while the household goods service has been unusable for students, this year I worked with the MSA secretary to re-introduce the service, students can once again borrow household items from the MSA, this service was introduced to assist students who live on campus as well as nearby. Many household items such as lawn mowers and vacuum cleaners are expensive, the household goods service offers an alternative to buying.

### **Organise a successful awards night**

This year I worked with the academic affairs department to run a joint awards night event. The night incorporated the MSA alumni awards which was first introduced in 2014 as well as the MSA teaching awards. Jess and Dan worked extremely hard to see a flawless night come together, we had the event at the Monash club and catered for around 100 people. In the weeks leading up to the event I locked in Will Fowls to MC the night as well as guest speaker Paul Edbrooke. I also sent out preliminary emails to past presidents to see which date would best suit. We introduced a new award this year, with the permission of his family we named an award after Grieg Friday, an ex MSA office bearer who was killed in a plane crash last year. We introduced the Grieg Friday award for Queer advocacy, and invited his sister Alex and father to say a few

words and present the award. Paris Bella was this years recipient for their involvement in Minus18 and her work with LGBTIQA youths. I would like to thank past president Lauren O'Dwyer for helping the MSA make this award possible. Lauren knew Grieg personally and helped me contact his family.

### **Work on expanding 'Free Fruit Fridays' to include more days of the week.**

More free fruit! This year the MSA executive expanded on the free fruit Friday initiative that was introduced last year. Free fruit is now also served in MSA spaced on Thursdays! What a spectacular win for students!

## **New Services**



### **Oversee the introduction of the Workers Advice Service, working closely with young workers centre.**

This year we have laid the foundations of what will be a really important service next year. I worked consistently throughout the year with Rose Steel from the Young Workers Centre and their new legal branch to best figure out how to make this service work. At the moment the service will operate a referral system through the Springvale

legal practice. We will look at getting a representative from Young Workers to come out once a week to the Clayton campus next year. This is an absolutely crucial service, the purpose of a student union is to represent the rights of students, this includes their rights at work.

### **Introduce a free MSA tax service**

This was one of our main goals for 2017. The executive along with the executive officer discussed the importance of having a tax assistance service on campus. The introduction of the service was overseen by the executive and our Volunteer coordinator. During the tax period the service operates two days a week at Clayton and two days a week at Caulfield and is run in partnership with the Australian Taxation Office and Monash Business School. The program not only provides students with a free and simple tax service, but also employs Monash business students as casuals to assist students with their tax returns. The Monash business school are able to offer extra work experience to students by referring them to the MSA tax assistance service. Following the introduction of this service, the MSA bookings system was inundated with requests from students wanting to use the service.

### **Introduce free legal assistance for students regarding matters such as housing and parking disputes.**

As a student union we often have students coming to ask asking for legal help, in the past we haven't been able to offer them adequate support because we don't have a program which deals with legal disputes. This year we submitted a SSAF application for funding for a legal branch in the MSA, this would see a legal representative spend two days at Clayton and two days and Caulfield offering advice to student in legal matters and referring them on to other support services when necessary. However the SSAF application was rejected and we estimated it would cost \$150,000 per year to introduce the service ourselves. We will continue to amend the proposal of this service and submit an application in future, however in the mean time we have come up with a temporary solution. Through the MSA student rights office students will be referred on issues of tenancy, industrial relations, drugs and alcohol and fines to the Springvale legal service.

### **Create an Under \$5 Menu at Sir Johns bar so that there are cheaper food options on campus.**

This year I worked with the the Bar manager Tamsin to oversee the introduction of a \$5 menu. It is important the MSA are providing cheap food options for students. This initiative began with food tastings and resulting in the menu being full of big hearty meals. The university also initiated its retail strategy this year which saw the

introduction of several new popular food outlets on campus. The \$5 menu has helped the bar remain popular as it offers cheap, healthy meals, something which other food outlets on campus lack.

**Oversee the use of the MSA Welfare van.**



This year we saw the introduction of night exams at Monash university. The academic affairs officer spearheaded the campaign against 6pm exams, and to aid students in this adjustment we provided free soup and coffee for students sitting exams at the Caulfield racecourse, which was served out of the MSA van. The executive also oversaw the Vancora free coffee initiative on Friday mornings.

**Look into ways to start a Centrelink drop-in service.**

This will be an issue for next years' president to take up in 2017. I have already raised the potential of setting up a Centrelink branch on campus with the university, who so far have been pretty receptive to the idea. This idea came about following enormous student demand.

### **Tackling sexual assault on campus**

The NUS 'talk about it' survey revealed that up to 74% of women had experienced some form of sexual harassment or violence on campus. Since the reveal of the results I have been pushing the university to adopt the NUS recommendations in order to combat the prevalence of sexual assault on campus. Due to the persistent pressure from the MSA and student body the university have announced that they will be reviewing policies and procedures which are outdated and out of touch and will consider adopting proposals from NUS. Recently the university also announced that they would be creating a centralised body to deal with general misconduct hearings (these hearing deal with sexual assault and harassment). This is definitely a step in the right direction as it provides a blanket rule for perpetrators and reduces the potential for inconsistencies. Prior to this announcement all general misconduct hearings were overseen by faculties.

### **Thank you.**

There are so many people I need to thank for making this year so successful and enjoyable. Namely Matilda Grey who will be next in the long line of badass MSA presidents. Matilda and Glenn, you have supported me so much over the past year, I honestly do not know how I would have managed without you both. It was such a relief to have two incredibly reliable members of the executive, who never dropped the ball. It amazes me how after far you went this year and how after a stressful semester, continued to show up to work everyday and work hard. Thank you both so much, I cannot express how much your support has meant to me this year.



Jessica Stone, Sumudu Setunge, Sulaiman Enayatzada, Daniel Ffrench-Mullen and Jayden Crozier. Thank you all so much for putting up with my constant demands this year, walking into the MSA every morning and seeing you all prepared for work made my job a lot easier. You all brought so much enthusiasm and positivity to your roles this year and made the MSA such a great place to work. I will truly miss all of you next year, thank you for everything you have done this year, for your passion and determination to deliver quality and fairness to the student body.



Issy Willis also deserves a special mention. Thank you for being the ray of sunshine the MSA needs. You made everyone feel so good this year and I am so thankful that you stepped up and became one of our women's officers. You made every day a little bit easier.

I really couldn't have done this year without Sinead Colee and NUS. For two years Sinead has been my pillar of support, I will always be grateful for the help I have received from other women in the student movement. I hope that I can do the same for the next generation of women.



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**ATTACHMENT 12 | Treasurer's Annual Report**

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**Introduction**

Unbelievably, here we are at the end of 2016. I am completely baffled by how quickly the year has passed, but also by how much we have managed to fit into it. It has been an insane year, but a brilliant one, and as I write and reflect now, I can't quite believe everything that's happened in my first year as an MSA Office Bearer.

**Report on Yearly Goals**

**Budget:** To prepare and distribute the 2017 budget to departments smoothly and effectively

**Completed/Notes:** Completed – with improvements to the budget process by allowing divisions to present to the budget committee, all proposed changes were extensively explained, justified and discussed, allowing us to deliver our draft budgets with a comprehensive understanding of spending intentions. Departments and divisions weren't met with any surprises, and we did not receive any appeals after having dispersed the draft budgets.

**Divestment of MSA Funds:** Following on from work started last year to divest the MSA reserves from unethical financial institutions, I hope to have funds transferred to an agreed ethical bank before the end of 2016.

**Completed/Notes:** Partially complete/ongoing – the finance subcommittee has made significant progress this year in working to divest the MSA reserves into a diverse and ethical banking portfolio. We have met with external financial advice services to assist us, and are currently working to pass money to begin stage one of our strategy, and draft a divestment policy to guide the process which will take effect in 2017.

**Finance Subcommittees:** During the year, I will be chairing at least four finance subcommittee meetings as part of my role as treasurer.

**Completed/Notes:** Completed – I have held 7 finance subcommittees over the course of the year, as our divestment plans have taken off and required careful deliberation and planning.

**Increasing Engagement:** Throughout this year I aim to work with the departments, particularly the Education (Public Affairs) department, to improve and increase student engagement with the MSA.

**Completed/Notes:** Completed – This year we have seen an increase in student engagement with MSA services and membership. By working closely with departments such as EdPub and EdAc, we have captured students’ attention through our National Days of Action, Stress Less Weeks and MSA Members week.

**Working with Departments:** This year, I hope to work closely alongside all MSA departments. I aim to be of assistance to departments in getting their projects and campaigns off the ground, and by helping to ensure that they are managing their finances effectively.

**Completed/Notes:** I have worked with all departments at various stages of the year to help them with their events and campaigns, and the management of their finances.

**Advice Centre:** This year, I hope to work with the President and Secretary in beginning to develop an advice centre within the MSA. This service would equip students with the required information to complete tax returns, obtain Centrelink payments, seek legal advice etc. It is not expected that this service will be up and running this year, however the executive aims to lay the groundworks to be built upon in coming years.

**Completed/Notes:** Partially complete – although an advice service has not been established per se, we launched our new tax help service this year with which many students engaged, and lobbied the university to deliver a Centrelink branch on campus which is currently being planned. We have laid the groundwork for a free MSA legal service to be organised, which we will hopefully secure funding for next year.

### **Major Activities**

#### **Chart of Accounts**

I started off my year as treasurer with the cruisy task of preparing charts of accounts for all of the departments and divisions. This outlines the budget for each area of the MSA, and indicates which line item certain expenditure falls under. Departments were MEANT to use this as a guide whilst filling out their payment forms. Despite what I thought to be a clear and concise document that people would find easy to follow, people seemed to forget that such an aid ever existed, and I had to keep reminding people of how to use it and fill out the payment forms consistently throughout the year anyway. Oh well.

#### **O-Week**

See Glenn’s report for a comprehensive indication of how messed up and stressful O-Week was to organise and run.

TLDR; I won’t take any credit whatsoever for most of it, cos it was all him, but I just flitted about throughout the week trying to fill any holes where help was needed. I don’t like to think about the number of times I drove to Campbell’s and Coles to pick up extra food for the Activities events that were running. Everyone besides those who helped to run it seemed to have a fabulous time, we smashed the MSA card sales, and I don’t know what we would have done without our volunteers who helped fill those thousands of show bags. Thanks gang <3

#### **Members Week**

I will take some credit for this one. Though I couldn’t have done it without Glenn and lots of the other OB’s who helped throughout the weeks. As was to become a trend throughout the year with these ‘exec’ weeks, I went a bit nuts with the planning and cramming of activities with this

one. We had a BBQ, an Activities event launch, free zooper doopers coming from Vancora, live student entertainment, promotion of the NUS National Day of Action and Free dinner from Wholefoods all on the Monday. Tuesday was the BIG day with our Menzies Carnival going off on the lawn. We had a petting zoo, a floppy bouncy castle, free ice cream and drinks, a book swap stall, and I roped my wonderful housemate into painting faces. Wednesday was free breakfast and hump day – as per usual, our volunteer and host scheme crew, along with Activities, put on an awesome show. We had morning tea on Thursday, and meal deals happening through Sir Johns, and Wholefoods on Friday's Mario Kart day.

Current MSA members reaped the benefits of joining their union during this week, and many who hadn't were strongly encouraged to join. It's really important to maintain an active presence on campus, and I think the week was a wonderful reflection of how eager we are to engage students.

Thank you infinitely to all the volunteers who helped out during the week, and to our incredible student performers Niamh and Jolon, Luke and Ailsa who provided such wonderful entertainment to the lucky students of Monash.

#### **NDA's**

This year felt a bit like the year of the National Day of Action. As soon as we finished one, we started planning for the next! The first of 4 was held prior to the release of the federal budget in April, and we got cracking on organising a contingent from Monash as soon as the year began. The Education (Public Affairs) Department spearheaded this fantastic campaign here on campus, which was being organised nationally by the National Union of Students. Along with the ESJ and EdAc departments, we got together and planned and promoted the event, engaging students with information about the governments proposed cuts to education and why we were protesting. All of the other departments contributed to this promotion and joined us on the day, where we hosted the largest of the campus contingents in Victoria. The post budget NDA was held on May 11<sup>th</sup>, for which we again planned and promoted at Monash.

As it was so soon after the last, students weren't as receptive to attending another protest, but we did the best we could in mustering up a solid group of people to take to the streets. We had Adam Bandt and Senator Gavin Marshall speak at the event which was awesome, though Abby and I missed it because everyone left without us and we had to taxi in ☹️ The government was still being SO dumb by the time mid-year came round, so our third NDA took place in August, and again we did poster runs, chalked the pavement, made banners and dropped them, ran stalls, leafletted, bashed lectures, made stickers, advertised the event in magazines and on screens, made a video, sent out emails and much, much more in preparation for the event. We brought along another big group from Monash, and I'm certain that our voices were heard!

The last of our NDA's for 2016 happened at the end of semester 2. This one was a bit different in that we were protesting the government's cuts to welfare! It was announced relatively last minute, but we did what we could in the time we had, and took along a contingent to the protest at the state library. It's crucial that the MSA, as a student union representing students, is engaged in this kind of activism to stand up to any threats that might be imposed to inflict harm on student equity. Hope to see many more joining us in our protests in 2017!

#### **Stress Less Weeks**

What better way to end a stressful semester and get through the pre-exam period than to participate in a week of events run by Exec and Ed Ac? This year's Stress Less Weeks proved to

be, ironically, two of the more stressful weeks of the year for us. Fortunately though, I believe we achieved our goal of providing students with an escape from study and an increased engagement with the MSA and the services we provide.

Throughout both, we had free food events, dogs and petting zoos, live entertainment put on by some of our brilliantly talented students, face painting, films, mindfulness sessions, education and information stalls, games, and many other activities running. Again, thank you to all who helped out (special shout out to my main man Glenn Donahoo again for all of your assistance,) and I'm so sorry to anyone who experienced my being a hot headed ball of stress when things went crazy and not according to plan. Semester 1 and 2's Stress Less events were both incredible, and students appreciated everything that ran!

### **Finance Subcommittee Meetings and Divesting the MSA Reserves**

This year, my main priority as Treasurer has been to lay the groundwork for the divestment of the MSA reserves. The finance subcommittee, comprising of myself, the Secretary, the President, the Senior Finance Officer and the Executive officer, have met many times during the year to discuss all things financial and draw up a divestment strategy. I'm pleased to say that in 2017, we will be divesting from fossil fuels and investing in a diverse ethical portfolio with the help of Pitcher Partners – a financial advisory organisation who specialises in dealing with not for profit institutions to best manage their finances so that they may meet ethical standards and receive the best return on their capital. If our proposal to do so passes in MSC, we will draft up a divestment policy and get cracking on achieving our goal!

### **Ed Con and NOWSA**

Throughout the month of July, Monash students attended a range of educational conferences hosted by various campuses around the country. I accompanied contingents to the NUS Education Conference hosted by the University of Sydney, and NOWSA – the Women's conference hosted by the University of Technology Sydney. At these conferences we gained insight as to how best to organise and run events on campus, and engage students with education and women related campaigns and actions.

### **Budget**

The budget process this year ran incredibly smoothly. I assisted departments in understanding how to approach the budget documents, and what was required of them to plan their spending for next year. I encouraged current Office Bearers to include incoming Office Bearer's in the process, so that they might have an opportunity to put forward any plans they have that might require additional spending or changes to the budget. Over the last couple of months, my priority has been to finish drafting and distributing budgets to departments and divisions. Since having done so, I have not received any messages from office bearers or staff wishing to appeal these drafts. The deliberation procedure that we adopted for this year's budget process, whereby divisions were invited to present to the budget committee, meant that any proposed changes to budgets were justified and explained, and there were no shocks or surprises when draft budgets were received.

### **Handover and Office Bearer Training**

In the last couple of months, we have begun our handover and training process with our brilliant 2017 OB's. Glenn in particular worked hard to organize a day of training whereby members of university administration and previous student union presidents came together as a panel to discuss the structure of the university and the number of resources available to us as OB's to achieve our goals for next year. For the first time, divisional representatives and elected student

representatives from other Monash campuses were invited to participate, and it provided a deeper and more relevant insight into our roles and who's available to call upon for assistance where need be. Over the course of a weekend, we invited all MSA OB's to participate in a training camp which took place in Dromana. It was an awesome opportunity for everyone to get to know each other better, and for us to consolidate and build upon a lot of the information that we covered during training in the previous week.

### **Conclusion**

This year has been a year like no other. I have met people I could never have imagined meeting, learnt things I could never have imagined learning, done things I could never have imagined doing, and achieved things I didn't necessarily think I could. Although I'm not yet finished with the MSA, the experience I have gained from being involved this year is invaluable. I'm so sad to see all of the amazing people I've been working with this year go, but beyond excited to work with the incredible individuals who have been elected to represent students at Monash next year. Not only the elected OB's but the staff at the MSA are people I will hold with deep affection and very close to my heart for years to come. I'm so glad I'm not leaving yet, because it would be too soon to say goodbye!

Special mentions go to.

**Young Abigail:** without whom I'm not sure I'd have survived this year. You have become so quickly one of my closest friends and idols, and if I can next year achieve half of what you have this year, I will give myself a big pat on the back because you're absolutely amazing. I know that whatever direction life takes you in, you will seize opportunities by the ball and squeeze them so hard they pop. Although I'm not really sure what that means myself, I am sure that you're one of my favourite people in the world and I love you and thank you dearly for everything.

**Glenn Dalough:** without whom I KNOW I wouldn't have survived this year. I don't know if I've ever come across anyone so competent, driven, dedicated, hardworking, unconventionally caring and surprisingly personable. I feel as though I've known you for years, and now I'm not sure if I can ever be without your guidance in life. Thank goodness you'll be just down the corridor next year – you'll make for the best C&S Pres this goddamn university has ever seen, and I appreciate you more than I could ever articulate in words of the English sort. You're absolutely brilliant and I love you like a bruhhh. Thanks for everything you've ever done and just being alive. You rock.

**The rest of the 2016 OB's:** You're among my favourite people in the entirety of this universe, and I know I'll never come across another group so caring and supportive of each other. This year would have been nothing without you, and I most definitely feel as though my life would be too. Thank you for being wonderful, thank you for putting up with me, and thank you for making this university a better place for everyone. You'll all accomplish this most incredible things in life, and I can't wait to see where you end up! I hope we stay close forever and ever and ever.

# **Cheers to 2016, here's to next year!**




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**ATTACHMENT 13 | Secretary's Annual Report**

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	<p><b>GLENN DONAHOO</b> <b>SECRETARY</b> <b>Annual Report</b> <b>2016</b></p>
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**Introduction**

As cliché as it is, this year feels like it has gone so quickly. It doesn't feel that long ago that I came in during the first week and was helping all of the new Office-Bearers get into their office and get their ID cards. But even though it has gone so quickly that may simply be because there has been so much going on that you never really get a chance to step back and look at what has happened. Or maybe, to use another cliché, time just flies when you're having fun.

**Report on yearly goals:**

**Goal:** To produce and circulate to all relevant people a meeting schedule for all of the year's MSC Meetings.

**Completed/Notes:** Completed

**Goal:** To ensure that agendas are produced to a neat standard, and are circulated an appropriate time before the meeting is held.

**Completed/Notes:** Completed – all agendas have been distributed the required 48 hours before the meeting for each MSC.

**Goal:** To take fair and accurate minutes of meetings of MSC, MSC Executive and any other bodies that the Secretary sits on.

**Completed/Notes:** Completed

**Goal:** To have all minutes ready for confirmation at the next meeting of that body.

**Completed/Notes:** Completed – only exception was in MSC Executive meetings where there was exceptional circumstances.

**Goal:** To ensure updated records, minutes, regulations, and other relevant information is available from the Secretary for students, MSA office-bearers and MSA staff.

**Completed/Notes:** Completed – these were all put on the website after confirmation or being updated.

**Goal:** To keep the MSA website up to date, including having all confirmed minutes of MSC available for viewing.

**Completed/Notes:** Completed

**Goal:** Assist in the production of the 2017 MSA Budget with other members of executive.

**Completed/Notes:** Completed

**Goal:** To organise monthly Office-bearer meetings to ensure that MSA departments are able to communicate with each other about their activities and initiatives.

**Completed/Notes:** Not Completed – There was only 1 Office-Bearer meeting held in the lead up to o-week this year. Having more of these would be useful, but most of the discussions needed in these meetings could be held during Student Council Meetings, which in recent years have only been used to discuss political, financial or administrative motions rather than also allowing general discussion on other topics.

**Goal:** To ensure office-bearers are aware of all meetings that they are required to attend, while encouraging regular attendance at these, and to ensure they are aware of reports that they are required to submit.

**Completed/Notes:** Completed – all Office-Bearers knew about meetings and all reports, excluding those from MUISS, were submitted before an Office-Bearer was censured.

**Goal:** To ensure office-bearers follow their role outlines, MSA regulations & policies and any directives given by MSC.

**Completed/Notes:** Partially completed – as the Regulations for Office-Bearers were updated this year, each office-bearer got the chance to review their role outline. This was given to all new office-bearers next year, along with some regulations and some training on policies, but office-bearers should be encouraged to read and review their role outlines in future years.

**Goal:** To complete the Office-Bearer regulation, Election Regulation and Constitutional reviews started in 2015 and create committee regulations.

**Completed/Notes:** Completed – The constitution and all of these regulations have been amended or created.

**Goal:** To ensure that Office-bearers receive any additional training required throughout their term, including organising mental health first aid training for office-bearers.

**Completed/Notes:** Completed – All Office-Bearers were offered the Mental Health First Aid Training, and many also attended conferences relating to their roles.

**Goal:** To assist with the formation and implementation of OB training at the end of 2016 for the 2017 Office-Bearing team.

**Completed/Notes:** Completed – There were a number of changes made to the training this year which I believe worked well but should be reviewed.

**Goal:** To assist where possible in the work of other office-bearers, departments, and general MSA campaigns.

**Completed/Notes:** Completed

**Goal:** To investigate and implement ways to increase student engagement with the MSA throughout the year.

**Completed/Notes:** Partially Completed – I was able to obtain some data around the students that engage with the MSA, including the faculties they are from, but I did not get a chance to analyse this data to determine how the MSA could expand.

**Goal:** To ensure MSA resources are well utilised, including encouraging the use of Vancora.

**Completed/Notes:** Completed – Vancora has become very busy, with projects like Night Exam food and Friday morning coffee using it regularly.

### **Major Activities:**

#### **Emails**

There are 2 aspects to this. Firstly reading and replying to emails on a daily basis, which can often be quite time consuming. I will finish the year having received

approximately 2800 emails, all of which I have opened mainly because I hate unread emails, but also because there are a lot I need to respond to.

The main reason I put emails in here was because when I began this role I tried to get access to all of the MSA's email addresses for the new Office-Bearers, and in brief they were a mess of improperly named role account and mailing lists, often owned by office-bearers from as far back as at least 2012. I was able to get the access to these accounts updated relatively quickly, but we then needed to begin a process of fixing the names of these accounts and standardising them across the organisation.

Unfortunately, in part to a changeover of staff during this period, this process was only partially completed and it was harder to determine the overview of this process. These issues should all be sorted by the start of 2017 where each department, excluding Lot's Wife and Executive, will have a mailing list owned by 2 members of the MSA's staff, which will allow the changeover of office-bearers each year to be much easier and simpler.

### **Enrolments**

This is the first opportunity of the year to really interact with students for Office-Bearers, and is when students tend to be the most receptive to hearing about the MSA. While I was often talking to students during this period, I was able to organise for most departments to be present at different times to build interest in their departments. Host Scheme, along with taking students to each of the stalls, sold MSA memberships to all of the newly enrolled students. Unfortunately, through no fault of any of the numerous volunteers, MSA memberships were down during this period. This is likely due to changes made by the University, and can hopefully be reversed in future years, otherwise all of the casuals selling memberships during the Orientation Festival will just be busier. Speaking of O-Week...

### **Orientation Festival**

The Secretary is responsible for all of the office-bearer departments at the Orientation Festival, along with all of the MSA Card Sales and the casuals making these sales. It would be no exaggeration to say that this week was the busiest and most tiring week of my life, but also one of the most rewarding. We obtained record numbers of MSA memberships during this week, even after lower than usual sales at enrolments, which was a credit to our Design and Communication Department, along with all of the casuals selling the memberships. A special thank you should also go here to everyone who helped fill show bags once we realised we were going to run out before the end of the day, even though it was not necessarily their role and they had other tasks to complete.

This week was a good opportunity to trial using Vancora throughout the festival. In the mornings it was parked outside Robert Blackwood Hall to sell memberships as people were entering and exiting their faculty welcomes. While this was worth trying, I would recommend not doing this again next year, as co-ordinating the van being present

when the faculty presentations is actually incredibly hard, due to the decentralised information surrounding each faculty's orientation program. I'm sure that next year a much more suitable and useful program will be organised for Vancora during the Orientation Festival.

*Below image: A reminder above my computer of how successful we were in selling MSA cards during the Orientation Festival.*

<b>MSA MEMBERSHIPS SOLD</b>						
<b>Date</b>	<b>2016</b> (Sold 2,805 before O'Week)			<b>2015</b> (Sold 3,233 before O'Week)		
	<b>On-Site Sales</b>	<b>Online Sales</b>	<b>Year to Date</b>	<b>On-Site Sales</b>	<b>Online Sales</b>	<b>Year to Date</b>
22 Feb	1,445	151	4,401	1,196	157	4,586
23 Feb	1,059	57	5,517	1,129	68	5,783
24 Feb	1,289	57	6,863	1,050	35	6,868
25 Feb	971	49	7,872	824	34	7,726
2 Mar as at 3pm	347	13	8,771	283	18	8,545
<b>Total</b>	5,111	327		4,482	312	

### **Student Council**

We have, once this report has been accepted, had 13 regular MSC meetings and 1 emergency MSC meeting. The lack of emergency meetings shows that planning across the organisation was done with the MSC schedule in mind, with the only emergency meeting used to allow the MSC Executive to function, as is done every year. We have also had the shortest MSC meetings on average since before at least 2011 which is a credit to all members of council, who have worked hard to engage all council members and reduce time being wasted on frivolous discussion. While at times, generally after a council meeting, I have believed the numbers of meetings should reduce to 11 per year, 13 is probably the ideal number as a large gap between meetings can cause issues with projects being stalled waiting for council approval.

### **MSC Executive**

We have held 36 Executive meetings at the time of submitting this report, the most in any year since 2011. These are often scheduled at last minute, as the meetings to be held quickly after an urgent request comes through, or simply when quorum will be present which can be quite short periods of time.

### **Members Week**

With Members Week happening during week 2 of first semester, the Secretary doesn't get much time to do any planning for it, but luckily Matilda was all over it. The week ran very successfully, though not necessarily to plan. All of the activities were enjoyed by lots of students, even when the dogs turned up on the wrong day with no notice they were still incredibly popular. And even when it was 35 degrees when we had a big festival, there were still students everywhere, although I will admit it there weren't many on the jumping castle I argued so strongly for. Special thanks to the face painter who decided to tell everyone who saw me that day it was my birthday but painting it on my forehead. No thanks to Boost who still made me get my ID to prove it was my birthday.

*Below image: The bar – where exec should go regularly, especially after running an event, helping at an event or just attending a meeting.*



### **Regulations**

I am proud to say that I have drafted amendments, all of which were approved, to each of the MSA's regulations, including the MSC Standing Orders which were amended for the first time since they were re-written in 2012. Along with this, I also created the Committee Regulations which have since been adopted by MSC.

The Regulations for Office-Bearers and Members of MSA Bodies was amended on 28 April to among other changes require Office-Bearers to complete a handover report at the end of their term and clarify the reporting requirements on divisions. I look forward to seeing whether the handover report was successful in ensuring that incoming Office-Bearers receive an adequate handover from their predecessor. Along with this role outlines were created for the Lot's Wife Editors, Indigenous Officers and Disabilities Office Bearers. This will need to be amended early next year to introduce a role outline for the new People of Colour Office-Bearers.

The Election Regulations were changed for this first time since the middle of 2013, despite subcommittees having been held near the end of each year since 2013 to recommend changes be made to these regulations. There were 3 major changes made, with the rest being small changes that are mainly administrative. The first of which was to make large changes to how the election of the Indigenous Officer occurs, due to the demolition of the former Monash Indigenous Centre (conveniently renamed the Gallery Building before being demolished) and issues with the University not supplying us information that is required to enact the regulations. This change brought the election of the Indigenous Officer in line with the election of other autonomous Office-Bearers, with a small number of differences still present. The next change was to overhaul the Electoral Tribunal, which was a slow and expensive decision making body that was becoming harder to fill. Now the Electoral Tribunal only consists of a barrister, meaning any appeals can be decided within hours and at the cost of only hiring one lawyer. During this year's election there were no appeals made against rulings by the Returning Officer so this process couldn't be tested, but it should be reviewed at the next Annual Elections to determine if any changes should be made. The final change was allowing vacancies on committees to be filled by appointment. This will reduce the need for by-elections into the future, as committee members are more likely to resign than Office-Bearers, saving the MSA money and the Secretary time from acting as the Returning Officer. More suggestions were raised in the Election Regulations subcommittee held following this year's elections, and they should be considered along with suggestions made in the Returning Officer's Report.

The MSC Standing Orders only had a very minor change made to it, in reducing the number of meetings held each year to be in line with the constitution, though this was the first change made since 2012, and shows how well they were drafted by the 2012 Secretary.

Along with these changes I also drafted the first set of committee regulations that were subsequently adopted by MSC. These regulations were due to changes to the

constitution which removed the membership and responsibilities of the committees from the constitution. These regulations have very little changed from what was in the constitution, although I have suggested some changes to these regulations for next year.

### **Constitution and Referendum**

Following a number of suggested changes to the MSA Constitution at subcommittees held in 2015, I redrafted the constitution to include these changes, as well as a number of other changes that had either been suggested for a number of years or allowed for a greater representation by the MSA. The main changes included the committees to be removed from the constitution allowing the committee regulations, the renaming of the Disabilities Department as the Disabilities and Carers Department, the introduction of one queer department and office-bearer that ensures there is still female representation but allows the department to be run by people who do not identify with the gender binary. Along with these the two biggest changes involved the creation of the people of colour department, to allow the MSA to better represent students of colour, and the addition of Radio Monash as the 4<sup>th</sup> division of the MSA, allowing it to remain to act independently while receiving much greater support from the MSA. The referendum was successfully passed at the Annual Elections due to the near universal support of campaigners from various tickets. I await to see the impact these changes have in future years and how each of the departments and Radio Monash will grow because of it.

### **Night Exam Soup/Sandwiches**

With the introduction of Night exams by the University we decided to take Vancora down to Caulfield Racecourse and have two Office-Bearers giving out food to students before they entered their exams. For the first semester we gave out pumpkin soup, which we made from scratch in the Wholefoods kitchen. This was a good chance to promote our campaign against night exams as well as to give students an easy and cheap service before their exams. This was repeated in 2<sup>nd</sup> semester with sandwiches bought from an outside provider, and was run with one of the new Vancora staff along with one of our Office-Bearers. The cost of this was much larger and it should be considered as to whether this larger cost it worthwhile for the number of students that the service provides for.

*Below image: Giving out hot soup to hungry students at Caulfield Racecourse on a cold winter night during the exam period.*



### **Household Goods Service**

A new home was found for the household goods service, although the service was not utilised heavily as it was only re-introduced during semester and was not marketed heavily. The storage where it is kept is also being removed by the University so a new location will be needed, and hopefully it can be fully launched next year and can be heavily utilised by students.

### **Activism**

While the role of Secretary is very much an administrative role there is still a chance to assist departments with their campaigns and activism. I had the chance to attend all 3 National Days of Action called by the NUS Education Department, and was also able to get involved with a number of other campaigns throughout the year. While I couldn't necessarily get directly involved in many campaigns, I am glad that I was at least able to assist office-bearers in running their campaigns through guiding them through the planning and financial processes. I was also able to run the Enrol to Vote campaign, which encouraged students to enrol to vote at the Federal Elections, while also encouraging them to think about their education when they voted. Unfortunately we could not do a large enrolment drive at the Halls of Residence as we would have liked, and could have made a difference due to Chisholm falling to the Liberal Party by a small number of votes, meaning the Liberal's attacks on higher education can continue for another 3 years. Throughout the year there were also a number of campaigns run on campus that I was able to get involved with, including the Let Them Stay Campaign and the campaign against deporting Dr. Banik.

*Below image: Getting involved with campaigns that had on-campus actions.*



### **Website**

This year we began the process of obtaining a new website as the current one has become quite dated, and is not mobile-compatible, which is an issue when around 70% of people going to our website are on a mobile device. After visiting a number of companies, we eventually chose to have Yoke design and build our website, as they were able to provide the most appropriate services and were the cheapest. Having seen the design progress I know this website will be easy to interact with and allow students to easily find what they are looking for. It will likely be launched at the beginning of next year, with the official launch to be done in time for Orientation Week.

### **IT Support**

We also made a big change this year in how we receive our IT support. In the past we have had a part-time staff member responsible for our IT services, but following a resignation earlier this year we have moved all of our IT support to eSolutions, as it provides full time support and is also cheaper for the MSA. While this has caused some issues, with many of our computers needing to be upgraded and issues with printers, it will allow the MSA to have better support into the future and to also reduce the cost of upkeep of our equipment. Further to this it has also meant that we will no longer need to keep servers in our offices, which has freed up an office for the new People of Colour Department, who will be able to be set up in that office early in 2017.

### **Conferences**

Along with attending the Education Conference myself, which gave me an opportunity to discuss the issues facing students and student organisations from around Australia, I also assisted in helping each of the departments organise their contingents, including booking flights where necessary. These conferences are incredibly important to the departments and the students who attend them, so I am proud to say that each conference ran smoothly and the students who attended were able to get a lot out of attending.

### **Vancora Coffee**

Around the middle of the year we were able to get a coffee machine installed in Vancora, with help funding this from MRS. We trialled giving out coffee on the Menzies Lawn during SWOTVAC in first semester, and it was very successful. Following this success we started giving out weekly coffee near the Halls of Residence, being run by the Welfare department. This ran throughout second semester and was very well utilised, with around 100 coffees and hot chocolates given out each day. This will hopefully be included into the Welfare budget for next year to ensure it can continue to run.

### **Stress Less Weeks**

We held two very successful Stress Less Weeks during Week 12 of each semester. Both weeks were packed with events and free food for students, which were all heavily enjoyed. And the dogs were as popular as ever. A big thank you should again go to Matilda who organised most of the event through both of these weeks, which as you can see below was loved by all.

*Below image: Many of the great activities run during Stress Less Week in Semester 2.*



### **Mid-Year Festival**

This was just like Orientation Festival, but so much easier as it was much smaller and only ran for one day. It is always useful for it to run this event as it gives students an opportunity to get involved if they didn't take the opportunity and also for students who may have only just started in 2<sup>nd</sup> semester. While it may seem like a small event, there is still a large amount of planning that goes into it.

### **Annual Elections**

The Secretary is responsible for ensuring that everything is ready for the MSA's annual elections, and assisting the Returning Officer where necessary. As we changed the structure of our Electoral Tribunal I had to find someone that would be suitable for the role, and after receiving some suggestions from Tony Lang we ended up appointing Alannah Duffy. The only other issue that required resolving, other than general tasks that occur each year, was finding a remote polling place to replace the Hargrave-Andrew Library due to the renovations occurring there. Thankfully the School of Chemistry allowed us to use the foyer of the Green Chemical Futures Building. Once the renovation of the Hargrave-Andrew Library is completed the MSA should look at whether it is still an appropriate location for remote polling.

### **Handover and Office-Bearer Training**

Due to the unopposed nature of the election of my replacement I was able to begin handover earlier than usual, which allowed Jess to become more comfortable with

agendas and minutes before she begins her term. More details of what I have done during Handover can be found in my handover report.

I also co-ordinated the Office-Bearer Training for next year's Office Bearers. We changed how this ran, with only one day of training for the office-bearers exclusively, and a new training day introduced for Office-Bearers from each of the Monash campuses which covers governance training and had a Q&A panel with different people from the University. I also invited the divisional presidents to these training days, as it will be useful to have a greater connection between each of the office-bearers and the divisions. I believe all of the training was quite successful, but as in every year it should be reviewed.

### **EA Negotiations**

The MSA recently begun negotiations for the staff Enterprise Agreement as the old agreement expired at the end of June. It was a great experience to be involved with this process, and thankfully it looks like the negotiations will be completed much quicker than they did in the previous agreement which took a number of years.

### **Conclusion**

This year has been one of the hardest, but also by far the most enjoyable and rewarding year of my life due to my work with the MSA. Finishing this report is hard simply because it means that I have pretty much finished in the role. Luckily I will still be around in my role with Clubs & Societies next year, so this is only a soft finish. I am so glad to have had this opportunity and I hope that I have left the MSA in a better shape than when I started, and I particularly hope the changes I proposed to the regulations and the constitution will have a positive impact into the future.

There are so many people that helped me to do everything I have done this year, and I wouldn't have finished half of what I set out to complete without them. The following list is by no means complete as there were so many people that helped me throughout the year. In no particular order I need to thank:

The MSA Staff – without your dedication the MSA would not be able to do most of what it does, and the office-bearers would not be able to run the events and campaigns that they want to. In particular I want to thank Lowan, for always being there to answer just about any question I ask, or at least knowing who to ask, the MSA would struggle without your leadership and the broad knowledge you have. Also Stef and Alastair, for just being free to have a chat

about whatever is going on when I come past and want to get away from something. Also a special thanks to Finance, who saw fit to make a photo of me into Santa and to put it on the star at the top of their Christmas Tree.



Abby – You have been a great President and you should be incredibly proud of everything you have done in your term. You have been great to work with and have always been constructive and supportive to work with. I can't wait to see the amazing things you do in the future.

Matilda – I can't think of a better person to have shared *my* office with this year. You have been amazing to work with, from putting up with my music that I know you hate, including the constant repetition of the Freedom Kids at the start of the year. You will be a great president next year and I know the MSA will continue to go onwards and upwards under your leadership.

The 2016 Office-Bearing Team – Somehow you have all submitted your reports on time for the entire year (please don't change this MSC), which has made my life so much easier. But seriously, you have all done an amazing job running some great events and amazing campaigns around some really important issues. I know that many of you will continue to do great things after your term has finished, and I am sure I will be impressed with where you will all end up in your lives after finishing University.

Tony Lang – I am so grateful for all the advice you provide to the MSA, in particular all of the time you spent reviewing the various regulations and drafts of the constitution that I sent you. The MSA is lucky to have someone of your calibre working with us. While I'm sorry to have disappointed you when I told you that I don't study Law, you have definitely sparked an interest in the subject for me.

Jayden – For showing me that I have a lot of resilience and put my mind to something I can do it – like somehow keeping my ball of blu-tack, even though you tried to take it every

time you came into my office. But in all seriousness the energy you bring to the MSA has made this year more enjoyable and kept every day interesting.

Dan King, Ben Zocco and Sheldon Oski – For just being there to give me historical information about what happened during your year, which allowed me to make better decisions about the future, or even just answering mundane questions I had about minutes or motions. Your help has been greatly appreciated and I hope that I will be able to be as helpful to future secretaries as you were to me.

My final thankyou has to be to all of the students, because we are nothing without you all. You voted for us and we are here to represent you and act in your interests. I would hope that all of the actions and decisions I have made this year have been positive for you and will have a positive impact on some of the students that pass through this University.

Finally good luck to Jess, I know you will do great next year! You have learnt a lot this year and I know that your experiences having worked in a department before coming into the role will allow you to much better understand the requirements of the departments and how they can be best assisted.

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**ATTACHMENT 14 | Activities Annual Report**

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**Katie and Ben  
Activities  
report to MSC 13/16  
Annual Report**

The MSA Activities department has run successfully in 2016. The department has made an overall profit in semester 1. It faced multiple challenges in semester 2 that reflected in ticket sales.

**O-Week Tent**

O-Week ran so successfully! The marquee served double as many students as it did last year and all the volunteers were amazing help! Sausages and drinks were a win. Mountain Goat sponsored the alcohol for the week.

**Trivia**

Trivia ran in the bar and Tamsyn was happy with how the event ran. The night only had 4 rounds to keep patrons entertained without dragging the night on. It worked well to then let the patrons move on to the Nott after.

**Luna Park**

The number of people who showed up to the event didn't equate to the number of tickets sold, but this made lines short and less crowds. Working with Melbourne uni was a struggle as there was disagreements but it's impossible to run it without them. The event is easy to sell to internationals however it struggles in domestic students.

### **Boat Cruise**

Boat Cruise is one of the more successful events. It sold out fast and was a good night overall as there was no issues. The crew at Victoria Star were amazing to work with and it's an easy event to organise and sell.

### **AXP I**

This event ran well! It sold out on the night with door sales and all the DJs and photographers performed well. Big 4 were great to work with here and really helped with the overall vibe of the launch and event.

### **Oktoberfest**

This even struggled. There were issues with German club which affected ticket sales and organisation of the event. This event isn't ideal in the long run.

### **AXP II**

The event run unsuccessfully in terms of ticket sales with only about 500~ sold. This is due to the lack of involvement from the Big 4 societies. During the night, there wasn't any major hiccups. Patrons seemed to enjoy themselves however, the future of AXP II is in jeopardy and needs work put into it.

### **Hump Day**

Hump Days ran really well. Volunteers were reliable every week and we ran out of food early every week despite ordering more. We experimented with different types of food for some weeks and people loved it.

For next year's OBs, it's suggested to venture out of the set in stone events that Activities runs every year. The culture around the social atmosphere of Monash is changing and the MSA needs to adapt too. 2016 OBs wish the new OBs the best of luck and thank the 2016 MSA team for all the love and support this year! Couldn't have done it without you all!

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## **ATTACHMENT 15 | Education (Public Affairs) Annual Report**

### **Education Public Affairs Annual Report 2016**

#### **General:**

This year Education Public affairs really attempted to broaden the scope and spectrum of the students and communities involved in our department. We strove to spark interest in the campaigns and events our department ran this year and successfully were able to appeal to a new but passionate group of Monash students through our People of Colour campaign.

- We were able to include and invite new kinds of Monash students to participate in our department

- We were successful in collaborating with other MSA office bearers and communicated heavily with the NUS Education Office bearer.
- Our events were centred around student involvement and engagement in issues we found to be most pertinent to their university experience.

### **Counter-Faculty Handbook**

We started off the year with the Counter faculty handbook which this year included over 1,200 submissions. We were able to print 400 copies all of which were taken by students during o-week. We also included various articles from students about pertinent issues surrounding their university education. We received many complements surrounding this year's edition and we would like to thank the marketing team Kate and Lisa for their help and guidance during this time.

### **National Day of Action Campaigns**

- This year we were heavily active in promoting changes and cuts proposed by the current government that would severely impact and hinder their university life.
  - We actively engaged students in these changes by holding 3 National Days of Actions that were coordinated by the NUS Education Office bearer and included universities across Australia.
  - The first National Day of Action held on April 13<sup>th</sup> showed a great turnout with many Monash students getting involved and engaging in the demonstration. We held a BBQ on campus to further engage students and then provided buses to the demonstration at the State library.
  - The second Day of Action was held on the May 11<sup>th</sup> whilst had a smaller turnout still held momentum in continuing to voice the concerns of students surrounding their further University degrees. We further advertised our event through various banner drops and BBQ's.
  - The final National Day of Action held on August 24<sup>th</sup> was a final message to the government to voice the concerns of students and prove that there were many still determined to fight for the rights of students and their right to accessible and affordable tertiary education
  - We hope that these active and lively demonstrations will carry onto next year and continue to voice the concerns and rights of students. Moreover, we hope that

we've been able to raise awareness for these issues and engage students.



### People of Colour Campaign

- We further promoted issues surrounding people of colour in education both as students, staff and as the topic of study. We saw the creation of a People of colour department as a way to work towards bridging this gap on a university campus level.
- The creation of a People of Colour Collective as an autonomous department within the Monash Student Union would be a way of giving voice back to an unrepresented, oppressed group both on a campus level and in the broader political movement. The department would constitute a mandate to develop cultural activities on campus, fight against any racism present on campus and provide a platform to increase representation of people of colour in the university.
  - Primarily we had to find the logistical way of going about implementing a new department in the MSA. With respect to the MSA constitution we found out that we needed a referendum voted on during the MSA elections to make the POC department actually happen.
  - Promotion was a major part of making this campaign a success
  - We began designed posters, flyers and stickers to plaster the University.



**WHY YOU SHOULD VOTE YES ON THE REFERENDUM TO INTRODUCE A POC\* DEPARTMENT**

It will:

- Provide a place for students of colour to voice their opinions and it respects their autonomy.
- Ensure that the MSA is more reflective and representative of the student body.
- Help us forge a stronger and more inclusive community.
- Ensure the interests of students of colour are represented
- Constructively educate people on multicultural misconceptions in Australia
- Create a safe place for POC to be themselves
- Raise visibility of awareness of issues that students of colour face
- Empower others to speak up when they witness racism

**THE REFERENDUM NEEDS 1700 VOTES FOR THE DEPARTMENT TO BECOME A REALITY!**

**MAKE YOUR VOTE COUNT AND**

\*POC = PEOPLE OF COLOUR  
Authorised by Student Union Leads



- We also created a people of colour collective on campus that were the main drivers of this referendum and the overall department. Together we held a BBQ that heavily promoted and raise awareness about the upcoming campaign.

• Finally, during the week of MSA election we also campaigned heavily for a “YES” on the referendum and were successful in creating a People of colour department that will running and fully active in 2017.

**Welfare Day of action**

- We also worked closely with the welfare department in promoting the NUS welfare day of action held on October 19<sup>th</sup>. This demonstration was the highlight the significant gap in the welfare of students who try to juggle a job as well as their own studies. We hoped the demonstration emphasised the major issues still impacting university students.

**National Tertiary Union**

We held a good and cooperative relationship with the Monash branch of the National Tertiary Education Union in their campaigns. We appreciated their help and support during our various campaigns.

**Student affairs Committee**

- Working with Welfare department, we many meetings of SAC with a predetermined timetable that helped us execute our goals and also involve students more broadly.

**Monash Education Action Group**

- The Monash Education Action Group was a collective of education activists and was the main director of the education campaign at Monash and thus, this department. We worked coherently and effectively together involving various students and using their passion towards education to help fuel our events.
- We held some working bees and social events so that members feel they are part of a social group as well as a group who plan things in a meeting setting. This helped strengthen the overall productivity of the group and the campaigns we ran.

Overall we'd like to thank the NTEU, the MSA marketing department, the Women's officers, the NUS education officer, the whole MSA team and previous Education Public affairs officers from 2015 for their guidance and help in contributing to a productive and successful year of Education at the MSA.

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**ATTACHMENT 16 | Education (Academic Affairs) Annual Report**

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**Education (Academic Affairs) Annual Report**

	<p>Jessica Stone and Daniel Ffrench-Mullen <b>Education (Academic Affairs)</b> 2016 Annual Report</p>
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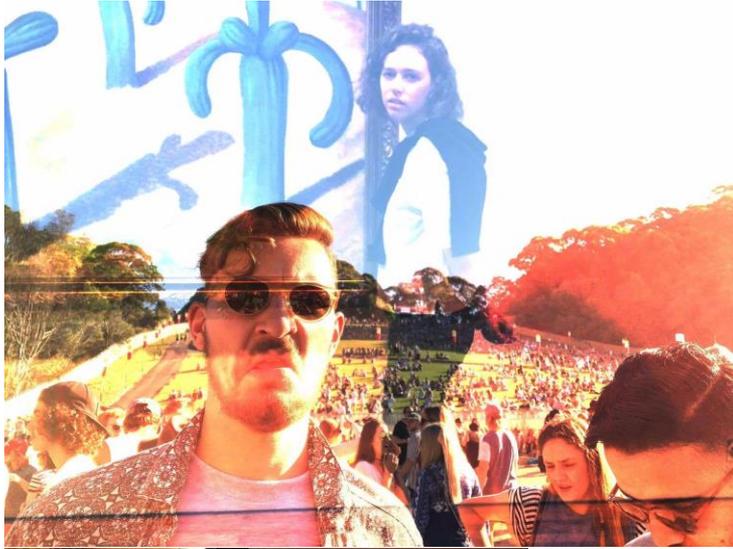
It was the best of times, it was the worst of times, it was the age of wisdom, it was the age of foolishness, it was the epoch of belief, it was the epoch of incredulity, it was the season of Light, it was the season of Darkness, it was the spring of hope, it was the winter of despair, we had everything before us, we had nothing before us, we were all going direct to Heaven, but really we were all definitely going direct the other way.

We would like to thank Abby Stapleton, our glorious leader and muse and for improving our photography skills. The makers of Bombay Sapphire gin for the good, bad and the ugly (Daniel's teary photo seen below for example). Little Creatures and Mountain Goat breweries for helping us

through scab times. Thank you to this year's Academic Board reps for being adequate. To the banner drop crew for bringing out our inner creatives. To Sully and Sumudu: thanks for distracting us, entertaining us and just being awesome fellow Ed officers. Thanks to Aisling for supporting me (from Daniel). Thanks to everyone else who helped us and made our year great. Here's to fighting scabs and sinking beers (very slowly in the case of Jess). Here's to the best damn student union, not just at Monash (but also especially at Monash), but in the whole damn country; we're proud to have been a part of it.



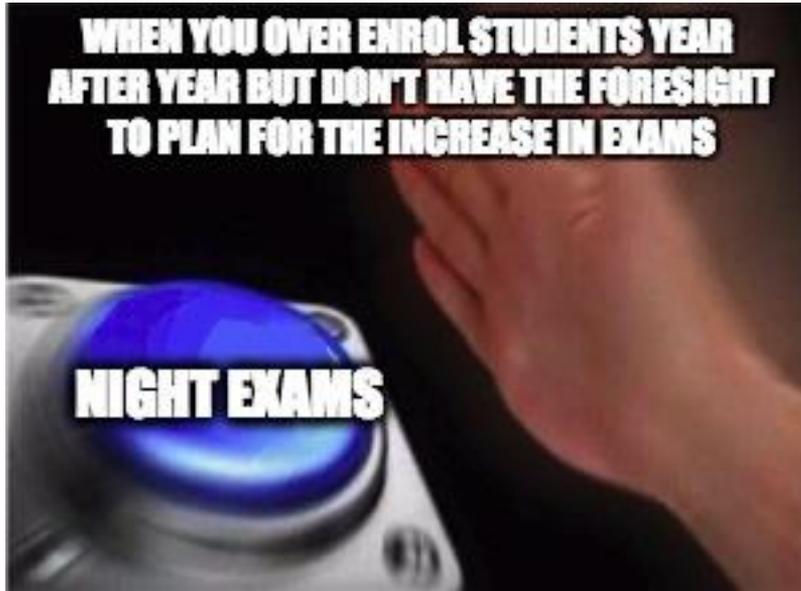
















Now here's the actual report:

Yearly Goal	Status	Comments
<p><b>Academic Hearings and Progress Committees</b></p> <ul style="list-style-type: none"> <li>Revising APC training guide.</li> <li>Run APC training for all student volunteers.</li> <li>Provide student volunteers with a written reference and provide volunteer points for volunteers.</li> <li>Source students to fill all APC dates.</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Revise APC training to better equip reps with knowledge base</li> <li>Provide recommendation for employment if required - no more written references</li> <li>Gain feedback from reps in debriefs after APC hearings</li> </ul>
<p><b>MSA Peer Support Program</b></p> <ul style="list-style-type: none"> <li>In collaboration with the Campus Community Division ensure that new facilitators</li> </ul>	N/A	Program run by CCD and ran smoothly

<p>are selected for the Peer Support Program; participate in the interview process.</p> <ul style="list-style-type: none"> <li>• Support the facilitators of the Peer Support Program where necessary.</li> <li>• Actively and widely promote the Peer Support Program.</li> </ul>		
<p><b>Academic Committees</b></p> <ul style="list-style-type: none"> <li>• Seek membership on the Learning &amp; Teaching Committee (L&amp;TC), Course Admissions and Programs Committee (CA&amp;PC), Academic Standards Committee (ASC).</li> <li>• Chair Academic Affairs Committee (AAC) and run in accordance with regulations; advertise application procedure for AAC in MSA spaces and on MSA notice boards and Facebook page.</li> <li>• Review Office Bearer Regulations with Secretary for the Education (Academic Affairs) role and the AAC, ensuring that all information is accurate and up to date.</li> <li>• Investigate new ways in which student consultation can be incorporated into the decision-making processes across the university.</li> </ul>	<p><b>Completed</b></p>	<ul style="list-style-type: none"> <li>• Sought membership for LT&amp;C, CA&amp;PC, ASC, unfortunately were unsuccessful in gaining membership</li> <li>• Appointed students to AAC and met regularly to discuss academic issues</li> <li>• Reviewed AAC regulations to appoint a MUISS rep to committee</li> </ul>
<p><b>24-hour study spaces.</b></p> <ul style="list-style-type: none"> <li>• Consult with Library staff.</li> <li>• Space availability.</li> <li>• Costings/logistics.</li> </ul>	<p><b>Completed</b></p>	<ul style="list-style-type: none"> <li>• Discussed and lobbied for new 24 hour spaces on campus with relevant staff. A lot of progress was made to be continued by 2017 Ed Ac</li> <li>• Increased communication about 24 hour study spaces on campus</li> </ul>

<p><b>MSA Teaching Awards Night</b> to recognise staff that students nominate as providing excellence in teaching</p> <ul style="list-style-type: none"> <li>• Budget and planning.</li> <li>• Invite AAC to attend.</li> </ul>		<ul style="list-style-type: none"> <li>• Held Teaching Awards in combination with MSA Alumni Awards - to recognise past office bearers within the union</li> </ul>
<p><b>Content warnings</b></p> <ul style="list-style-type: none"> <li>• Continue work with Women's Department.</li> <li>• Follow-up with 2015 Women's and Education (Academic Affairs).</li> </ul>	<b>Ongoing</b>	<ul style="list-style-type: none"> <li>• Liaised with Women's on content warnings</li> <li>• Look into collaborating with Disabilities and Carers on issue</li> </ul>
<p><b>Lecture recordings</b></p> <ul style="list-style-type: none"> <li>• University-wide opt-out policy.</li> <li>• Create list of faculties that currently have the opt-out system (and those that do not).</li> <li>• Coordinate with Disabilities and Carers Department about Equal Access campaign.</li> <li>• Consult with the National Tertiary Education Union (NTEU).</li> </ul>	<b>Ongoing</b>	<ul style="list-style-type: none"> <li>• Raised issue with ADEs - most open to further expand lecture recordings</li> <li>• Spoke with NTEU - concerns about intellectual property and staff cuts</li> <li>• General movement away from recordings from a pedagogical standpoint</li> </ul>
<p>Follow up on the Learning &amp; Teaching Committees investigation of recognising all majors and minors that students study on academic transcripts.</p>	<b>Ongoing</b>	
<p>Publish information of academic policies and procedures for students, as well as promoting the MSA Student Advocacy and Support Service. Ensure that policies and procedures are more transparent and equitable for students.</p>	<b>Ongoing</b>	<ul style="list-style-type: none"> <li>• Glossary in Counter-Faculty Handbook</li> <li>• Attended APC review meetings to improve APC processes</li> </ul>
<p>Ensure faculties have fairer assessment policies and that this is more consistent across the university.</p>	<b>Ongoing</b>	<ul style="list-style-type: none"> <li>• Raised as issue with ADEs (will be continued into next year)</li> </ul>

<p>Investigate ways in which the teaching quality of Monash University can be improved.</p>	<p><b>Ongoing</b></p>	<ul style="list-style-type: none"> <li>• Academic integrity - finding ways to support students that are participating in ghost-writing and other forms of cheating/plagiarism</li> </ul>
<p>Support the educational aims of other departments, and be actively involved in cross-departmental initiatives that pertain to education.</p>	<p><b>Ongoing</b></p>	<ul style="list-style-type: none"> <li>• Assisting in promoting the National Day's of Action and Welfare Day of Action</li> </ul>

<p>Follow up on the successes of the 2015 Education (Academic Affairs) Officer to ensure that these are still happening.</p> <ul style="list-style-type: none"> <li>• Continue to work closely with the Disabilities and Carers Department to improve policies and services to ensure students who are carers or who have a disability are recognised and better supported.</li> <li>• Continue to improve student retention rates for low SES students by having more academic and support services for these students.</li> <li>• Continue to improve cultural inclusion through academic and support services offered for students. Work with MUISS and Monash College in addressing this, as well as reducing transitional issues for international students studying at Monash.</li> </ul>	<p><b>Ongoing</b></p>	
<p><b>Student consultation &amp; engagement</b></p> <ul style="list-style-type: none"> <li>• Regularly liaise with senior university management throughout 2016 to discuss student issues.</li> </ul>	<p><b>Ongoing</b></p>	<ul style="list-style-type: none"> <li>• Regular meetings with the Vice-Provost of Learning and Teaching, Darrell Evans</li> <li>• Meetings with AAC</li> <li>• Meetings with the Associate Deans of Education for each faculty</li> </ul>

<ul style="list-style-type: none"> <li>• Further promote the Education department as a friendly and approachable MSA department and encourage further student input in academic affairs.</li> <li>• Continue to inform students and staff of the academic policies that are relevant to them, and seek to enforce them where breaches occur.</li> <li>• Ensure that all project and programs undertaken in the Education department focus on engaging and involving students in the MSA.</li> <li>• Ensure that the department consults with a wide variety of students on issues and topics raised by university administration.</li> </ul>		<ul style="list-style-type: none"> <li>• Engagement with students through surveys</li> </ul>
<p><b>Miscellaneous</b></p> <ul style="list-style-type: none"> <li>• Contact Education departments at universities across Victoria and establish relationships with them.</li> <li>• Contact Education departments at other Monash University campuses and establish regular correspondence regarding education issues.</li> <li>• Liaise with the NUS Education Officer throughout the year and support the education campaigns relevant to the department.</li> <li>• Contact Warwick Education Officer and liaise with Warwick Student Union.</li> <li>• Liaise with Warwick-Monash Alliance and other student unions across Monash University campuses concerning the Alliance.</li> </ul>	<p><b>Ongoing</b></p>	<ul style="list-style-type: none"> <li>• Continue to establish and bridge relationships with other MSOs and with NUS</li> <li>• Continuing contact with the Alliance to better integrate Alliance projects into the university</li> <li>• Continuing contact with the Warwick Student Union to see how we can better enhance our union work and university experience for students</li> </ul>

<b>Night exams</b>	<b>Ongoing</b>	<ul style="list-style-type: none"> <li>• Meetings with Manager of Examination Services (Vern Garth), Pro-Vice Chancellor - Major Campuses and Student Engagement David Copolov, Vice Provost of Learning and Teaching, Darrell Evans</li> <li>• Successfully campaigned for more lighting, security and transport for the exams</li> </ul>
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**ATTACHMENT 17 | Welfare Annual Report**

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**Welfare Yearly Goals 2016**

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1. Maintain and expand the quality of services provided by the Welfare Department throughout the year.
2. Successfully execute Free Food Mondays, and attempt to further the social aspect of the service.
3. Deliver Book Fair with the aim of higher attendance and sales as well as develop an easier online registration process.
4. Release a student Cook Book with cheap and easy meals.
5. Maintain the Survival Centre service, and also further the access to students and facilitate the donation of quality resources.
6. Provide a social event for students to attend at a low cost and high value.
7. Utilise the MSA Food Van as a resource for both student welfare and engagement.
8. Work with Monash Connect to provide more On-Campus student advice services.
9. Revamp the MSA Welfare Survival Guide.
10. Campaign to increase the number of counselling services provided on campus for students.

**2016 Welfare Department Yearly Report**

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What a wonder filled year it has been for the Welfare Department; ups and downs we've had them all. Our primary goal was to maintain the quality of services provided by the Welfare Department something which we tried our hardest to achieve and hopefully was fulfilled.

Free Food Mondays was again a success, averaging between 180 to 200 attendees made for a challenge but one that was worth it. In addition to running the event we decided to update the FFM Cookbook with standardized recipes that incorporated approximate servicing sizes and costs. The budget was exceeded due to the increased number of people utilizing the service, however, it was worth it for the cause. A huge thank-you to everyone who helped out over the year, the Vollies, the MSA OBs who helped out (special thanks to Mel during semester 1 mayhem), as well as Wholefoods for lending the space and being so forgiving – much love!

The annual Book Fair was a relative success although the operational logistics caused some hic ups and we are suggesting to run an altered event next year. The large volume of books as well as communication errors cause the event to not run as smoothly, and in addition we were unable to host it in the Airport Lounge made the process more difficult than necessary.

The Cook Book was a semi-failed quest; recipes have been compiled and ready to be arranged. This will hopefully allow the 2017 Welfare team to distribute the books during O-Week. Apologies for the broken promise.

We decided to increase the standard of supplies on offer in the Survival Centre; including sanitary items and personal hygiene products. It is difficult to prevent the space becoming a dumping ground for unused items so we thank the team of MSA Volunteers who work tirelessly to maintain order. The addition of a key card system should hopefully help with the dumping. Continuation of the Survival Centre is important and we hope it can be further improved.

The Welfare 'Avin A Ball Ball was a minor disaster unfortunately. Poor organization and advertising on our behalf and a few clashing social events were detrimental to the ball. However, those whom did attend were treated to some exceptional DJing and dance moves. Again, we hope that next year is a hit with some tweaking.

The MSA Van was a huge success for running free Friday Morning coffees at the Halls of Residence – needless to say it was a welcome sight for many a hungover eye. Special thanks to the Vancora team and Glenn for the inspiration. Hopefully the department can run more out of the van next year.

The Student advice services in Monash Connect is still in planning infancy, which means that next year it can be finalized, as the notion as wide ranging support across departments and within

the greater Monash autocracy. The aim is to have Centrelink and potentially other student services provide advice from within Monash Connect space so that students do not need to always travel to a centre which can be difficult for some within the greater Monash community.

The Survival Guide was revamped and digitalized this year in an effort to decrease waste and expenditure on printing the guides which in previous years have been in surplus and under used. Advice has been given on improvements for next year and we hope it will be more widely used as it is a tool underappreciated due to accessibility.

The final goal was a difficult one as we approached the counselling services at the beginning of the year however they were under the impression that our assistance may hinder their campaign success. The recent move by the University to cut counsellors is absurd and hopefully the public pressure applied since may reverse their ideas. Special mention to the ESJ office for rapid response once the news came out.

Overall the year has not been a disappointment, although we were unable to achieve all of which we set out to do we have both learned many a lesson and will be forever appreciative of the opportunity. Furthermore, the support of all parties, factions, and friends has made the year possible. Thanks to the whole MSA team from the top to the bottom and all in between for your tireless work and for picking up the slack when we dropped it. We wish all the best to Nick and Patrick for next year, ride the challenges like a wave and throw a shucka whenever you can and most importantly make the very most of the opportunity of which you have been provided. The Welfare Department is a great service that is often overlooked, yet those whom do know of its existence are exceedingly appreciative.

All the best,

Love from the Welfare Boys – Tim Berenyi and Brendan Holmes.

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**ATTACHMENT 18 | Environment & Social Justice Annual Report**

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2016 has been an excellent—and very busy—year for the Environment & Social Justice Department. We're really proud of our accomplishments and hope that the Department will be able to carry on similar work next year.

It's also been a challenging year. While the conservative government has given us plenty to protest, there are many who feel that students are too apathetic to get involved in progressive activism. But that just means that student unions need to work harder to overcome what obstacles exist. So throughout the year, we've worked very hard to get as many students as possible involved in the Department's work. Often, we achieved this best by taking a controversial stand that inspired people to get involved rather than sit on the sidelines.

We have had a number of notable successes, with the highlight being our successful campaign to prevent the deportation of Dr. Biswajit Banik in Semester 2. We think we've definitively proved that the MSA can still play a major role in student life, and in political life more broadly.

We've accomplished this as an unashamedly left-wing Department. We've boldly promoted left-wing politics—in publicity, in discussion, and in practical activism—while constantly reaching out to the many thousands of students who don't agree with us about everything, but will work with us when they see us taking a stand on an issue they care about.

As a result, the MSA as a whole has been strengthened, the ESJ Collective has grown and developed substantially, the political centre of gravity on-campus has shifted to the left and in favour of activism, and all year Monash students have had a huge range of inspiring and engaging political activities in which to get involved.

This was often accomplished with the support of the rest of the MSA. While we've been happy to spearhead MSA activism, it's also vital that the whole of the MSA supports and participates in activist campaigns. We hope to see this relationship between the ESJ Department and the rest of the MSA continue and deepen in 2017.

## **Activism**

In 2016, we worked very hard to promote an activist approach to progressive causes. This involved constant work: petitioning; distributing leaflets; designing, printing, and putting up posters; making online publicity; reaching out to potential supporters; media releases; making announcements in lectures and other forums; organising transport for students from Clayton to demonstrations; and a host of other activities. It was important to us, as student representatives, to shoulder a lot of the work, but we also worked equally hard to involve as many other students as possible in the day-to-day work of activism. Building support for particular causes has been important, but it has been equally important for us to encourage.

Before getting to our best achievement in preventing the deportation of a Monash staff member and his family, we'll quickly review some of the other campaigns we initiated, organised, promoted, and supported.

On-campus, we organised well-attended demonstrations and group photographs in support of refugee rights from the very beginning of the year. At the start of the year, we organised a large pro-refugee “Let Them Stay” group photograph and rally to bring that nationwide protest movement into campus life; in the latter half of the year, we coordinated a series of “Bring Them Here” group photographs in tutorials, to encourage students to take up the question of refugee rights in their studies. We also conducted a massive awareness campaign in defence of the Safe Schools Coalition and actions in protest of the cuts to Monash counselling staff. We believe that Monash University itself should be a site of

activism and collective resistance and we are proud to have involved hundreds of students in on-campus activism this year.

Off-campus, we've organised support for a number of campaigns. We have called some demonstrations ourselves, including protests against the Liberal Party, Pauline Hanson's One Nation, and the racism of Donald Trump, establishing the MSA as an institution that doesn't just operate at Monash, but also represents Monash students in broader society; we hope other student unions will follow our lead. We organised support, promotion, and student attendance at demonstrations for refugee rights, Indigenous rights, for the Safe Schools Coalition and marriage equality.

Supporting and promoting the National Union of Students at Monash has been a major focus in 2016. Through heavy involvement in the Monash Education Action Group we helped organise Monash students' participation in several National Days of Action against attacks on education, as well as playing an important role in NUS demonstrations for marriage equality, against Pauline Hanson's One Nation, and for greater funding for student welfare. We welcome the increasing involvement of NUS in a range of proactive campaigns relevant to students and have been glad of the opportunity to participate in national student-led activism. Throughout the year we have helped organise and promote student attendance at a number of NUS conferences and meetings, where we argued that NUS would benefit from a more activist approach to politics. NUS conferences are often held in conditions of near-secrecy, so increasing the attendance of Monash students at these events is quite a feat in itself. Encouraging students to argue, debate, and help NUS develop a stronger activist culture is even more of an achievement and we are pleased to have taken part in this project at Monash.

Fighting against racism is always a challenge in Australia, and it has been a constant priority for us in 2016. Our anti-racist campaigning has included everything from promoting and organising anti-racist demonstrations off campus, to a "Halal Not Hanson" barbecue organised with the support of the Monash Islamic Students Society. We hope that all MSA departments will continue to organise anti-racist activity throughout 2017 and beyond. Racism makes a real impact on the lives of students and it is the duty of every student representative to take a stand against it.

We contributed funding and support to the Fossil Free Monash campaign, but remain disappointed by this campaign's failure to reach out to students and involve them in its activities. We are also concerned at its tendency to encourage collaboration with university management. (We refused to take the traditional ESJ seat on the Monash Environmental Sustainability Review Committee in 2016, in order not to participate in greenwashing.) We hope that in 2017 the ESJ Department can engage in environmental campaigns that involve large numbers of students and take an unequivocally oppositional attitude towards the university bosses. We also initiated a debate within the Monash Student Council regarding the shocking amounts of student money blown on the non-existent "Australia Needs a Brighter Future" online campaign, although we were unable to secure the passage of a motion recognising that this non-campaign was a rort. We hope to prevent similar wastes of money in the future.

### **The campaign for Dr. Biswajit Banik**

Our experience with working hard to organise student involvement in activism paid off when we heard the shocking news that a Monash staff member, Dr. Biswajit Banik, was facing deportation because of his son's autism. Working with Dr. Banik's students, we rapidly organised a major campaign. Within days, we had organised an Open Letter supported by many other MSA departments, trade unionists, Monash staff members, and some politicians; coverage in the mainstream media and *Lot's Wife*; a huge on-campus demonstration and group photo attended by hundreds of students; publicity stunts (including the delivery of the very long Open Letter to the responsible government department); and major media coverage. We were delighted that our campaign was successful and the decision was overturned.

We think this campaign proves a number of important points. Activism can win. Ordinary students can become involved in activism in their hundreds, even if things aren't quite like the 1970s, if student representatives work hard and take a lead: they can find this inspiring and engaging, even if they aren't political obsessives. The whole of the MSA can get on board with campaigns like this and make a difference. By engaging in public activism and taking a stand against injustice, the MSA can reach out to new allies and supporters, and prove its worth. This sounds like a truism, but there are those involved in student representation who argue that activism is impossible, that ordinary students resent it, that those who are experiencing a particular injustice ought to be left to deal with it on their own, and so on. Our Department's firm rejection of these excuses for inactivity helped prevent a family's deportation at Monash.

This campaign was a very proud moment for the ESJ Department. We were particularly moved by the involvement of a number of students with autism who supported the campaign, promoted it, helped to organise its activities, and spoke at the public demonstrations. We encourage the 2017 ESJ Department to devote substantial resources to similar campaigns.

### **Solidarity**

We believe it's important to build solidarity with other student unions and trade unions. It strengthens the MSA by building alliances, and it's a way to introduce students to broader areas of activism. In 2017 we made donations and arranged for student visits at the strikes at Bitzer, Polar Fresh, and other factories and warehouses. We were warmly received by the striking trade unionists at these sites, and the students who went with us were given a chance to witness very courageous trade unionism up close. We attended, promoted, and organised support for a number of one-off trade union actions and demonstrations, including a very large demonstration in support of the sacked workers at the Abbotsford Carlton United Breweries site. We also organised on-campus participation in the boycott of Carlton United Breweries products. The ESJ department can campaign in support of many causes, but to really transform society for the better, a revival of working-class organisation

and politics will be crucial. We are proud to have worked to promote trade unionism throughout 2016.

We have established a productive working relationship with the Monash branch of the National Tertiary Education Union through a number of campaigns in 2016 and encourage the ESJ Department to strengthen these ties next year.

We have also built relationships with overseas student unions and student movements, including the student unions in Papua New Guinea and the student wing of the pro-democracy movement in Malaysia. As Australia is in close proximity to many countries that suffer under imperialism and repression, our capacity to build links between struggles at home and abroad is very important. We established the authority to do this through our well-publicised on-campus and off-campus activism.

### **Student engagement**

We have also tried to build a campus culture of political debate and discussion, with well-attended public campus meetings on a range of topics. We consider it part of the duty of the ESJ Department, and the MSA more broadly, to involve students in student-organised conversations about social questions.

The question of socialism was much in the news in 2016, particularly after the emergence of Bernie Sanders and Jeremy Corbyn, and we held a number of meetings on Sanders and Corbyn, and on the question of socialism in general. We also organised many meetings on racism in Australia and internationally, plus some on topical questions such as the Panama Papers. Early in the year, a large meeting called to discuss the nation-wide #LetThemStay campaign made a major impact in laying the basis for pro-refugee actions at Monash throughout the year.

These meetings were popular and often featured lively debate. We consider these meetings to be a major contribution to Monash's political culture—in fact, it often seemed like *only* the ESJ Department organised frequent and well-promoted public discussions on social and political questions. Encouraging students to consider, formulate, and express opinions on social questions outside their tutorials was a major goal of the ESJ Department in 2016 and we feel we accomplished it well.

A particular highlight was the very well-attended “Great Debate”, pitting Tess Dimos and Daniel Taylor (representing the Monash Socialists) against John Hajek and Simon Breheny (representing the Institute for Public Affairs), on the question of Capitalism vs. Socialism. The high attendance and enthusiastic participation from many students proves that the MSA can address big questions and get a good response.

Organising and promoting these events would have been impossible without heavy participation from the whole ESJ Collective, which grew substantially in 2016.

### **Student council**

We were responsible for writing, moving, and/or seconding a number of important motions at the student council this year:

- Opposing restructures at the University of Melbourne, and supporting the University of Melbourne Student Union's campaign against them (28<sup>th</sup> January, carried 19-0)
- Condemning the government's proposal to cut Medicare rebates, and endorsing the "These Cuts are Killing Us" demonstration (28<sup>th</sup> January, carried 19-0)
- Endorsing a protest against Australian imperialist aggression towards Timor Leste (28<sup>th</sup> January, carried 18-0)
- Endorsing upcoming NUS demonstration against attacks on education (18<sup>h</sup> February, carried 19-0)
- Offering MSA resources as sanctuary for asylum seekers (18<sup>th</sup> February, carried 19-0)
- Condemning the pouring of MSA funds into the basically non-existent "Australia Needs a Brighter Future" non-campaign (18<sup>th</sup> February, failed 6-9)
- In support of the Safe Schools Coalition (17<sup>th</sup> March, carried 19-0)
- Endorsing upcoming NUS demonstration against attacks on education (7<sup>th</sup> April, carried 18-0)
- Solidarity with UWA student and staff campaign against campus restructure (7<sup>th</sup> April, carried 17-0)
- Solidarity with striking workers at Bitzer plant (28<sup>th</sup> April, carried 17-0)
- Calling on NUS to organise another demonstration against attacks on education (6<sup>th</sup> June, carried 17-0)
- Endorsing upcoming NUS demonstration (4<sup>th</sup> August, carried 19-0)
- Calling for campaign in defence of Dr. Biswajit Banik (4<sup>th</sup> August, carried 19-0)
- Condemning abuse of Aboriginal children in Don Dale juvenile detention centre (4<sup>th</sup> August, carried 19-0)
- Solidarity with striking workers at Polar Fresh warehouse (4<sup>th</sup> August, carried 19-0)
- Committing the MSA to calling demonstrations against Pauline Hanson and One Nation (4<sup>th</sup> August, carried in amended form 16-0)
- Celebrating success in campaign to prevent deportation of Dr. Biswajit Banik (25<sup>th</sup> August, carried 18-0)
- Endorsing and publicising upcoming NUS demonstration for marriage equality (8<sup>th</sup> September, carried 18-0)
- Boycott of Carlton United Breweries products (8<sup>th</sup> September, carried 18-0)
- Supporting #BringThemHere campaign (6<sup>th</sup> October, carried 19-0)
- Endorsing and publicising upcoming Equal Love demonstration for marriage equality (6<sup>th</sup> October, carried 19-0)
- Endorsing and publicising upcoming NUS protest for increased student welfare (6<sup>th</sup> October, carried 19-0)

Plus others that have yet to make it into the minutes.

This record accurately reflects our approach of encouraging the MSA to publicly take left-wing, activist positions on questions of social justice, human rights, and solidarity.

### **General work, and next year**

All of the above-mentioned campaigns, plus others not mentioned, were carried out on top of the daily work of promotional activities, and organising for other students to participate in all this work. To carry this out required intense dedication on the part of both ESJ Officers, but also the entire ESJ Collective, all of whom devoted countless hours of effort to fighting for social justice at Monash—petitioning, calling, texting, arguing, marching, reading, and placing posters from the top of the Menzies building to the uncharted wilderness of the science lecture theatres and beyond. Our most important work of 2016 was convincing dozens of students that devoting themselves to activism was worth their time, because by doing so they could change the world.

We are confident that the ESJ Collective will find 2017 as challenging and rewarding as 2016. As we write, President-Elect Donald Trump is selecting a full range of crazed far-right warmongers and billionaires to his cabinet, and Turnbull is promising a more aggressive approach towards workers and students in 2017. We are proud to say that we organised the first demonstration against Donald Trump that ever took place in Australia. We've proven in 2016 that student unions can play an important role in organising debate, and collective action, on political questions on campus and in society more broadly. We hope that this example is taken up by the MSA, other student unions, and the National Union of Students.

There will be much to do and we will continue to work, whether as office-bearers or collective members, to carry on the project of left student unionism at Monash.

### **Yearly goals, and goals from last report**

Goals from last report:

- Organise handover: completed.
- Organise actions against Donald Trump: completed.
- Promote demonstration against Trump's inauguration: ongoing
- Continue campaign against cuts to Monash counseling staff: completed

Yearly goals:

- Involve a broad layer of Monash students in progressive activism: completed
- To train up the next layer of social justice activists and campaign organisers: completed
- To provide forums for discussion of progressive campaigns and key political issues for the left: completed
- To work with other departments, clubs, collectives, etc. (both on and off campus): completed

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**ATTACHMENT 19 | Women's Annual Report**

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**MSA Women's Department Annual Report**

**Evaluation of Yearly Goals**

These goals can be seen in "Women's Officers Yearly Goals" submitted at the start of the year.

**Overarching Goals and Ideals for 2016**

Our overarching goals including maintaining and growing the department, collaborating with other departments and the university as well as running campaigns and events. Our goal was also to improve engagement and visibility of the department as well as maintain the space and MSA as a place free from sexism and a welcoming and engaging space for all students who identify as or experience oppression as women. We have worked with various other MSA departments including Queer, Disabilities and Carers, and the Environmental & Social Justice Department. We also worked with Monash Residential, Campus Community Division, and Safer Communities and have built bridges with them to allow for continued collaboration in regards to the issue of sexual assault on campus and other work towards creating and improving policy relating to women and women's issues. We had more activity online and whilst engagement fluctuated, we believe we have successfully developed the Women's Department community.

**Visibility Goals**

We maintained a relatively strong and consistent online presence through social media and our O-week stall was very successful, we gave out show bags, maintained presence at the stall at all times, had some great conversations with incoming students, as well as provided resources to students. Many of the members we met at that time became mainstays in the Women's room or at our events. As we did struggle with WAC, we did not manage to widely publicise the existence of WAC and WAC meetings and encourage attendance and participation, this could be something the incoming officers could try to do better. We encouraged contribution of members to Lot's Wife but our contributions as Officers were limited to Lot's Wife reports due to time restraints. However, our initial objective for Dissent was to publish it online, we exceeded this can published a print zine as well with many of our collective members contributing and it being one of our highlights for the year.

**Event Goals**

We managed to take a very substantial contingent to NOWSA whilst still being able to keep cost low due to fundraising from the Twilight Market and contributions from the University. We struggled with attendance at times despite advertising through our group, page and newsletter and MSA pages, this likely came down to poor timing. We made internal events like the weekly discussion group (though we struggled in the later half of the year), afternoon teas and in collaborate with the Monash Queer Department, Q2. Many of the events we hosted will be looked at in more detail. Overall we meet our goals in terms of events, however we had to cancel sexy trivia due to low numbers. Regardless we managed to have good diversity in our Department weeks but greater participation by partner departments (Queer, Ed pub) would have helped this even more so.

## **Campaign Goals**

Whilst the goals we set originally may not have been directly met, the essence of them remained, this was mostly due to increased movement in regards to Sexual Assault on Campus as well as Campaigns in response to the Counselling Cuts. A key piece of advice for future officers would be to not wait on national campaigns or rely on them too much as these were big things that held us back, the other tip would be to not define too much the content of campaigns as often campaigns will be done in response to University changes or what is needed at the time, something that can't always be set at the start of the year. We managed to meet our goals in terms of having our campaigns across multiple platforms.

## **Policy Goals**

Working with the Welfare department we managed to secure better lighting on campus. Again, sexual assault on campus dominated our year, we have done a fair bit of groundwork in regards to policy changes on this front, something incoming officers can build on. As such the goals we defined at the start of year may not have been met but we are satisfied with our work.

## **Administrative Goals**

This is likely the goals we slipped up the most on, this could be as they were adopted from the goals of last year's officers. The safer spaces policy and grievance proceedings are something that many of next year's officer bearers are looking to adjust and although they served us fine this year they are likely due to be adjusted, formalised and made uniform. We had a few missteps with WAC meetings and minutes but it all turned out ok in the end. These goals were likely not met to their fullest, and something that comes down purely to bad timing, and lack of organisation on our part.

## **Major Events**

### **Twilight Market (Fundraising for NOWSA)**

The Twilight Market was an idea that we copied from previous years to start off the semester with a welcoming and inclusive event. Although we struggled to get number through the door we managed to raise sufficient funds for our NOWSA conference in July. We had a diverse range of stalls as well as musical acts and performances throughout the evening.

### **Rad Sex and Consent Week (Department Week)**

Rad Sex and Consent Week is a week designed by the previous women's officer of 2015 to create awareness and start a discussion around safe sex and consent. We organised an array of speakers and panels. They presented a broad range of views, ideas and discussions that were received positively by the department.

### **NOWSA 2016**

The 'Network Of Women Student's Australia' (NOWSA 2016) was hosted by Sydney University of technology in July this year. Monash Women's Department took 18 women from the department and others interested to a week that was jam-packed full of inspirational speakers, creative workshops and stimulating discussions. We were able to meet and share idea with some

incredible women from all over the country and, in particular, from Auckland University New Zealand.

### **Women In Higher Education Week (Department Week)**

We started second semester with our department week in week 4. The week included a range of discussion panels and workshop to explore ideas of women in higher education. Although we struggled to get number attending the events so early in semester we still managed to have productive and inspiring insights and ideas discussed around the nature of teaching and being a student as a woman in a university institution.

### **Dissent 2016 Zine**

The last project for the year was a creative one, *Dissent!* Our zine was the first one for about 2 years and a wonderful way of letting women in the department express their ideas and thoughts that they have mused on for the year in a creative way. We ended up with an A5 40 page beautiful zine with over 15 contributions in the form of articles, artwork and poetry. Many thanks to the Lot's team who made it happen!

### **Close & Thank You**

We would like to thank all those who make up the MSA Women's Department for an amazing 2016! Without each and every little and huge contribution to the department we wouldn't have had the amazing year that we did and achieved what we have. We would like to say a massive thankyou to all of those people we worked with in the MSA; from finance to marketing and especially our wonderful fellow Officer Bearers. In particular a big thank you to the Women on the Lot's Wife team who helped us make our *Dissent 2016* zine dream become a reality in second semester. Thank you so much to our wonderful executive team who supported us throughout the year in answering our million questions and helping us explore ideas and options.

Now thanks to the Women! We would like to thank the group of fantastic women who came to NOWSA 2016 in Sydney with the Women's Department where we all learnt so much and got the chance to connect with women from all over the country. Thankyou to all the creative women to contribute to and helped develop *Dissent 2016*. A huge thankyou to all the women who encouraged, participated and helped create our weekly discussion groups throughout the year. Thankyou to all the contributors to our department weeks, every little bit of help counted.

Being the Women's Officer for 2016 was challenging but very rewarding from which I will come away with many lessons learned and many fond memories. Good luck to Nikola and Shreeya for 2017 - go rule the world!

**Overview:**



Gosh, this year, what can I say? It has certainly been an experience. This year has been one of the best and most stressful of my life. Being able to get to completely involved with Queer students and Queer activism has been such a great opportunity for me. Some parts of this position I was already familiar with thanks to being involved on C&S committees, like events management, operating with a committee and engaging a collective. Others, like dealing with interpersonal conflict, running educational workshops and organising delegates to student conferences were brand new. Not entirely new but much more extensive became my involvement in rallies and social justice campaigns, and university awareness through the Ally Network and MSA events like Orientation festival and our department weeks.

**Main Events and Achievements:**

**Pride March:**



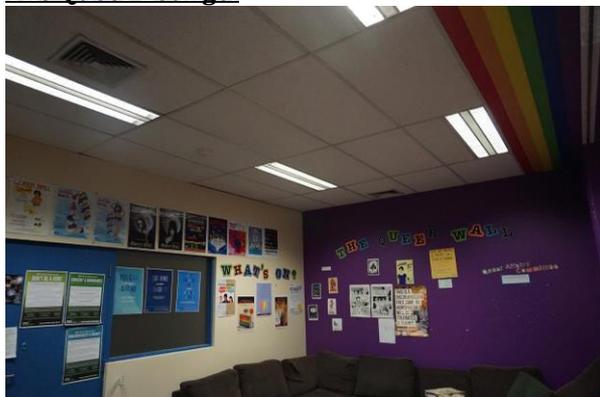
At the very beginning of the year, our first task as Queer Officers was to plan the contingent to the Pride March for Midsumma Festival in January. For this we organised with the Design and Communication department to have a brand new vinyl banner to march with, to retire out older painted banner, which has become covered in pancake batter and sprinkles over the years. On the day we came armed with sunscreen and picnic food, ready to march ahead of the university with their first official contingent, as well as other universities and student unions like Deakin and Melbourne. After the march we had a lovely picnic by the beach with ours and Deakins contingent, and had a lovely afternoon and evening. After the march we learned of the counter-rally that had taken place (and the violence that ensued) to protest the presence of “pink-washing” sponsors such as NAB and Jetstar, as well as opposition to the presence of police. We sought to educate ourselves and our collective on these issues, and will be interested to see if another will occur for the 2017 march.

**O-Week and Mid-Year Festival:**



Our time spent in the tent for the orientation festival was long, hot and hard work, but overall very rewarding. We expanded our collective with new students, spread awareness for our department and spruiked our events for the coming semester. QuAC were a tremendous help in setting up, packing down and manning the stall, as well as filling our department showbags. This was repeated in a slightly lesser form for Mid-Year festival, and was a little less successful due to smaller turnout.

### **The Queer Lounge:**



Following Viv and Jarvis' amazing example, this year we have worked hard to strive for an inclusive and safe environment in the lounge. We built off the 2015 Queer Officers' great work with "Don't Be a Dickhead" workshops, imploring respect from all users, and maintaining a level of inclusivity as based on our Safer Spaces Policy. We have focused on creating a welcoming "call-in" culture, where we tried to be kind to people newer to safer (progressive) spaces, and bring them into our culture, without making them feel like horrible people for having different backgrounds of social justice. We worked to have fortnightly collective meetings to discuss the goings on and direction of the department, as well as fortnightly, often topical discussion groups (mentioned below).

### **Queer Weeks:**



We were a little pressed for time in semester one, with only four weeks of in-semester planning, but even so, we managed our week to great success. We had internal as well as external speakers, with a huge range of workshop topics, autonomous discussions, and social events. These included Sally Goldner from Transgender Victoria, myself running an Asexuality workshop, other workshops on heteronormativity, racism, representation, non binary identities and many more. We also held larger versions of our weekly events like Queer Beers and Queers on Screen, and our Bi-annual Queer Week “Coming Out By Candlelight” and pancake BBQ. This was repeated with a little more preparation in second semester, and again we had diverse topics, discussions, speakers and social events, some the same as semester one, others different. Semester two Queer Week involved an interracial dating discussion, a queer faith discussion with some of the university’s chaplains, as well as a sexual health workshop, and a workshop on colonisation and homophobia in Southeast Asia.

**Queer Balls:**



Naturally, each Queer Week came with its Queer Ball. Semester one’s Queer Ball was a little pressed for time, particularly when it came to organising promotion and external sourcing of a DJ. While everything pulled through in the end, we had a smaller turn-out than expected, and people were a little disappointed in the DJ. Even so, everyone had a ball, and dressed fabulously for the theme “Comics and Cartoons”. Semester two allowed us a little more preparation and experience, and went off a lot better. Still a little disappointed in the turn out, but not nearly as much, the evening was great, and the costumes even better, to our theme “The Future is Now”. Each of these had well deserved costume prizes

**Queer Collaborations:**



Starting as early as we could in semester one, our plan from the get-go was to send as many people as we possibly could to Perth with us to QC 2016. In the end, thanks to an amazing donation from Copolov, and a little fundraising with the Women’s Department we were able to take 16 student delegates, alongside another 6 office bearers from MSA and MONSU. Aside from a little hiccup at the airport, the travel went fine, and we all got to WA in one piece (though I did manage to lose a beanie AND a hat during the trip). The campus was beautiful and the events were extensive, diverse, and often. The social events were great fun,

with one planned for almost every night, we we kept busy and entertained with board games, karaoke, eating, dancing and drinking. Conference floor was as divisive as one would expect, with plenty of drama to keep us busy up until the last possible moment when we needed to rush of to pack or else miss the final party in favor of our flight home.

**Other Events:**



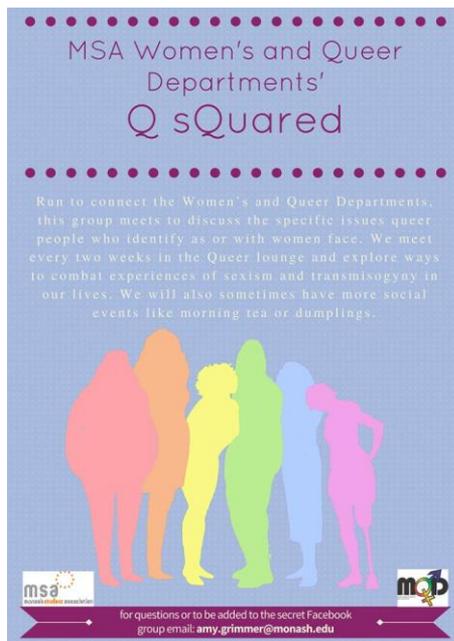
This year we hosted a couple of extra social events outside of our Queer Weeks, including an introductory Trivia Night in semester 1 week 1 and a Musical Performance Night in semester 2 week 2, which were fairly successful for once off events, though not quite as much as I personally hoped. The Wholefoods space is excellent to use for both of these types of events, and allowed us to serve our own cooked food (thanks Marty), and arrange seating to best suit us. Cheap, little events like these require little planning and are a great way to kick off semester.

**Weekly Events:**



Most of our weekly events ran pretty well, we always get a good turn out to Morning Tea and Queer Beers, food is a very enticing incentive, however our Collective and Queery meetings were often a little sparse, though we did strive to hold them each fortnightly. Thanks to Marty, every Tuesday we had amazing baked goods to look forward to for our Morning Tea, with great vegan recipes to pass on for use next year. Queer Beers ran as usual in Sir John's bar, and a cross-campus event with Caulfield in semester 1, we also attempted to start up an "Orange is the New Black" screening in the bar following, but there wasn't enough interest to keep it going unfortunately. Queers on Screen was our most forgotten event this year, we barely managed to pick a film for most weeks, and just didn't bother for others, hopefully this won't be a problem again next year, and LGBTQI+ film is very important, and sometimes hard to access.

**Autonomous Groups:**



Throughout this year we have tried to keep our autonomous groups engaged, involved and self-sufficient. Following from last year, and with help from our lovely QuAC members the QPOC, TIGD and Q sQuared (women's) groups were going strong, with meetings held often, and even organising with the university, as TIGD did to work on the Gender Neutral Bathrooms situation. We have faith they will continue to grow stronger next year. The ball on Q sQuared was dropped a little as I got busier and it fell on my list of priorities, autonomous groups such as Aromantic and Asexual Spectrum and Bi/Pan Caucus, which I hope will become more active in years to come.

**Ally Network, DGS and Diversity and Inclusion:**



All through the year we kept in touch with the university's Ally Network and Diversity and Inclusion Division. We worked with Natalie, Whitney and Asher to plan joint events like IDAHOBIT and Diversity and Inclusion Week. Alongside the Ally Network, the Queer Mentor's Scholar, the MONSU Quer Officers and other representatives from the university, we attended the Diverse Genders and Sexualities Council, a group which convened to discuss issues like the Gender Neutral Bathrooms policy, the Gender Affirmation Guidelines, Queer 101 and Ally training, as well as hear report backs from us, MRS and other parts of the university. It

was great working with these guys and being able to influence the university to act for the better of queer students and staff.

**Cross Campus Involvement:**



Starting with the start of our year at the Midsumma Pride March, we have tried to find and maintain close relationships with Queer departments and clubs across Victoria, especially post QC. We had closest contact with our MONSU Queers Officers, UMSU Queer Officers and the new DUSA Queer Officer. We attended a few of their events, and they came to some of ours. Before the end of this year we are hoping to plan a meet and greet event with other Victoria universities to keep in contact as they also hand over to new Queer officers.

**Constitution Changes:**

It's done!!!! The referendum in this year's election saw the constitution changes to the Queer Officer positions passed and will be taking into effect in next year's elections (and unofficially next year).

**Safe Schools Support:**



Earlier this year, with the Safe Schools Coalition under fire from the government and the press, we figured the MSA should show its support, and we applied to become an official Safe Schools Supporter, as well as imploring the Vice Chancellor to have the University do the same.

**MSA:**



Where can I even start with the MSA? It has been such a strange experience being simultaneously one of the “in crowd” and an outsider. As someone previously unexperienced in student politics, the whole thing even still seems very foreign and unusual to me. Every person I have worked with has been absolutely lovely, and it has been so fantastic getting to know everyone I’ve been working with, and I wish I knew some of you a little more. Yet in certain parts of the year have been quite nasty to each other for seemingly no other reason except that they can, and it’s a total mystery to me. As I said, I was fairly separated from all this, as an independent candidate unbound by party affiliations or knowledge. Even Marty, who was supposed to be my man on the inside, keeping me on the same page, really had better things to do with his time than find out how we were supposed to vote on issues that really had nothing to do with us. Easy as it is to get swept up in the drama and seriousness of it all, I did what i could to keep a level head about everything, and I do believe in the work this union does on campus, but perhaps it’s just wishful thinking to hope people would be less confrontational about it.

**Goals:**

→ *Table constitution changes for the Queer Officer Titles*

COMPLETED - Referendum passed yay!!!

→ *Complete draft for Gender-Neutral Bathroom Policy to be brought to MSC/Monash Uni*

PARTIALLY COMPLETED - Several new sites across multiple campuses will include gender neutral bathrooms! Don’t know about a written policy yet though...

→ *Reach more students by being more visible - through posters Wholefoods, online presence etc.*

PARTIALLY COMPLETED - We were able to reach more students at the start of the year through enrolment days and orientation/mid year festival, but this dwindled throughout semester, and we really only managed to maintain contact with those we constantly engaged through our facebook group, and those who used the lounge regularly.

→ *Collaborate with other Monash Campuses & other Victorian Unis to interact with other Queer Departments and students*

COMPLETED - We’ve been involved with Caulfield campus, as well as Melbourne and Deakin Queer Department/Clubs fairly extensively.

- *Collaborate with other MSA departments to increase student awareness/involvement in our activities & campaigns*

COMPLETED - We have been involved with the Women's and Disabilities departments in campaigns and events.

- *Provide space, time & funding for autonomous groups within the department, ie Q2, TIGD, QPOCC, to meet & discuss their needs & issues - also allow for them to bring this to QuAC*

COMPLETED - Our autonomous groups have run meetings almost weekly with the help of our QuAC members.

- *Maintain the lounge & office to keep them accessible, welcoming & inclusive*

PARTIALLY COMPLETED - We have tried to maintain a clean and safe office and lounge, but with so many people using the communal space it can often become quite messy and unkept, especially with food waste, but some lovely people like to go above and beyond to help out.

- *Work with students in the department to further increase awareness & understanding & preventing problematic and harmful behaviours*

COMPLETED - we have provided workshops and discussions based on respect and inclusivity within the lounge, and maintained our safer spaces policy.

- *Increase department involvement in social justice campaigns by attending rallies, marches or protests as a contingent, and with appropriate leafleting.*

COMPLETED - as a department we have attended multiple rallies and marches, including in defence of the Safe Schools Coalition, Medicare, Marriage Equality (and anti-Plebiscite), International Women's Day, the NDAs, Refugee and Asylum Seeker Rights, the Orlando Vigil, and several others, with varying turn-out from the department.

### ***Recommendations:***

To Andrea and Denise, and any further future Queer Officers seeking advice, I recommend keeping on top of things (being as organised as possible), making sure you know where you stand with yourself and your beliefs (things can get rocky), not pushing yourself too hard or giving yourself too much to do (you do NOT want to burn out), and find a healthy balance between taking things too seriously, and too lightly.

### ***Acknowledgements:***



Marty, even if we have each been utterly infuriating at time, I would never have been able to do this without you. We've each balanced each other out, and I hope together we've been able to find the light side in a lot of the crap we've faced. I wish you all the best and hope you've had a great one, and it hasn't given you any greys (even if it sent me a bit bald.)

To you awesome peeps in MSA this year, it's been fantastic working with you, you've all helped me so much, and the department. I hope it hasn't left many of you completely wrecked, and that you'll be able to put all your drive, and energy, and passion into whatever may come into your lives next.

All my amazing friends in the collective have kept me at least partially sane through this year, helping me out whenever I needed, and pulling me out when I needed that more. Even if you're off never to be seen again, you've made it a great one and I wish you all the very best. The bestest and queerest of them all in MQD <3.

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## **ATTACHMENT 21 | Male Queer Annual Report**

### **Male Queer Officer Annual report to 13/16 (final) MSC**

**Martinus Kraan**

**Male Queer Officer**

**7th December 2016**

**Report covering 18/11/16 - 8/9/16**

This year as queer officer has been a great opportunity be involved in a community that has supported me in the past, both in the lounge and MQD spaces and in the number of queer rallies and events I attended. This has been a good education experience in my interactions with a wide range of students and passing on things I have learnt to provide a most welcoming environment for new *and* returning students.

*Actions:*

***Biggest Events:***

*Midsumma and Pride*

At the beginning of the year we organized a large contingent to march in the annual Melbourne pride march under our newly created MQD banner. This has been ongoing department event for years and we concluded the march with a cross-uni picnic/social exchange with the queer departments of Deakin and Melbourne. However this was the first year that Monash Uni had a spot in the march, as there wasn't any communication to us at the time and they had advertised it as the first time *ever* this had occurred we have taken the initiative and started planning with them for 2017 pride march. In the days following the march various members attended other midsumma events in a less formal sense.



*O-week*

A big part of our pre-week 1 organizing was in making sure that during O-week we were meeting as many new queer students as possible, as it is one of the best opportunities to introduce them to the department and what we can provide for them, mainly a sense of community which might be difficult as a queer first-year knowing no-one. The effort paid off, with show bags with a flyer created about the department (ft. a map to the lounge!), resources, safe-sex supplies and other tidbits like stickers and lollies. The sign-up also included an email list so that a fortnightly newsletter could continue to receive information on happenings in the department. It was also set up to get people involved in our first events of the years; various autonomous group meetings, a trivia night and typical weekly events.

In the first week things were in full gear with every discussion group/meeting happening, what would be our regular events had a huge turn-out (queer beers and morning tea) and we had managed to get enough interest in our trivia night and all the autonomous groups having introduction meetings so new folk could get some footing. In the second week we took an initiative directed at the newcomers called 'Respecting the Rainbow', this was in a similar vein

to ‘Don’t be a Dickhead’ in previous years as a way to encourage people to be considerate and try and nip any racism/transphobia/sexism in the bud.

### *Marriage equality & Safe School + Queer Activism*

After proposed changes to the Safe School program were announced by the coalition, essentially looking to scrap the program there were two huge snap-action rallies that took place a week from each other. Despite the first being rained on it was clear how many people were in protest of the changes, even with many who acknowledge it is an imperfect system still seeing its necessity for children struggling with their identity or looking to support friends.

Throughout the year there have been multiple gatherings in the city in support of same-sex marriage equality, as it was a big election issue it was hot topic for debate. Initially there were rallies at the beginning of the year to support it, and then a quite large rally the weekend before the election to push voters to vote for this issue. Following the liberal win the plebiscite was set to go ahead, and with the damaging and harmful issues surrounding it possibly putting many queer folk in further danger. In reaction to this multiple anti-plebiscite protests were held, and eventually it was shut down with Liberals then announcing there were no further plans for marriage equality which spurred the most recent rallies centered around simply passing a bill.

During this year there was also the tragic Orlando shooting in America, the impact of the violence against queer folk (especially queer people of colour, as it was a latino bar) was felt in Australia and a vigil was held that many members attended.

Queer in STEM has been a little project that is still ongoing where we had planned to raise awareness at Monash of the kind of queerphobia that is rampant in many science and engineering fields. This got quite a bit of interest from some of our members, and after some brainstorming we had more concrete ideas but lacked some avenues to implement the ideas or encourage faculties to support us.

AQSN (Australian Queer Student Network) had continued its ‘No Pride in Detention’ campaign that was aimed at supporting queer people in detention centres in Australia, this has mostly been seen in the refugee and anti-detention centre rallies that have been attended over the year.

### *Queer Week*

Semester 1 (week 5): This queer week had been mostly planned out since the start of the year and included some of our popular returning events such as a pancake BBQ for the MSA free food tuesday, coming out by candlelight, and queer ball (cartoon/comic themed). This queer week was a little small as it followed immediately after the mid semester break, so getting word out was difficult with no students around but still resulted in a rewarding week.

Semester 2 (week 6): with one queer week's experience under our belts we were able to run this one much more smoothly, with similar events plus more discussion groups and a much larger queer ball thanks to the deal with Deakin and Melbourne uni to attend each other's events.

#### Queer Collaborations Conference

This was one of the largest organizing initiatives faced during the year as it involved planning flights and registration for 18 students to attend our national queer conference. Before the event we organized some fundraising in conjunction with the women's department by a bake sale that was much more successful than anticipated, as well as our trivia night which was more for fun than for funds.

Overall the trip it was a much less stressful experience than expected with people behaving well and attending workshops and conference floor without needing to be babysat or herded. The week went by incredibly fast and really launched us into the mindset of collaborating much more closely with the queer departments of other universities. The folk that we brought with us were able to do their own networking and upon returning the queer department passed on a lot of what they learnt to other students by the autonomous meetings. My personal experience with the conference was overall quite positive (thriving in these stressful situations) as I had elected to be on the grievance council a bit of my time was taken up in grievance meetings and helping people through some situations while being a post during events. Apart from grievance I attended many workshops and the conference floor while it was a lot of rehashing previous sentiments I still consider it worthwhile.

#### *Elections*

Amy had worked through the second portion of the year changing the way that the Queer Affairs committee is elected through the regulation so that the whole operation is more professional as in previous years there has been a high number of informal votes. Now it should follow in coming years that a polling clerk is hired to make sure the process runs smoothly and correctly while also hopefully increasing the interest and involvement of those in the positions.

In addition to QuAC election changes we advised the secretary and helped as much as we could to continue the effort of previous QO's to change the titles to be gender neutral. This will now take effect in the 2017 elections where two queer officers will be elected without the male or female titles, but there will be affirmative action for one position to be filled by one non-male identifying person. We would like to thank Glenn in this who organized all the changes to the constitution necessary to help us reflect the nature of our department and progress towards a more inclusive environment.

*Smaller Events:*

*Equal Opportunity Act Exemption*

Ongoing from the beginning of the year, an application to have the queer lounge exempt from part of the Equal Opportunity Act to allow only people who identify as queer, or are questioning to use the lounge. This exemption lasts 5 years and is typically used as a safe measure for anyone who is threatening the space and to just generally make the people using it to feel safer.

*Ally Network*

Quite a lot of work has been done with the allies in helping them through shared goals of ours, the biggest of which would be the implementing of gender-neutral bathrooms on both the Clayton and Caulfield campuses. This has been through a combined effort with our Trans, Intersex and Gender Diverse (TIGD) group and will mean gender neutral bathrooms that aren't taking away from disabled bathrooms in new buildings and Sir John's Bar. Additionally we've worked to help the Queer 101 program be available for all clubs and societies.

*Weekly/regular Events:*

Every week I spent a good portion of my Monday night baking for a Tuesday morning tea that was actually the way I was first introduced to the department. It was a pleasure to see new people at these events and we escalated our advertising for this event in the hopes more people would come along making it successful in introducing more people and increasing the amount of baking done. Our other popular weekly event was Queer Beers at Sir John's bar, a good chance for people to get out of the lounge and in a very informal setting. Autonomous groups regularly held meetings, more often catered for from MQD budget than not, that were ways for people in these demographics to come together either in discussion of events or to just enjoy company. Amy ran Queer women (Q2) meetings often, but TIGD and Queer People of Colour (QPOC) were by far the most active.

*Handover*

A relatively easy process as the incoming officers have been closely involved in the department for some time and so know how the job operates. In an official sense we've set up meetings to discuss technicalities and to guide them along with their goals, as well as meetings with the Allies who are a good resource.

*Goals:*

The goals from the start of the year were:

- Changing the title from Male Queer officer to be more clearly an open position in which we aren't playing into the gender binary.
- Submitting our exemption to the Equal Opportunity act to allow the MSA to hire exclusively queer identifying queer officers and to keep the MSA an autonomous space.
- Get more involved in activism and leading by example to students who haven't participated in much out of uni organized events, this begins with the 'These Cuts are Killing Us' and the national day of action and many more we hope.
- Running campaigns in coordination with the Australian Queer Student Network such as ending queer youth homelessness and 'everyone needs to pee' that strives towards gender neutral bathrooms on campus.
- Coordinate with the other MSA departments more, especially Women's, Disabilities and indigenous

And over the course of the year we had additional goals:

- Fundraising for QC and queer week events
- Educating new students and helping them understand consensual and respectful environments while also updating the safer spaces policy to reflect this.
- Expand our department to be a welcoming enough place for a more diverse range of students by working with QPOC, TIGD and Q2.
- Edit the QuAc election regulations so that the process is more thorough and altering how the affirmative action is implemented.
- Run less alcohol dependent events to be more inclusive and raise some awareness of the dependency faced by many members of the community.

### Achieved Goals:

Just revising from what was in this report already

- Organized students to attend events such as rallies supporting queer and refugee rights and celebrating queer culture such as pride march and
- Ran events within the department such as weekly morning tea and queer beers or one-time events such as trivia/performance night.
- Changed the election regulations for QuAC and implemented them already for the 2016 election
- Got students to Perth to attend Queer Collaborations to focus on how queer students can nationally organize and to network with other universities (mostly VIC and some NSW/ACT)
- Successfully ran two queer weeks that were aimed at building on community from the autonomous groups and supporting/educating others on issues we might contribute to.
- By working outside of the department have the gender-neutral QO titles made constitutional and having gender neutral bathrooms in new buildings.

Summary:

I wish the best of luck for the incoming QO's and hope they also have a rewarding experience as I did during their time in the role. And a big thank-you to Amy for putting up with me and pulling more than her weight in the department.



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**ATTACHMENT 22 | Indigenous Annual Report**

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**Introduction**

*The MSA Indigenous department exists to support Indigenous students on campus by providing support for and raising awareness about Indigenous issues. We maintain open and continuous communication with students who are interested in being involved with MSA activities and events, as well as encouraging positive engagement in the Indigenous student lounge.*

With 2016 concluding, it gives us an opportunity to reflect on our year as the MSA's Indigenous Office Bearers. While it has had its challenges, this year has ultimately been a rewarding and fruitful experience. By building on the accomplishments of 2015 and building towards the goals of 2016, we can confidently say that our efforts have ultimately had positive effects.

There has been a continual push by our department over the years to try and develop the presence of Indigenous students on campus here at Monash. We have attempted to further develop this goal over the past year focusing on numerous different efforts. Firstly, we finally created a Facebook page for our department. This basic step has helped raise awareness in a

relatively easy way. We were extremely pleased to see our page gain more than 650 likes. This is far more than we initially expected. The page allows us to promote events we have planned, share articles that are relevant to our department, as well as support other departments in the promotion of their events.

Secondly, there has been an effort to build on the proven method of running BBQs to promote the department. Particularly during our department week, holding a BBQ was an exceptional way of promoting our department to the wider Monash campus community. Running similar setups next year will be an effective tool in the continual promotion of our department.

Furthermore, in the running of these BBQs and events more broadly, we have used this year to learn more from other autonomous departments in the running of such events and how to better promote discourse surrounding issues pertaining to Indigenous Australians. This knowledge has proven beneficial to the way we have conducted this year.

Another point of focus has been this year's National Indigenous Tertiary Education Student Games (NITESG). Similar to last year, we helped in organising our team at Monash to compete in the games. We were very thankful that staff from the Yulendj Indigenous Engagement Unit carried out most of the legwork and made the process much easier, giving students the ideal environment to train and prepare for the games in Brisbane this year. As a result, the outcomes were far greater than previous years, with Monash winning a greater number of varying games than in previous years. This is one particular area that the department will be committed to progressing upon in following years.

Finally, we helped setup and run elections for the Monash Indigenous Student Committee (MISC). Before this committee, there was no organised voice for Indigenous students to contribute ideas and carry them out. The consequence has been an improved social atmosphere with the Monash Indigenous Student Committee having numerous events carried out over the past year. We strongly believe in the power of committees and this reaffirms that notion. While MISC is separate from the MSA, it has been a beneficial platform that would be improved further if it grew and gained even more prominence for Indigenous students.

### **Goals for 2017**

- Run a larger scale event to promote the department and Indigenous people.

- Further develop our online presence.
- Engage further with the wider Monash community.
- Promote relevant campaigns.
- Promote the department to new Indigenous students.
- Continue to assist with the organisation and funding of our team for the NITESG.

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**ATTACHMENT 23 | Disabilities and Carers Annual Report**

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	<p><b>DENISE ATZINGER VIV STEWART DISABILITIES AND CARERS Annual Report 2016</b></p>
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2016



This was a triumph. I'm making a note here; "Huge success". It's hard to overstate my satisfaction. Disabilities and Carer's department, we do what we must because we can for the good of all of us, especially the ones that are struggling. But there's no sense crying over every mistake, you just keep on trying till you run out of cake and the caring gets done and you make a neat support system for the people who are still alive.

We're not even angry, we're being so sincere right now, even though this world is ableist and hurts us and tears us to pieces and throws every piece into a fire. As they burned it hurt because we just wanted to make things better. Now, these points of data make a beautiful line and we're out of beta, we're handing in on time.

So we're glad we got burned, think of all the things we learned- for the people who are still alive (and taking over from us)

### **Reflection on the year**

To say this year was tiring is a grand understatement. We're a little surprised at having come out the other side with no obvious gaping wounds to show. We have both learned many things, and not just frustrating it is to show into the void. While both of us had many ideas and did wish to take this department further than it came this year, we're content with having provided an excellent support system to the students that came for help (wherever possible) including some tricky and ongoing cases. We are also happy with the small but solid community that we managed to hoard and scavenge this year and are extraordinarily grateful to everyone who came along to an event, dropped by, supported us, spread the word about us or even just acknowledged us in the hallways.

A huge thank you to Mel and Izzy for all the support, tea and available-for-cry shoulders they gave us throughout the year. Thank you Lisa for being our most frequent member and just overall

a brightening sight when the grey walls of our office loomed over us. Thank you Lowen for helping us navigate Monash in order to have a way more accessible office now. Kristy and Eugene, you are just brilliant shining stars and MVPs of this entire enterprise.

### **Main Achievement**

WE HAVE AN AUTOMATIC DOOR. IT WAS DELAYED FOR OVER A YEAR THEN DIDN'T WORK, BUT IT DOES NOW.

### **Non-Door Related Achievements**

#### **Visibility of Department**

Increasing the visibility of this department has been an uphill struggle since its creation two years ago. However we managed to build a tightknit community and actually begin the grand adventure of bringing awareness of this department's existence and purpose to at least some of the student body. We did find, however, that mostly marginalised groups heard of us or were more comfortable approaching us, rather than people who were not already a part of other autonomous groups. However, we now have both a facebook page and a secret group that has seen regular activity. We're slowly but surely getting there and believe next year can achieve even more.

The facebook page has become a spot where people who have a disability or are carers can voice their own problems in a safe and accepting space. This has helped both for achieving a solution or finding advice and also just having a place to go. It can be extraordinarily difficult to navigate university with a disability and having at least a small community to reach out to is very helpful. We held some autonomous events to both help our little baby department grow and also create an avenue for people who fall into our department to meet others who can sympathise or even offer advice and support. This helped a lot of students realize they weren't alone and that there is always help to be found. (At least, we think and hope that this helped. It helped us?).

### **Quiet Space**

The D&C office is now open as a quiet space for students who need a place with low stimulus or that is surprisingly hidden, given that it's a corner office. In lieu of more well-known quiet spaces, office has taken up the slack. This has provided good feedback, because many people often go through things and find that they don't have places that are somewhat private to go to in order to debrief/just have silence.

### **Open to Carers**

Something we pride ourselves on doing this year was actually being able to show this department as open to carers, and communicating that a carer is not just a legal title, but should also apply to those who support others with a disability emotionally, physically or mentally. Being a carer can have a tremendous effect on mental health and also an effect on what is needed from the university in terms of support and sadly, at the moment the university does not recognize that to the level it should.

### **Student support**

Most of our time was actually taken up with directing students to appropriate resources or channels. We were an excellent go-between department and Denise and Viv both can direct anyone to the DSS department in their sleep with their hands tied now. Yay.

While we both have several very diverse and ~~all-consuming~~ complex disabilities, we both encounter a few heretofore unexplored disabilities that were also new to us. It was an interesting and very informative experience to organize support for those students and sadly opened our eyes to how ill informed and equipped the 'professional' pathways that Monash has to offer actually are. While this was too big an issue to fully tackle this year, we had conversations particularly with the DSS about this and hope that at the very least, we managed to expand their horizons a little.

We both weren't as physically present in the office to the extent that we would have preferred in the later months (Disabilities and Carers Office bearers mean you have a disability that impacts you greatly and sometimes just ruins your life? Shock, horror!) but we remained contactable via email and phone throughout the semester and continued, particularly through the exam period, to support students and make resources available. Particularly with gaining special consideration, deferments or extensions.

### QC

We also both went to QC. We both threw ourselves into improving the situation there and ensuring everyone present was in a safe space in terms of mental and emotional wellbeing. It was tiring. Please see our conference report for further details, it ~~gets super boring to repeat~~ presents the complications of the conference in much greater detail. We went, we helped, we learned.

### MSC

Lastly but by far not least, we did our utmost to ensure the debates and topics in MSC also acknowledged disabilities and the struggles we face. While we both sometimes felt that no change could be perceived despite our previous comments, we know how important it is for someone to take a stand on issues that are often forgotten or overlooked, such as thinking about accessibility and how something may be ableist.

And now the year is over! Thank you to all who were a positive presence this year, you made a very difficult job slightly easier. Especially MSC. We hoped that cake would be present at the last MSC, but sadly the cake proxied to its cousin, no-cake.

Hey ESJ, you are fantastic neighbours - even if your comings and goings were broadcasted rather emphatically through the paper thin, vibrating walls of our office (Cheers Monash).

P.S.: Viv takes full and total responsibility of this report. Denise was a hapless victim who is blissfully unaware as I am awake at 5 am writing this ~~sh\*t~~ magnificent creation of a report. (No, they actually provided the bones of this report, honestly they have done so much work this year.

Thank you, I love you.) This truly must be my best piece yet. I'm outta here, bye stu-pol I will miss you like a stormtrooper trying to hit a stationary wookie. Sarcasm aside, I do want to thank everyone for the opportunities they gave me and being with me for my two years here at Monash, I learned a lot and have grown so much as a person I almost exploded. With love. Of course.

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## **ATTACHMENT 24 | President's Handover Report**

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### **Management of the MSA**

Since the results of the 2016 election Matilda and I have been meeting frequently to discuss how we can best prepare her for next year. A few times a week we would meet and go over basic knowledge stuff like MSA documents. Together we went over the MSA constitution, standing orders, MSA office bearer regulations and the financials. Matilda has done an excellent job as treasurer this year and is well prepared to deal with the day to day management of the MSA next year.

### **University meetings**

Over the past few weeks I have taken a step back and asked Matilda to attend a few meetings in my place. This has included staff meetings as well as meetings with various members from the university administration, this was done so she could get a feel for what is expected of her next year. I have assisted her in preparing notes and agenda items for these meetings. Recently we met with the Vice Chancellor and Matilda took the opportunity to raise concerns regarding the cuts to Clayton and Caulfield counselling staff. We also suggested the university implement some election regulations for university council elections, so that students running have guidelines to follow.

### **Goals for next year**

Matilda and I have extensively discussed goals for 2017 and what she hopes to achieve next year. Together we have come up with a list of executive projects to be completed next year. This was a very easy conversation to have as Matilda already had a number of ideas she had been formulating since first deciding to run for president. She will also be carrying on a number of long term goals from this year and previous years.

### **Chairing MSC**

Matilda chaired the first Monash Student Council meeting following the result of the election. She excelled at this as she has been present at every MSC since the beginning of the year. She spent a lot of time going over the regulations and standing orders so she had a very clear understanding of how the meeting was to be run. Matilda has also chaired several MSC executive meetings.

### **First few weeks**

Together Matilda and I have put together a spreadsheet of what needs to be done at the beginning of next year. This includes meeting faculty deans, completing the chart of accounts with the Treasurer and helping new office bearers set up and plan for the year ahead.

I am very happy to be handing over to Matilda at this point. She has consistently proved herself to be a very hard worker, and is well prepared for next year. Matilda has stepped up to the role this semester and will continue the work of the executive next year. I am very proud of the way she has applied herself this year and have watched as she has grown into an exceptional leader.

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## **ATTACHMENT 25 | Treasurer's Handover Report**

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### **Key Activities**

#### **Budget Process**

I have included Caitlin in the budget process this year, inviting her along to meetings of the budget subcommittee and talking her through the budget documents and process.

#### **Office Bearer Training and Camp**

Glenn and I organized the OB training and camp for all incoming OB's. Here, we discussed the financial responsibilities of the departments, and in turn Caitlin's role in dealing with other areas of the MSA and helping them with any financial matters. I encouraged her and incoming Secretary Jessica to assist me with the running of the camp as members of the executive body.

#### **Introduction to Finance**

I have introduced Caitlin to all members of the finance office, and explained the roles of the staff and interns within it. As she will have a close relationship with this division next year, it is important that she is comfortable in approaching them, and that she understands how they are able to help her.

#### **Paperwork and Financial Reports**

Much of the Treasurer's role involves dealing with payments, financial reports, charts of accounts and budgets. I have talked Caitlin through the different forms that departments and divisions are required to fill out if they wish to make a payment or send an invoice. We have discussed all of the documents that are required to be attached to these forms, and the different methods of payment available. I have shown Caitlin how to approve payments online, and the forms she will be asked to sign by finance as part of the payment process. We have gone through the charts of accounts that are distributed at the beginning of the year indicating how the funds in the departments and divisions budgets are allocated. Finally, I have shown Caitlin examples of the monthly financial reports and department activity statements that she will receive next year, explaining the various graphs and numbers and what they indicate about our financial standing.

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ATTACHMENT 26 | Secretary's Handover Report

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	<p><b>GLENN DONAHOO</b> <b>SECRETARY</b> <b>Handover Report</b> <b>5<sup>th</sup> December, 2016</b></p>
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**Key Activities:**

**Agendas and Minutes**

I have worked with the incoming Secretary Jessica in creating agendas for each MSC since her election, along with Jessica taking minutes at each of these meetings. At the first MSC after her election I took the minutes officially but she also took minutes to get experience in writing minutes without the pressure of them becoming official. She has also had the opportunity to help create a number of MSC Executive agendas.

**Administrative roles**

I have explained to Jessica, and in some cases showed her, the numerous administrative roles that are completed by the Secretary. This will be particularly important during the first week of 2017, when staff have not yet returned, but Office-Bearers will need help with completing a number of administrative tasks including getting keys and email accounts.

I have also introduced Jessica along with the incoming Treasurer, Caitlin, to all of the MSA staff as they will work closely together. This has also allowed them to complete certain legal requirements, such as being responsible people on our RTO license and becoming signatories to the MSA bank account.

**To-Do List**

I have created a list of things that need to be done throughout the year in the role, which I have given to Jessica, and will allow her to prepare for when there will be busy times of the year.

**Office-Bearer Training**

There were a number of activities and speeches done during training which I organised so that all new Office-Bearers would have the opportunity to obtain the necessary knowledge of their roles.

**Paperwork**

A lot of the role of Secretary involves different forms of paperwork, with the biggest distribution and collection of paperwork being all the financial paperwork needed for incoming Office-Bearers. I have organised all of this paperwork for Jess, which she

subsequently got all of the Office-Bearers to submit so that they could get paid from the beginning of their term.

**Regulations**

I have passed onto Jessica some proposed changes to some of the regulations, which I have found through this year could benefit the organisation. I have also explained the process by which these can be changed.

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**ATTACHMENT 27 | Activities Handover Report**

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	<p><b>Katie and Ben Activities report to MSC 13/16 Handover Report</b></p>
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The Activities department began their handover during the month of November and concluded handover on the 5th of December.

The incoming OBs were shown how to fill in requisition forms, artwork requests and petty cash vouchers. They will receive a handover document detailing processes in event organisation, list of venue managers, DJs and photographers used by the current OBs.

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**ATTACHMENT 28 | Education (Public Affairs) Handover Report**

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Education (Public Affairs) Handover report:

We began handover immediately after election week. We provided the incoming office-bearers with a general overview of what the year consisted of, mainly focusing on the production of the counter-faculty handbook (or student made unit guide). We organized a meeting between the marketing department, wherein the new office bearers discussed the design, costs and details of the handbook. We also assisted in organizing stalls and events wherein the new office bearers would collect reviews for the handbook. We also presented the office bearers with information about how to organize campaigns and rally contingents (bus bookings, venue booking etc.). Furthermore, we assisted the new office bearers in the budget submissions.

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**ATTACHMENT 29 | Education (Academic Affairs) Handover Report**

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**Education (Academic Affairs) MSC Handover Report 12/16**

	<p>Daniel Ffrench-Mullen and Jessica Stone <b>Education (Academic Affairs)</b> MSC Handover Report, 12/16</p>
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#### **Academic Progress Committees (APC)**

- Release applications for APC representatives (mid-late October)
- Contact APC secretaries (facilitated with previous Academic Affairs Officers) to get dates for hearings
- Select APC representatives from list of applicants (December)
- Organise APC training day (update booklet, presentation, catering)
- Allocate reps to hearings (before start of first hearing)
- Meet with reps before and after hearing for prep/debrief

#### **Academic Affairs Committee (AAC)**

- Release expressions of interest for Academic Affairs Committee (O-week)
- Representative from each faculty (Arts, Bus/Eco, Education, Engineering, IT, Law, MNHS, Science) and 1 rep from MUISS
- Plan meeting schedule (min 8 per year)

#### **Student Advocacy and Support (SAS)**

- Meet with SAS Officers regularly about issues concerning student academic support and the like

#### **MSA Teaching Awards**

- Release surveys for awards in week 10-12 of each semester (close after last exam)
- Select award winners
- Guest speakers
- Trophies
- Booklet - liaise with Marketing as soon as possible
- Venue and catering
- Invites and RSVPs - make sure people RSVP about 3-4 weeks prior to the event to double check dietary requirements and guests

#### **Vice-Provost of Learning and Teaching - Darrell Evans**

- Establish regular meetings (every 3-4 weeks) to address academic issues or issues arising at Academic Board
- Attend Student Advisory Group meetings (usually scheduled every 3-4 weeks) - can raise issues that arise from AAC or SAS

### **Associate Deans of Education**

- Establish regular meetings (every 3-4 weeks, or as necessary) to address academic issues
- Raise projects that Ed Ac are working on to gain faculty support

### **Monash Warwick Alliance**

- Allan Mahler (International Partnership Manager)
- Catherine Burnheim
- Monash Student Organisations (MSOs) Union committee - promote further engagement across campuses in Alliance
- Alliance Steering Committee (ASC) - meet to discuss projects happening within the Alliance

### **Night exams**

- Continue campaign against night exams
- Follow up review into the 2016 exam periods

### **Miscellaneous**

- Have fun
- Read read the policy
- And enjoy the best office in the MSA
- Also Jess is right next door so ask me anything, anytime

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## **ATTACHMENT 30 | Welfare Handover Report**

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### **2016-2017 MSA WELFARE HANDOVER INFORMATION**

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#### **O-Week:**

Hard to make the MSA Welfare Tent a mecca of excitement during O-Week when you're up against free beers, snags and showbags, however, it is a good opportunity to let students know the services you provide (those who are in need will find you). But to make it easier, contact Marketing early (a month in advance because it's a hectic time) and get them to design and print some large posters for events; Free Food Mondays, Survival Centre, Welfare Ball, Survival Guide and any other major things you have planned. Chuck these up on a board in front of the tent so when people walk past there's a chance they'll notice at least one thing (which is a win). Also, we took a rack of clothes down from the Survival Centre and asked for a gold coin donation for them, just to boost the aesthetics of the tent as well as to get the word out about the service; not sure I'd recommend it as people just think you're an Opp Shop stall. Better off having a bunch of flyers about Centrelink, loans, student rights, and events you do as well as a bowl of lollies.

**Key Things:**

- Get onto Marketing early with art requests and printing deadlines
- Organise flyers you want to take down (3-4 different ones)
- Lollies (you'll need something to attract studnets)
- Volunteer sign-up sheet (get the word out for helpers early)
- Advertise the Survival Guide (see below)

**Survival Guide:**

We decided this year to scrap the printing of a Survival Guide as it's a lot of money for something which often doesn't get taken and you'll end up with a heap in the office. So, we got it put online as a PDF which works much better as everyone has access all the time and you can hyperlink information. Spend some time prior to O-Week updating it (won't need much, just date changes and any extra info you can think of). Ideally the MSA would have a Mobile App which would encompass all the departments and allow to send out info about events etc, and the survival guide could be on that. It's actually a really useful resource which I wish I had read before I started my first year. As such, it would be a great idea to get the Halls of Residence to send out a link to it on all their Facebook pages before/during O-Week.

Link here: <http://msa.monash.edu/MSA/files/ae/ae40adb4-138e-467a-9f02-ff407b7f6d94.pdf>

**Key Things:**

- Edit information before O-Week (contact Marketing)
- Add services provided by other departments (Autonomous lounges/Tax advice/etc)
- Send out to Halls/Faculties/Societies

**Book Swap:**

Seems like a plausible and achievable event, however, it was a sheer nightmare to run. Very hard to organise a system for drop off/pick up, payment, as well as the set-up of the actual stall. Would advise not to run this event. But instead, encourage students to sell books through Monash Marketplace, maybe provide a publication on social media about what sort of price range is acceptable for certain books.

We'll also leave you with a stack of unclaimed textbooks in the office. Would advise you to either run a small stall where you can sell them for ~\$5 as a fundraiser for something else (social event/survival centre).

**Key Things:**

- Contact Finance for Cash Box 1 week in advance
- Write receipts (do not get Vollies to do this)
- Book space in Airport Lounge
- Book tables from Marketing

**Free Food Mondays:**

Just a heads up, the first 4 weeks will be the busiest out of the whole year – reaching a peak between weeks 4-5; so be prepared. That being said, you should be better prepared than we were as the recipes now have quantities and you've both been to a FFM; we had neither of these.

Make sure you contact Volunteers through the FFM Volunteer Group as well as speak to Stef Maccar about a roster/contacts before O-Week (also a time to get some interest). It's much easier if you have lots of hands to chop veggies and serve food as you panic. Also, contact Wholefoods and get on their good side from the start, ask about Herb Agreement (use of garlic/spices/etc) throughout the year. A suggestion also is to speak to Finance at the start of the year about how the credit card can be used Stress Free (as they can be right pain in the arse to deal with when it comes to that), however, if that fails just speak to Lowen and he'll happily help you out. Get the shopping done early and even investigate the possibility of getting bulk ingredients sourced through wholefoods (in terms of Red Lentils and Rice primarily, and maybe canned foods).

FFM went very well this year and you'll get used to how it all works. Ask Mel to help you sort a ticketing system for the first few weeks, we used raffle tickets (after she gave the great idea) which stops people pushing in with their friends and lining up at 6:30pm for an hour before serving. Brainstorm some ideas but that's a pretty solid one, get a vollie on the door just handing a number to each person, it's also a good way to track how many people you're serving (making a graph/total/averages for the end of year would be a good way to show exactly how good the service is).

#### **Key Things:**

- Get onto advertising early (O-Week)
- Book MSA Car for every Monday/shopping day
- Sort Credit Card Agreement
- Make ticketing system
- Track expenditure/numbers
- Organise a Vollie roster before Week 1
- Have a 6 pack of beers in the fridge every week (you'll need a drink)
- Have a meeting with Wholefoods before Semester starts (soz if they're angry)
- Always have Vegan and Gluten Free option

#### **Survival Centre:**

This room needs a going over. There's some shit in there that will never be used. Have a clothes drive/go opp shopping and get some better quality things to add to it. We added Female Sanitary items and personal hygiene products which is a really good use of any extra funds you have as they can be quite expensive for people. Make up some personal care packs (soap, tooth paste, tooth brush, deo, etc.) which you can have on offer to people if they come asking – something we didn't get around to doing. Maybe even contact Colgate and see if they'll send you some free things (just tell them who you are and why you're doing it and they'll most likely arrange something). Also, some pens, books, vouchers, and other essentials would be good additions to the service. Just don't let it become a dumping site as we unfortunately did!

#### **Key Things:**

- Clean out shit
- Restock with useful things
- Add flyers/info about support services for students to take
- Contact Colgate/company for donations or a sponsorship

### **Other Events:**

- R U OK Day / White Ribbon Day / etc.  
Not so sure on these events (usually you'll get asked by the University to help out), if you don't personally agree with them then don't do them. We weren't determined enough not to. Instead run more Campus Centric campaigns during these times (such as cuts to councillors). Up to both of you though!

### **Good Ideas:**

- Craft Stall @ Weekly Markets
  - Talk to Kate Pullen and C&S (Nick Stewart)
- Friday Coffee Van @ Res
  - Speak to Lowen and Tasmin
- Weekly/Fortnightly Yoga w/ Gravity Initiative
  - Contact Gravity Initiative on Facebook (Emily and Will)

### **Our Wish List:**

- Centrelink Information Desk on Campus @ Monash Connect:

This idea got some traction for a bit and the university was super keen to help but overload and midsem break fkd things up a bit. Basically, the idea was to have a person or two from Centrelink come on campus at least once a week to answer questions from Students regarding student specific queries so that they don't need to go to Oakleigh/Springvale to do so. Would be a hugely popular and helpful service to set up. They had Vic Police do a similar thing at the start of last year.

Advice:

- Start a petition (to show interest) which you can submit to the Uni
- Have an outline of some of the main areas people would ask questions (Youth Allowance, Rent Assistance, etc)
- Contact NUS about any information they might have on this (might have some extra data to add)
- Talk to Monash Connect about getting a space
- Contact Centrelink about possibility (get University to help with this)
- Speak to Lowen about who best to contact (I've lost their names)

“Centrelink provides an essential service to many students through financial payments. Unfortunately, the system is not always easy to navigate. The nearest branch is in Atherton St, Oakleigh which is 4.5km away. Students would benefit immensely from having a Centrelink presence on campus. This would allow students who are eligible for government support to access their full entitlements.

The MSA Welfare Department is currently in talks with the Department of Human Services about the potential to have a Centrelink presence on campus. We ask that Monash University

commit, in principle, to providing a space in the Campus Centre for this purpose, while Welfare pursues this endeavour.” (A little thing Brendan wrote up which you could use)

- **Cookery Bookery:**

A very simple idea which we should've gotten done. Just chuck all the FFM recipes and extra recipes given by the Monash Healthy Community (in the folder with the FFM recipes) in a little book with simple ideas and tips as well as approximate costs which you could get printed out and hand out during O-Week or add to MSA App (fkn brilliant idea that should be followed up). Make it simple and easy. Again, send out to res kids and other societies. Very simple and easy to get done as well as a solid 10/10 name.

**General Comments/Advice:**

- Take a break from the Office and other OBs every now and then otherwise you'll end up fearing going in
- Build strong relationships with C&S, Lowen, Marketing, Finance, etc – they'll come in use
- If you do have a big idea work hard at it because it's probably possible and you don't want regrets at the end of the year (like us)
- Keep the office clean
- Write Lots and MSC reports on time
- Be organised with where you keep SAC and MSC minutes (in case you need them for getting petty cash back)
- Focus ideas and attention on Monash specific needs. NUS Welfare should do National issues and you do Monash; keep that in mind!

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**2015-2016 MSA WELFARE HANDOVER INFORMATION**

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**Second-Hand Book Fair/Second Hand Essentials:**

- Add lab coats, glasses, calculators etc.
- Students bring in books (advertise on posters/stalker space/etc)
- Current books = 25% off RRP  
Old books = \$5
- Sell on left over books using \*bookswap app/Monash marketplace
- Students fill out forms
- Advertise from O-Week
- Second Week
- 2 days
- Eftpos (ask finance)
- Ask SAS/MESS/BioMed to advertise (C&S)

Plan things NOW

- See volunteers re: events/FFM
- See marketing re: events
- See finance re: laptop loaning/cash box

Volunteers: (Stef)

- See early

**CONTACT:**

- **Safer Communities:**
- **Send emails**
- **CCD**
- **Nick Stewart**
- **Monash Connect**
- **MRS**
- **Housing/Off-campus**
- **Tenants Union**
- **Brett (Permaculture)**
- **Activities**

→ Who can help list: make more available

**SURVIVAL WEEK: (Wk 4)**

- Free fitness classes (Carolyn from Monash Sport/Classes)
- FFM bit more money during this week (eg. Fruit/drinks/etc)
- Growing and cooking food workshops (1<sup>st</sup> Sem not so good/2<sup>nd</sup> Sem good)
- Growing: Permaculture/Cooking: Wholefoods
- Payment: Perma - Card and Chocolate// Wholefoods – Pay
- Clothes swap (more for Survival Centre advertising)

Welfare Expo: Idea to let students know their rights etc.

- More advertising could work...

→ Tuesday: MUST RUN A LUNCH/BBQ during our week

**BALL:**

- Social meal/event
- Cheap event
- Worth looking at needs a re-vamp
- Must be a social event
- ⑦ Cheap and social

SWOTVAC Soup:

- Free
- // ideas for exam period

Free Yoga:

- run first semester, show success
- Contact Bec for Teacher

Venues:

- ALWAYS FOLLOW UP
- Most places can get for free for OBs
- Check with them for Yoga(?) venues

O-WEEK:

- Marketing bookmarks/post cards
- Survival guides  
(MRS hand outs)
- Run a Facebook drive\*\*
- Clothes from Survival Centre

FFM: **DONE**

- Busy weeks: 2/3/4/12
- Welfare week / Stress less week busy
- 1 vegan/1 vegetarian/Gluten free
- Food Safety training for Vollies
- Set Up Vollie Page / Sign up sheet

WELFARE SURVEY:

- what students know about/need
- get more people to do it
- chuck on some music/bands/tv shows/movies
- use it to engage

→ WORKERS RIGHTS etc.

talk to Monash Connect (Peter)

STUDENT LOANS AND GRANTS COMMITTEE:

- Every 2 months
- 1 person

→ DO WHAT'S BEST FOR WELFARE ←

- STICKERS as advertising
- fastprinting.com

PAST IDEAS:

- More counsellors
- Issues with counseling
- Housing Co-Op
- Support NDAs
- Supporting NUS
- Be in touch with general political welfare

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**ATTACHMENT 31 | ESJ's Handover Report**

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Tess was the ESJ officer this year and Jasmine a leading activist at Monash and established member of the ESJ collective. Tess and Kim have been working closely with Jasmine to prepare her for her responsibilities as an ESJ officer.

### Campaigns

During the handover period, the election of Donald Trump presented a few opportunities for the department. Jasmine helped call, promote, and chair a demonstration against the president elect through the ESJ department. This campaign, as well as the education campaign and the campaign to stop the deportation of Dr. Banik, have helped Jasmine develop activist skills.

### ESJ resources

This year the ESJ department has made contact with various organisations and campaigns. Links with the NTEU, RAC, Equal Love, NUS welfare department, VEAN have been passed on from the outgoing OB to the incoming.

### Learning the ropes

Kim and Tess have spent time with Jasmine going over how the department engages with the finance department, how to use the budget, the use of petty cash vouchers, and how to promote demonstrations and events through the MSA.

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**ATTACHMENT 32 | Women's Handover Report**

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**MSA Women's Department Handover Report**

*Melanie Loudovaris and Isabelle Willis (2016) handover to Shreeya Luthra and Nikola Guyz-McAuliffe (2017).*

## **Orientation of the Department**

Get them acquainted with social media and any online sites or tools we used. Show them around the office and the women's room and explained the upkeep of all the recourse, including the bed and kitchen in the women's room.

## **Resources**

We will ensure they have access to the google drive that has past work from 2015/16. We used this information to contact various speakers for department weeks as well provide a guide on what kind of events to run. The physical resources that are in the women's room were also explained and shared. The previous *Dissent* zines were shown to them including the zine created this year, which have been filed away for them to access next year.

## **Connection to Others**

In order to facilitate connection to relevant or helpful university members, we will have organized handover meetings with a representative of: Safer Communities, Campus Community Division and Monash Residential Services. These were people contacted or who assisted with the work done on Sexual Assault on Campus, something that will carry over into next year. In conjunction to this we will also connect the incoming officers with representatives from: AHRC Sex Discrimination Office, End Rape on Campus and The Hunting Ground. These will likely be done through emails as to ensure they are put on relevant mailing lists and invited to planning events. They should have gotten well acquainted with the other new office bearers over training, they will be some of their key supports and connections next year.

## **Goal Development**

We discussed Nikola and Shreeya's goals and ideas for 2017 and helped them develop their own way of picturing the year ahead. We discussed their priorities and most important aspirations for the year as well as smaller and more minor ideas that they would like to put into place. This included assisting them with understanding where the work regarding Sexual Assault on campus is heading as well as directions they could take it with their individual expertise. As well as assisting them throughout training to support the in coming up with ideas and goals.

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### **ATTACHMENT 33 | Queer Handover Report**

#### **Handover Report**

#### **2016 Queer Officers to 2017 Queer Officers**

MSC 13/16

Amy Grimmer and Martinus Kraan

7th December 2016

#### *Overview*

As we've been working with the 2017 QO's while they were members of QuAC this handover period has been going since their election, with both already being somewhat familiar with the departments working.

***Allies***

We held a meeting with the Ally Network and Diversity and Inclusion Department of the University to introduce Andrea and Denise as the new Queer Officers, they were also asked to be involved in the Ally Forum Day on Dec 2nd. We also started to plan out some of the events they would be involved in together in 2017, including the Midsumma Pride March, IDOHoBIT, Diversity and Inclusion Week and some others.

***Documents:***

Last year for our own handover, Viv and Jarvis put together a document detailing their year in the role, the tasks they had to complete, and some of the issues they faced. We have used this document to create a similar one of our own to pass on, and we will also be passing on last year's document. We have also consolidated the google drive we have used to be accessible in handover to the QOs next year, and hopefully many to come.

***Meetings:***

In the last few weeks for our term, we will hold as many meetings as necessary to answer any questions the new QOs have that we have not answered in our document, and help advise them as best we can with anything they are unsure on.

***Guidance:***

As we get further in the handover period we'll be helping the incoming QO's begin their planning, especially in regards to making ties with new QO's from other unis so that they can immediately start working together. We'll be present to help the QO's set realistic goals based on what we found easy/difficult to achieve during our term.

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**ATTACHMENT 34 | Indigenous Handover Report**

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The handover process over the past few weeks has been fairly straight forward. I have been re-elected, so this routine can last as long as required. However, with Bryda Nichols being elected I doubt this process will need to last longer than usual. Bryda has been involved extensively over the past year in many of the events that the Indigenous department has run. As a result, handover has been less focused on the minutiae of the MSA and instead more concentrated on the goals and initiatives for next year. We have spoken widely over what kind of events and campaigns we wish to run next year. These include harnessing Bryda's experience as Roberts Hall Society President this year to attempt to run larger scale events. Overall, handover has been a positive experience and it has been beneficial for the Indigenous department as a whole.

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**ATTACHMENT 35 | Disabilities & Carers Handover Report**

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	<p><b>DENISE ATZINGER VIV STEWART DISABILITIES AND CARER Handover Document 2016</b></p>
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Handover:

The two D&C OB's for 2017 have been involved in the D&C department for most of 2016 and highly involved in the past few months. They have been a part of its growth as much as we have been and as such, known as much about it as we do. A lot of the advice and details of the cases they have helped us with are confidential and as such, can not be shared here.

They attended OB training and Mel has been one of the Women's officers this past year and as such has fantastic experience with the MSA and how it functions and how MSC works.

We will run them through the details of who to be in contact with in particular, what goals we wanted to achieve but sadly couldn't and what things we might recommend for next year in the next two weeks. Additionally we will hand over any ongoing cases at the end of the month.

They know where the room is, how the automatic door works and our plans for it to be widely known as a quiet space.

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**ATTACHMENT 36 | Summary of Executive Financial Motions**

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M35/16	17-Nov	Short Courses strategic Focus	\$660
		MSA Alumni Awards	\$5,000
		Legal fees	\$696
		Elementi Software	\$1,918