

Monash Student Council

CONFIRMED MINUTES

Meeting opened: 2:05pm

Meeting 7/16 of the Monash Student Council held at 2pm on Thursday the 30th of June, 2016 in H10, Menzies Building.

1. Attendance

President:	Abby Stapleton	(Chair)
Treasurer:	Matilda Grey	
Secretary:	Glenn Donahoo	(Minutes)
Education (Public Affairs):	Sumudu Setunge	
Education (Academic Affairs):	Daniel Ffrench-Mullen	
Activities:	Katie Power	
Welfare:	Tim Berenyi	Proxy to Caitlin Brown
Indigenous:	Jayden Crozier	Proxy to Tarsha Jago
Environment & Social Justice:	Kim Stern	
Women's:	Melanie Loudovaris	
Female Queer:	Amy Grimmer	
Male Queer:	Martinus Kraan	
Disabilities:	Viv Stewart	Proxy to Jessica Stone
MUISS:	Karekhaa Nair	Absent
MAPS:	Rebecca Doyle-Walker	Proxy to Teagan Blyth-Bale
Clubs & Societies:	Phyllis Pan	
General Representative:	Shreeya Luthra	Proxy to Harini Kasthuriarachchi
General Representative:	Kapil Bhargava	
General Representative:	Tess Freeman	Proxy to Sulaiman Enayatzada
General Representative:	Naish Gawen	Absent
General Representative:	Yasemin Shamsili	Proxy to Tess Dimos

2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

3. Confirmation of agenda order

4. Change of MSC Membership

Tamsin Peters has resigned from the position of Women's Officer as of 20 June, 2016.

Adrienne Bicknell has resigned from the position of Disabilities Officer as of 25 June, 2016.

5. Confirmation of previous minutes

Attachment 1

Motion #1:

"That this MSC accepts the minutes of MSC 6/16 as a true and accurate record of that meeting."

Moved through the chair

For: 17

Against: 0

Abstentions: 1

MOTION CARRIED

6. Reports

6.1. MUISS (for MSC 1/16)	<i>Not Submitted</i>
6.2. MUISS (for MSC 3/16)	<i>Not Submitted</i>
6.3. MUISS (for MSC 6/16)	<i>Not Submitted</i>
6.4. President	Attachment 2
6.5. Secretary	Attachment 3
6.6. Treasurer	Attachment 4
6.7. Activities	Attachment 5
6.8. Lot's Wife	<i>Not Submitted</i>

Motion #2:

"That this MSC accepts the submitted reports en bloc."

Moved through the chair

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

7. Summary of Executive Financial Motions

Attachment 6

No questions arising.

8. Financial Statements

8.1. Financial Statement Summary for May 2016

Attached to email

No questions arising.

9. Standing Orders

Attached to email

Glenn explains that the standing orders are being amended so that the required number of MSC meetings in any year is the same requirement as is in the constitution, as no meeting is scheduled for July as a number of Office-Bearers are at conferences, which would cause the standing orders to be broken. He explains that proxies must abstain on this vote in accordance with the Standing Orders.

Motion #3:

"That this MSC accepts the proposed changes to the Standing Orders."

Moved: Glenn Donahoo

Seconded: Daniel Ffrench-Mullen

For: 10

Against: 0

Abstentions: 8

MOTION FAILS DUE TO LACK OF ABSOLUTE MAJORITY

10. Appointment of Disabilities Officer

Melanie explains that Denise has been working well with Viv as a caretaker, so they would be good to hold the position for the remainder of the year.

Motion #4:

"That this MSC appoints Denise Atzinger to the position of Disabilities Officer for the remainder of 2016, pursuant to §48(5) of the MSA Constitution, backdated to 25 June."

Moved: Melanie Loudovaris

Seconded: Jessica Stone

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

11. Appointment of Women's Officer

Melanie explains that she has been working well with Issy since she was appointed as caretaker, so she would be a good candidate to hold the position for the remainder of the year.

Motion #5:

“That this MSC appoints Isabelle Willis to the position of Women’s Officer for the remainder of 2016, pursuant to §48(5) of the MSA Constitution, backdated to 20 June.”

Moved: Melanie Loudovaris

Seconded: Amy Grimmer

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

12. MSA Website

Attached to email

Glenn explains that the three quotes which are attached to the email were obtained for an upgrade of the website, which it was decided was needed as it was quite old and not accessible on mobile devices. He explains that Yoke was chosen as they were the cheapest of the three quotes, and also provided what appears to be the website that most suits the MSA’s needs, as Myriad IT were very corporate and Get Started were becoming more corporate compared to Yoke.

Tess explains that it seems like a lot of money to update a website, and that a small business she worked for only paid \$6000 for a website. She notes that the MSA should not be spending a large amount of money to look like a corporation, explaining that Yoke have created websites for large corporations like NAB. Tess explains that student unions have been under attack so our money should be used for campaigning for student rights rather than on a new website.

Glenn explains that the upgrade will be quite expensive and can’t be compared to a regular small business because we have quite a large website with a number of different sections with different requirements. He also explains that departments will now be able to advertise their campaigns and events much better on the website.

Kim says that going to a large website building company is over the top and that we should be using the money for better campaigns for students. Glenn replies that we could go with a slightly cheaper option that just makes the current website mobile friendly, but that would have a much shorter lifespan and would require an upgrade of this cost to occur within a year or two.

Abby notes that this upgrade will not detract from being able to fund campaigns, with the MSA having the capacity to fund this along with running our campaigns and welfare services.

Daniel notes that if \$56,000 was beyond our means, then we shouldn’t be spending it, but we have had departments do great events and campaigns with the funding they have, and we have this money to spend as well. He also notes that when he was running the night exam campaign he realised that online was the best way to engage students in the campaign, but the website was not able to spread the information easily as even he struggled to find the page that the information was on, even though he knew the information was there.

Kapil notes that a lot of the students who view the website are new students, who view it when they first enrol at Monash, so having a website that can have campaigns prominent will engage the students into their campaigns.

Tess notes that she finds it concerning that the companies that the quotes have been obtained for have all worked with multi-national companies, and that the MSA overall has recently been pushing the priority into marketing of the MSA rather than into campaigns around student rights.

Martinus asks why making the website mobile friendly would require an upgrade soon while re-building the entire suit wouldn’t, with Glenn explaining it is to do with the back-end of the website.

Motion #6:

"This MSC authorises the expenditure of up to \$56,550 for the update and redesign of the MSA Website, to be withdrawn from Central Funds."

Moved: Glenn Donahoo

Seconded: Daniel Ffrench-Mullen

For: 14

Against: 3

Abstentions: 1

MOTION CARRIED

13. NUS Affiliation

Attachment 7

Abby notes that being affiliated to NUS has lots of benefits to the MSA, such as the President's Summit at the start of the year where she did media training which has been very helpful in her role. She also notes other departments have had good contact with NUS departments as well, especially the education department.

Daniel explains that as a big campus who does have the means to contribute lots to NUS we should, especially when small campuses often can't afford to pay much. He also explains that NUS has run lots of great campaigns this year, and the education department has been a big help in guiding the way campaigns have been run on-campus.

Kim notes that it is great we are increasing funding as it is good to have big national campaigns to defend education rights and to fend-off attacks on safe-schools. He explains that NUS have run a number of campaigns which has been great, including hosting the NDAs. He notes that NUS needs more money as they don't have enough, but they also shouldn't be using their money to run a campaign to support the Labor Party in the election.

Sumudu explains that it was great to have NUS help with campaigns through the year, with Matilda explaining that it works best when all students work together to fight attacks, rather than each campus running their own separate campaign. She explains that no matter who is in government, NUS should use its funds to ensure campaigns are run on protecting student welfare.

Tess notes that affiliation has increased from around \$60,000 a few years ago, which is good. She notes that when the pressure we put on political campaigns decreases there are greater attacks on students, noting the recent policy changes by the Labor party. She notes that the door-knocking campaign being run by NUS has in-effect led to NUS's money being used to elect a party that has attacked students.

Abby explains that she will release a media release calling on the Labor party to increase funding to education and abandon the proposed cuts they have suggested, as the NUS campaign is not simply a campaign to get people to vote for Labor.

Mel explains that it is great to increase funding to NUS, as the sexual-assault campaign has had problems with some poorer campuses not being able to print resources, but NUS has been able to print these for them, so it's good that we help these small campuses out by giving NUS more money.

Kim explains that everyone going to the Education Conference next week should argue for a student protest movement to occur, no matter what the result of the election is. Tess notes that the student protest campaign shouldn't be rolled up into a lobby campaign, as happened with the VSU campaign in 2004.

Motion #7:

"This MSC authorises the expenditure of up to \$95,000 for affiliation to the National Union of Students, to be withdrawn from Central Funds."

Moved: Matilda Grey

Seconded: Daniel Ffrench-Mullen
For: 16
Against: 0
Abstentions: 2
MOTION CARRIED

14. Capital Works Application: MUST Equipment

Attached to email

Glenn explains that this equipment was budgeted for, but only estimates were provided rather than quotes during the budget process. He explains that they now have the quotes and want to purchase the equipment.

Motion #8:

"This MSC authorises the expenditure of up to \$8,250 for equipment for MUST, to be withdrawn from Central Funds."

Moved: Glenn Donahoo

Seconded: Melanie Loudovaris

For: 16

Against: 0

Abstentions: 2

MOTION CARRIED

15. General Business

Procedural Motion: To accept the protest motion into general business

Moved: Tess Dimos

For: 18

Against: 0

PROCEDURAL MOTION CARRIED UNANIMOUSLY

Tess notes that she has said most of what she had to say when discussing NUS affiliation, noting that this discussion should continue at the NUS Education Conference next week.

Matilda notes she agrees with this motion, and she looks forward to working towards planning a protest next semester.

Kim notes that straight after the election is called, the MSA should be promoting what we think of the winning party's policies for students, and we should get started with organising a protest based on these policies.

Motion #9:

"This MSC calls on the National Union of Students to organise a demonstration early in Semester 2 against attacks on higher education. Regardless of the outcome in the elections, students will be facing significant attacks. The LNP's budget includes \$2 billion worth of cuts to higher education, and they intend to lower the threshold of student debt repayments and deregulate flagship courses. The ALP recently announced they would lower the threshold of student debt repayments, end HELP benefits for maths, science, nursing and education students, and implement the indexation of programs under the Australian Research Council Act and the Higher Education Support Act. This MSC recognises the necessity of organising students in protest against these measures, and will utilise its resources to build the demonstration."

Moved: Tess Dimos

Seconded: Matilda Grey

For: 17

Against: 0

Abstentions: 1

MOTION CARRIED

16. Next Meeting

The next meeting of the MSC will be at 2pm on Thursday the 4th August in the H10, Menzies Building.

Meeting closed: 2:54pm

ATTACHMENT 1 | MSC 6/16 Unconfirmed Minutes

Monash Student Council

UNCONFIRMED MINUTES

Meeting opened: 2:07pm

Meeting 6/16 of the Monash Student Council held at 2pm on Thursday the 19th of May, 2016 in E362, Menzies Building.

1. Attendance

President:	Abby Stapleton	(Chair)
Treasurer:	Matilda Grey	
Secretary:	Glenn Donahoo	(Minutes)
Education (Public Affairs):	Sulaiman Enayatzada	
Education (Academic Affairs):	Daniel Ffrench-Mullen	
Activities:	Ben Parker	Proxy to Jessica Stone
Welfare:	Brendan Holmes	
Indigenous:	Samantha Hyde	
Environment & Social Justice:	Tess Dimos	
Women's:	Melanie Louodovaris	
Female Queer:	Amy Grimmer	
Male Queer:	Martinus Kraan	
Disabilities & Carers:	Viv Stewart	
MUISS:	Karekhaa Nair	Absent
MAPS:	Rebecca Doyle-Walker	Apology
Clubs & Societies:	Phyllis Pan	
General Representative:	Shreeya Luthra	
General Representative:	Kapil Bhargava	
General Representative:	Tess Freeman	Proxy to Sumudu Setunge
General Representative:	Naish Gawen	Apology
General Representative:	Yasemin Shamsili	Proxy to Kim Stern
Observers:	Denise Atzinger	
	Jasmine Duff	
	James Whitehead	

2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

3. Confirmation of agenda order

Confirmed.

4. Confirmation of previous minutes

Attachment 1

Motion #1:

"That this MSC accepts the minutes of MSC 5/16 as a true and accurate record of that meeting."

Moved through the chair
For: 16
Against: 0
Abstentions: 1
MOTION CARRIED

5. Reports

5.1. MUISS (for MSC 1/16)	<i>Not Submitted</i>
5.2. MUISS (for MSC 3/16)	<i>Not Submitted</i>
5.3. Disabilities and Carers (for MSC 4/16)	Attachment 2
5.4. Education (Public Affairs)	Attachment 3
5.5. Education (Academic Affairs)	Attachment 4
5.6. Welfare	Attachment 5
5.7. Environment and Social Justice	Attachment 6
5.8. Women's	Attachment 7
5.9. Female Queer	Attachment 8
5.10. Male Queer	Attachment 9
5.11. Indigenous	Attachment 10
5.12. Disabilities and Carers	Attachment 11
5.13. MUISS	<i>Not Submitted</i>
5.14. MAPS	Attachment 12
5.15. Clubs & Societies	Attachment 13

Motion #2:

"That this MSC accepts the submitted reports en bloc."
Moved through the chair
For: 17
Against: 0
Abstentions: 0
MOTION CARRIED UNANIMOUSLY

Draft Motion:

"That this MSC notes that Viv Stewart is in breach of breach of the MSA Regulations for Office-Bearers and Members of MSA Bodies, for failing to submit her Disabilities Officer's Report on two consecutive occasions. In accordance with 17.4 of the regulations, this MSC suspends Viv Stewart for not submitting her report on two consecutive occasions, and directs her to submit her report to the next MSC."
MOTION LAPSES

6. Summary of Executive Financial Motions

No questions arising.

Attachment 14

7. Financial Statements

- 7.1. Financial Statement Summary for March 2016
- 7.2. Financial Statement Summary for April 2016

Attached to email
Attached to email

8. Appointment of Caretaker Disabilities Officer

Viv explains that Denise has helped her all year and having assistance will help the department, with Mel explaining that it will be good for the department to have a second office-bearer to assist Viv.

Motion #3:

"That this MSC appoints Denise Atzinger as caretaker to the position of Disabilities Officer for the period of Adrienne Bicknell's leave of absence, pursuant to §38(7)(b) of the MSA Constitution."
Moved: Viv Stewart
Seconded: Melanie Loudovaris
For: 17

Against: 0
Abstentions: 0
MOTION CARRIED UNANIMOUSLY

9. 2016 Annual Elections

Glenn explains that dates and times are the same as in past years, excluding the Indigenous Centre due to the change in regulations. He also explains the Returning Officer will be appointed by OGL, as we are currently in the 2nd year of a 3 year tender, and the Electoral Tribunal has previous experience in the same role at the Deakin University Student Association.

Motion #4:

“That this MSC sets the date for the 2016 MSA annual elections to be from September 19-22, 2016.

Polling times and places will be as follows:

Campus Centre Foyer:

Monday 19th September 9.30am-4.30pm
Tuesday 20th September 9.30am-6.00pm
Wednesday 21st September 9.30am-4.30pm
Thursday 22nd September 9.30am-4.30pm

Hargrave Andrew Library:

Monday 19th September 11.30am-2.30pm
Thursday 22nd September 11.30am-2.30pm

Further this MSC appoints a representative of OGL Group to act as Returning Officer and appoints Alanna Duffy to act as the Electoral Tribunal, pursuant of the MSA Election Regulations.”

Moved: Glenn Donahoo

Seconded: Daniel Ffrench-Mullen

For: 17

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

10. Bitzer Company

Jasmine explains that workers at Bitzer have been on strike for 7 weeks now, with the company trying to remove conditions from their agreement, including capping redundancy payouts for workers who have been there for over 10 years, as well as increased casualisation of staff. She explains that the workers are still on strike as they say that striking is the only way to protect their conditions.

Matilda explains that Bitzer wants to reduce the wages of casuals as well as cut full time wages, meaning there is no prospect of permanency for staff who have worked there for a long period of time. She explains other people, including students, have been supporting these workers in their strike.

Daniel moves an amendment that calls on the President, rather than the MSA, to issue the public statement, which is amenable to the mover and seconder.

Tess explains that it is good to go to these groups of striking workers to tell them that students at Monash are supportive of their actions and against the negative changes that the companies are proposing.

Abby notes that Kim does not have a vote, with Kim saying he was forwarded the email where Yasemin proxied to him. Abby says we will adjourn the meeting to determine if a proxy was sent.

Meeting adjourned at 2:19pm

*Denise Atzinger leaves at 2:21pm
Meeting resumes at 2:21pm*

Abby notes that Kim is holding Yasemin's proxy.

There is no further discussion and the motion is put.

Motion #5:

"This MSC stands in solidarity with the workers from the Bitzer company, who are currently engaged in a 24-hour picket to defend themselves against attacks on their wages and working conditions.

This MSC calls on the MSA President to issue a publish statement in support of the striking workers and the Australian Manufacturing Workers Union."

Moved: Tess Dimos

Seconded: Matilda Grey

For: 17

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

11. General Business

12. Next Meeting

The next meeting of the MSC will be at 2pm on Thursday the 30th June in the H10, Menzies Building.

Meeting closed: 2:21pm

ATTACHMENT 2 | President's Report to MSC 7/16

	<p>ABBY STAPLETON PRESIDENT Report to MSC 07/16 30th June, 2016</p>
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Report covering 26/04/2016-27/06/2016

Key Activities

Parking petition

I have continued to meet with the university to discuss the removal of the \$75 carpooling fee. Approximately 1000 parks have been added this semester, which will work to reduce congestion, however if the university persist in charging students for carpooling we will be launching a campaign next semester.

Workers Rights Advice Service

The worker's rights advice service is well underway. During my last report I sent off emails to relevant off campus organizations to get in contact about potential collaboration. We were hoping to get some cross promotional work happening, which the other organisations are keen to do. We have met with the Monash Oakleigh legal service and the Monash Youth and Family service. We also discussed how we could put out information about the tax assistance service

which will be running until the 1st of October. We are hoping to distribute information off campus by the end of the year about our legal advocacy service and worker's rights advice service. We will also be meeting with Springvale legal service in August.

MSA awards night

I've started making arrangements for the second MSA awards night, I have sent out expressions of interest to venues. We will probably be combining the night with the MSA teaching awards night, organized by the academic affairs department.

Sir John's \$5 menu

We have been busy working on the introduction of a \$5 menu at Sir Johns bar. I have met with Tamsyn several times to discuss this. The menu will be a cheap alternative to the high priced restaurants being introduced in the universities retail management plan at the end of the year. This is also part of a re vamp that the bar is going through, with new restaurants and cafes opening up on campus we are thinking of different ways we can promote the bar.

Support of the NUS education campaign and the May 11th National Day of Action

One of the biggest events we attended this semester was the May 11th National Day of Action. It was great to see most departments get involved, especially in the lead up to the rally. We hosted a speak out and continued banner drops in the weeks before the NDA. We had a decent turn out, but the poor weather impacted on attendance. We found that students were really receptive during lecture bashes and leafleting, especially after the announcement of a \$2 billion forecasted saving in the higher education sector.

Conferences

I have spent time over the past few weeks helping departments plan for upcoming conferences- namely education conference and the network of women students Australia conference, which I will both be attending. An expression of interest was put out on the education page and the women's page on Facebook and from there I assisted with the booking of flights and transport, accommodation as well as registration.

Actions and Achievements

- Continue discussion around the parking mess
- Complete preliminary meetings about the Worker's Rights Advice Service
- Assist departments with organising conferences
- Continue working on the introduction of a \$5 menu at Sir John's bar
- Begin organising the MSA awards night
- Run the NUS enroll to vote campaign
- Organise campaigns around the May 11th National Day of Action
- Attend the May 11th National Day of Action


List of goals to be completed by this report

1. Revisit Sir Johns \$5 menu

- I plan on meeting with Tam regarding the introduction of a \$5 menu at Sir Johns. This is in relation to the MSA's focus on student welfare and providing affordable food on campus
- **VERDICT: ONGOING**
- 2. Continue to set up a Worker's Rights Advice Service
 - I have met with two off campus organisations to discuss how we can collaborate. This project will take up a lot of my time during semester 2.
 - **VERDICT: ONGOING**
- 3. Run a campaign around the parking mess
 - If the university refuse to remove their \$75 carpooling we will be launching a campaign next semester.
 - **VERDICT: ONGOING**
- 4. Attend a second finance sub committee meeting
 - Attending these meetings is crucial to the day to day running of the MSA
 - **VERDICT: COMPLETED**
- 5. Expand stress less week
 - This week ran quite smoothly, despite the puppies arriving a few days early. We were able to chat to students about the 'no night exams' campaign that the education academic affairs committee have been running.
 - **VERDICT: COMPLETED**
- 6. Run numerous campaigns around the upcoming National Day of Action
 - We ran banner drops, a speak out, BBQs, chalking, leafleting and lecture bashing to get the word out there about the NDA.
 - **VERDICT: COMPLETED**
- 7. Attend the National Day of Action
 - **VERDICT: COMPLETED**
- 8. Continue to organise MSA awards night
 - May be combining this with the MSA teaching awards.
 - **VERDICT: ONGOING**

List of goals to be completed by next report

1. Attend education conference
2. Attend the Network of Women Students Australia conference
3. Plan campaigns for the next National Day of Action
4. Continue to work on the introduction of a \$5 menu
5. Continue to organise the introduction of the Worker's Rights Advice Service
6. Run a campaign around the parking mess
7. Continue to plan the MSA awards night

	<p>GLENN DONAHOO SECRETARY Report to MSC 07/16 27th June, 2016</p>
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Report covering 26/04/2016 – 27/06/2016

Key activities:

May 11 Protest

I helped promote the student protest on April 13, encouraging students to attend to protest against the increase in HECS fees and decrease in government funding. I then attended the protest as part of the Monash Contingent to the protest.

Website Update

It was decided earlier this year that the MSA needed a new website, as our current website is quite old and is not mobile friendly, even though almost 80% of site visits are on mobile. After receiving 3 quotes for rebuilding our website, a number of our staff and I went to visit Yoke, the company that provided the best quote, to discuss the proposal further and to clarify a number of remaining questions. After meeting with Yoke, we decided that they would be the best company to work with on this project, so the proposal has been submitted to this MSC for consideration.

Subcommittees

In the past week I have held a subcommittee on constitutional reform and committee regulations, where the proposed changes were brought to be discussed. Unfortunately the attendance at both of these meetings was poor, so if you have any questions about any of the changes please contact me so that I can discuss this with you.

IT Support

After our IT officer left us a number of weeks ago, our staff have been in consultation with eSolutions about having all of our IT support provided through them, rather than through our own part-time staff member. After discussions we have decided to go down this path, as it will provide us better service, cost less, and also free up the current server room to create another office, likely to be for the People of Colour officers. We have also begun the process of requesting SSAF funding for a re-fit of that office for its new use.

Stress Less Week

Since my last report we have planned and held Stress Less Week. There were a variety of activities on throughout the week, with the Puppies and Petting Zoo both being quite popular. While some plans had to be changed at the last minute due to external factors, the week was still quite successful.

SWOTVAC Coffee

Vancora has just had a coffee machine installed in it, which will be used each weekend at MRS to provide free coffee to students who live at halls. We decided that during SWOTVAC we would provide free coffee to students on the Menzies Lawn to celebrate it's installation.

Night Exam Soup

With Night exams starting this semester, we decided to take Vancora down to Caulfield Racecourse each evening to give out free Pumpkin Soup to students, to make having a night exam slightly less bad. We ended up making approximately 90L of soup to cover the 6 nights we were there, which was all given out.

Conferences

Over the past month I have helped a number of departments, including Women's, Queer and Education (Public Affairs) with booking accommodation, registration and travel to all of these

conferences. All of the conferences coming up seem to be well planned by the departments and should be successful events.

Enrol to Vote Campaign

I went down to a number of BBQs and events around campus with iPads, encouraging people to enrol to vote if they hadn't already. I also arranged for some graphics to be made, which were subsequently posted on our facebook page.

Progress on assigned goals from last report:

1. Promote and Attend the May 11 National Day of Action
Completed
2. Coordinate visit by the Hong Kong University of Science and Technology Student Union
Completed
3. Draft Committee Regulations and hold the second Committee Regulations Subcommittee
Ongoing, regulations have been drafted and the subcommittee was held, now the regulations are being looked over by our Lawyer.
4. Help Departments organise and coordinate contingents to the various conferences that their departments will be attending.
Completed
5. Continue to look at how to increase student engagement with the MSA
Ongoing, I have not been able to progress on this as much as I would have liked.

List of goals to be completed by next report:

1. Attend NUS Education Conference.
2. Coordinate Office-Bearers to help out at the mid-year enrolment.
3. Ensure the Mid-Year Festival is well run and successful.
4. Finalise changes to committee regulations and the constitution.

ATTACHMENT 4 | Treasurer's Report to MSC 7/16

Key activities:

Managing the finances

Helped to prepare for and organise the Monash contingent to the NDA

Stress Less Week

Assisting departments with the organisation of Monash contingents to various conferences taking place during the semester break

Actions & Achievements:

NDA

Along with the ESJ and EdPub departments, we organised a Monash contingent to the student protest against cuts to education. Although we didn't get quite as many students along as we did the last, the event ran smoothly and successfully, with some insightful speeches given by Senator Gavin Marshall and the Member for Melbourne Adam Bandt. Well done to everyone who got involved and helped to build for the protest!

Stress Less Week

Ed Ac and Exec ran Stress Less Week which took place in week 12. While the puppies arrived unexpectedly a few days earlier than expected, they and the petting zoo were definitely the highlight of the week. Everything else ran smoothly, with some successful

free food and relaxation events, face painting, films and info stalls providing entertainment and support to students.

Finance Subcommittee meeting

As treasurer, one of my roles is to hold finance subcommittee meetings. I have called and run the second of four for the year, where we go over the financials and discuss any finance related issues. During the meeting we went through May's financials, finalised the budget timeline for next semester and reviewed financial institutions to look at ensuring our funds are in the most ethical bank. Lowan, Sylvia and myself will be attending meetings with the respective banks to gain further insight into the benefits (both ethical and financial) of banking with them.

Budget catch ups with departments

In the last few weeks of the semester I have been sitting down with departments to discuss how their budget is progressing, and to nut out their plans for next semester. All departments are on track with their financials, and we look forward to running more fantastic events and campaigns in semester 2!

Progress on assigned goals from last report:

- Help to promote and engage students around the May 11 NDA with EdPub and the National Union of Students: **Completed**
- Plan Stress Less week: **Completed**
- Assist with the financial organising of several conferences coming up over the next few months: **Completed**
- Follow up on information gathered by the finance department regarding divestment of MSA reserves: **Completed**
- Help departments plan events and activities for their department weeks by closely following their budgets whilst maximising student engagement and effectively promoting their departments: **Continuing**

List of goals to be completed by next report:

- Attend and help to facilitate the contingents of Monash students to several conferences during the semester break
- Attend meetings with several financial institutions regarding the divestment of MSA funds to fossil free banks
- Help to organise and run second semester enrolments and orientation week
- Continue to run through budgets with departments and help to plan events and campaigns for semester 2
- Prepare and aim to distribute budget packs to departments and divisions for the 2016 budget

ATTACHMENT 5 | Activities Report to MSC 7/16

	<p>Katie and Ben Activities report to MSC 7/16 June</p>
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Key Activities:

AXP

AXP was held on 23/06 at The Bottom End. The event sold out on the night, with 76 tickets sold at the door. The addition of online ticket sales really boosted numbers and helped the event sell out. It was easier for students who weren't able to come onto campus. There will be little hiccups on the night that were easily fixed. The night was extremely cold which might have affected patronage, but the overall feedback was positive.

Activities Week

In semester two, our department is having a department week in week 8. The week will ideally have both day and night events ranging from dry to providing. During this week, we can run our Oktoberfest event. The week is still in planning mode and shall be organised around the beginning of semester.

Oktoberfest

This is a cult classic Activities event. At the moment it shall be run like they have been in previous years. It will be held in the dining hall, the MSA stage will be used for the German band, bars will be hired from Tasmyn. We are working again with German Club to bring this event to the students.

Ice Skating

Early on in the semester, we are thinking about having an ice skating event. We would hire out the Medibank Icehouse venue and then have an after party at a local bar. It's a Melbourne tourist destination, thus able to sell during HS mid year enrolments.

Actions and achievements

- Ran AXP and sold out
- Continued to run successful Hump Days
- Assisted other departments in marketing

- Continued the BBQ, marquee and PA system hiring procedure
- Held committee meetings to brainstorm future events

List of goals for next report:

- Speak to the Icehouse
- Have a committee meeting to raise new ideas
- Plan Activities Week
- Speak with the bar and German club

Budget expenditure since last report:

Name	Date	Ticket Cost	Ticket Sellout	Free tickets	Break even	Sell out	Profit
AXP	23/6	20	1800	120	292.49	27750.2	21900.4
Cost name	Qty	Cost per unit	Total				
Tickets	2100	0.09	184.8				
Security	5	0	0				
Venue Hire	1	1500	1500				
Liquor License			0				
Posters			0				
Griev. Supplies	1	0	0				
Photo Booth	0	0	0				
Photographers	1	375	375				
DJ	11	60-100	3790				
Food	0	0	0				
			0				
			0				
		Total	5849.8				

ATTACHMENT 6 | Summary of Executive Financial Motions

M16/16	06-Jun-16	Woolworths Delivery	\$89.00
		MSA guide re-print	\$4,346.10
		Name Badges	\$392.55
		Staff Training	\$395.00
M17/16	09-Jun-16	Staff Training	\$790.00
		Staff Training	\$2,700.00
		Soup from Vancora	\$1,200.00
M18/16	20-Jun-16	Staff Uniforms	\$2,689.50
		Staff Training	\$60.00
		Staff Training	\$2,700.00
		Staff Training	\$2,700.00
		Paralympic support	\$352.00

		Student Advocacy and Support Retreat	\$2,670.00
M19/16	27-Jun-16	Staff Advertising	\$500.00
		Staff Advertising	\$500.00
		Staff Recruitment	\$6,427.30
		Computer equipment	\$236.00
		Staff Training	\$90.00
		Staff Training	\$281.00

ATTACHMENT 7 | NUS Affiliation

NATIONAL UNION OF STUDENTS



INVOICE

0413 700 667
gensec@nus.asn.au

Suite 64, Trades
Hall
54 Victoria Street
Carlton South
3053

Attention: Abigail Stapleton
President
Monash Student Association
21 Chancellor's Walk
Clayton, VIC

Date: 25/06/2016
Invoice Number: MSA_Final2016
Terms: As soon as possible
ABN: 23 787 356 622

Description	Quantity	Unit Price	Cost
2016 Affiliation fees	1	\$ 86,364	\$ 86,364
		Subtotal	\$ 86,364
		GST	10.00% \$ 8,836
		Total	\$ 95,000

Thank you for your continuing support of our organisation. If you have any queries about this invoice, please do not hesitate to contact the National General Secretary on 0413 700 667.

In Union,

Cameron Petrie
National General Secretary

Payment advice:

- 1) Please make cheque or money order payable to National Union of Students Inc, Suite 64, Trades Hall, 54 Victoria St, CARLTON SOUTH VIC 3053
- 2) Please make EFT payments to: National Union of Students Inc
BSB: 063-114, Account: 00902436
Email remittance to gensec@nus.asn.au and admin@nus.asn.au