

Monash Student Council

CONFIRMED MINUTES

Meeting opened: 2:07pm

Meeting 5/16 of the Monash Student Council held at 2pm on Thursday the 28th of April, 2016 in the Conference Room, Campus Centre.

1. Attendance

President:	Abby Stapleton	(Chair)
Treasurer:	Matilda Grey	
Secretary:	Glenn Donahoo	(Minutes)
Education (Public Affairs):	Sumudu Setunge	Proxy to Sulaiman Enayatzada
Education (Academic Affairs):	Jessica Stone	
Activities:	Katie Power	
Welfare:	Brendan Holmes	Proxy to Tim Berenyi
Indigenous:	Jayden Crozier	
Environment & Social Justice:	Kim Stern	Apology
Women's:	Isabelle Willis	
Female Queer:	Amy Grimmer	
Male Queer:	Martinus Kraan	
Disabilities & Carers:	Viv Stewart	Proxy to Melanie Loudovaris
MUISS:	Karekhaa Nair	Absent
MAPS:	Rebecca Doyle-Walker	Proxy to Wenwan Xu
Clubs & Societies:	Phyllis Pan	
General Representative:	Shreeya Luthra	
General Representative:	Kapil Bhargava	Proxy to Daniel Ffrench-Mullen
General Representative:	Tess Freeman	Proxy to Ben Parker
General Representative:	Naish Gawen	
General Representative:	Yasemin Shamsili	Proxy to Dean De Gabriel
Observers:	David Power	
	James Whitehead	
	Carina-Diana Florea	

2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

3. Confirmation of agenda order

Procedural Motion: To accept Viv Stewart's late proxy

Moved: Glenn Donahoo

For: 18

Against: 0

PROCEDURAL MOTION CARRIED UNANIMOUSLY

4. Confirmation of previous minutes

Attachment 1

Motion #1:

"That this MSC accepts the minutes of MSC 4/16 as a true and accurate record of that meeting."

Moved through the chair

For: 16

Against: 0

Abstentions: 2

MOTION CARRIED

5. Reports

5.1. MUISS (for MSC 1/16)	<i>Not Submitted</i>
5.2. MUISS (for MSC 3/16)	<i>Not Submitted</i>
5.3. Disabilities and Carers (for MSC 4/16)	<i>Not Submitted</i>
5.4. President	Attachment 2
5.5. Treasurer	Attachment 3
5.6. Secretary	Attachment 4
5.7. Activities	Attachment 5

Motion #2:

“That this MSC accepts the submitted reports en bloc.”

Moved through the chair

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

Motion #3:

“That this MSC notes that Viv Stewart is in breach of the MSA Regulations for Office-Bearers and Members of MSA Bodies, for failing to submit her Disabilities Officer’s Report on two consecutive occasions. In accordance with 17.4 of the regulations, this MSC suspends Viv Stewart for not submitting her report on two consecutive occasions, and directs her to submit her report to the next MSC.”

Moved through the chair

For: 16

Against: 1

Abstentions: 1

MOTION CARRIED

6. Summary of Executive Financial Motions

Attachment 6

No questions arising.

7. 2015 MSA Election Returning Officer’s Report

Attached to email

Daniel explains that the report is comprehensive and includes all the relevant information from last year’s election.

Naish explains that he believes that the report includes a number of inaccuracies and also includes judgmental wording when referring to candidates using a dating application for promotion, so the report should not be accepted.

Motion #4:

“That this MSC accepts the Returning Officer’s report for the 2015 MSA Annual Elections.”

Moved: Daniel Ffrench-Mullen

Seconded: Matilda Grey

For: 15

Against: 1

Abstentions: 2

MOTION CARRIED

8. Regulations for Office-Bearers and Members of MSA Bodies

8.1. Summary of Proposed Changes

Attachment 7

8.2. Proposed Changes

Attached to email

Glenn explains that subcommittees to discuss changes that could be made to the Regulations for Office-Bearers and Members of MSA Bodies were called by MSC last year, with the subcommittees being held late last year. He explains each of the changes being made and the reasons behind those changes.

Naish notes that one of the changes is that time sheets can be introduced by the Secretary and asks if these could be used to target specific office-bearers for political or personal reasons, with Abby explaining that if time sheets are introduced they must be introduced for all office-bearers at the same time.

Motion #5:

“That this MSC accepts and adopts the proposed changes to the Regulations for Office-Bearers and Members of MSA Bodies.”

Moved: Glenn Donahoo

Seconded: Jessica Stone

For: 16

Against: 1

Abstentions: 1

MOTION CARRIED

9. Election Regulations

9.1. Summary of Proposed Changes

9.2. Proposed Changes

Attachment 8

Attached to email

Glenn explains that subcommittees to discuss changes that could be made to the Election Regulations were called by MSC last year, with the subcommittees being held late last year. He explains each of the changes being made and the reasons behind those changes.

Jayden explains the changes being made related to the election of the Indigenous officer, explaining that he had discussions around putting a polling place in the Indigenous Students Lounge, but it was decided this was not a suitable location to have a polling place for the elections.

Naish explains that appointing a single lawyer to act as the election tribunal decreases the democratic nature of the elections, and while he agrees that there have been issues with the Law faculty not cooperating in appointing the election tribunal in a reasonable time, having a single lawyer passed by MSC is likely to result in the ticket with a majority on MSC appointing someone biased toward them.

Glenn explains that the appointment of the election tribunal will have to occur by an absolute majority, which is the best way to appoint them as it requires a large affirmative vote, decreasing the likelihood of a biased election tribunal being appointed. He also says that he is open to any suggestions on other ways to fix the issues of the late appointment of the tribunal and the length of time it takes for the tribunal to meet.

Abby explains that 7 days notice must be given to MSC for any changes to the regulations to be passed, with no amendments allowed to occur to those changes. She also explains that no dissent was raised about this issue during the subcommittee process last year, with Naish saying that dissent was raised at the time.

Naish asks what the difference is between an absolute majority and a simple majority, with Glenn explaining that an absolute majority required over 50% of all members to vote for the motion, while a simple majority just required more votes for the motion than against it.

David says even though he accepts that dealing with the law faculty is difficult, and he doesn't have another solution to the issues with the election tribunal, he notes his dissent with replacing the electoral tribunal with a single lawyer.

Mel asks what the current requirement is for appointing the election tribunal, with Glenn answering that 2 members, with slightly less strict restrictions than the proposed single lawyer, must be appointed by the Dean of the Law Faculty, or their nominee, and the third member is the Equal Opportunity Manager of the University, a position which has not actually existed for a number of years.

Motion #6:

“That this MSC accepts and adopts the proposed changes to the Election Regulations.”

Moved: Glenn Donahoo

Seconded: Jessica Stone

For: 16

Against: 2

Abstentions: 0

MOTION CARRIED

10. Policy Review

10.1. Code of Conduct Policy

Attached to email

10.2. Conference Policy

Attached to email

10.3. Development of Policy and Policy Review Procedures

Attached to email

10.4. Hiring Policy

Attached to email

10.5. Interaction Protocols

Attached to email

10.6. Marketing Policy

Attached to email

10.7. Motor Vehicle Policy

Attached to email

10.8. Personal Communication and the Use of Technology

Attached to email

10.9. RSA Policy

Attached to email

10.10 Social Media Policy

Attached to email

Glenn explains that all these policies already exist and they have recently passed their review date, so they have been updated and passed through the finance/governance/risk subcommittee when some small modifications were made.

Procedural Motion: To discuss the Hiring and Social Media Policy separately

Moved: Naish Gawen

For: 18

Against: 0

PROCEDURAL MOTION CARRIED UNANIMOUSLY

Naish asks if the conference policy will apply for this year, with Glenn replying that all the policies will apply as soon as they are passed today.

Motion #7:

“That this MSC accepts and adopts the proposed changes to the following policies:

- Code of Conduct Policy
- Conference Policy
- Development of Policy and Policy Review Procedures
- Interaction Protocols
- Marketing Policy
- Motor Vehicle Policy
- Personal Communication and the Use of Technology
- RSA Policy.”

Moved: Glenn Donahoo

Seconded: Matilda Grey

For: 17

Against: 1

Abstentions: 0
MOTION CARRIED

Glenn explains these policies are being updated as they have passed their review date, and they have been approved by the finance/governance/risk subcommittee, just as the other policies had.

Naish explains that he has an issue with autonomy being taken away from departments and given to the Executive officer in the hiring policy, due to the procedure for filling casual vacancies, with Abby replying that where casual vacancies occur the executive officer gives advice on the situation, so she does not see an issue with this.

Motion #8:

“That this MSC accepts and adopts the proposed changes to the following policies:

- Hiring Policy
- Social Media Policy.”

Moved: Glenn Donahoo

Seconded: Matilda Grey

For: 16

Against: 2 (Naish Gawen noted)

Abstentions: 0

MOTION CARRIED

Naish asks if the Social Media policy will be discussed, with Abby noting that it passed in the previous motion, but questions about it can be raised in General Business.

11. May 11 Protest

Matilda explains that the government has already flagged that the budget will include attacks on students, so the MSA should continue to fight back against cuts to higher education, including new cuts made in this budget. She explains that the recent student protest on April 13 had a really good turnout from Monash, so the MSA should promote the protest on May 11 to fight back against these new cuts.

Ben says that it is important for students to band together against any cuts to higher education.

Sulaiman explains that MEAG has done a lot to promote the last protest, and will do so again to encourage students to fight back against cuts to higher education, with Abby encouraging departments to get involved with the campaign against cuts to education.

Motion #9:

“The Liberal government’s Budget is due to be released on May 3. We have every indication to believe that it will declare brutal attacks on education. The government has, in very recent times, announced that we will ultimately experience 25% fee increases and 20% funding cuts. HECS debt repayments will become a greater burden with the income threshold to be lowered by \$12,000 before payments are due to be made, and with the passing on of the dead’s’ debt to their next of kin. Fee deregulation also remains a priority on this government’s agenda.

We require a strong and unified national protest to fight back against these persistent attacks. This MSC endorses the National Union of Students’ May 11 National Day of Action, recognising that campuses play a crucial role in mobilising for the event. This MSC encourages MSA departments to prioritise and promote the event by printing posters and supplying them to volunteers to distribute during their regular poster runs, advertising the protest on the MSA screens, websites and eNews. This MSC also directs the President to send out a press release about the protest the day after the Budget (May 4), and another the day before the protest (May 10).”

Moved: Matilda Grey

Seconded: Ben Parker

For: 18

Against: 0
Abstentions: 0
MOTION CARRIED UNANIMOUSLY

12. General Business

12.1. Social Media Policy

Naish asks about whether clauses 5.1.3(d)&(e) means anyone who works for the MSA can't criticise it, with Glenn explaining that they can't do that if it would compromise their position and would affect them doing their job.

Naish asks if this would affect a wholefoods volunteer, with Glenn explaining that it wouldn't in most cases, with this mostly relating to permanent staff as it is not their place to criticise the decisions the MSA makes. David asks what would be considered to disrupt the workplace, with Abby explaining this is to ensure workplace bullying does not occur. He also asks if this also means people couldn't criticise the MSA, with Abby noting that this policy is mainly related to staff rather than Office-Bearers, as Office-Bearers are free to criticise decisions made by the MSA.

13. Next Meeting

The next meeting of the MSC will be at 2pm on Thursday the 19th May in the Conference Room.

Meeting closed: 2:51pm.

ATTACHMENT 1 | MSC 4/16 Unconfirmed Minutes

Monash Student Council

CONFIDENTIAL UNCONFIRMED MINUTES

Meeting opened: 2:05pm

Meeting 4/16 of the Monash Student Council held at 2pm on Thursday the 7th of April, 2016 in the Conference Room, Campus Centre.

1. Attendance

President:	Abby Stapleton	(Chair)
Treasurer:	Matilda Grey	
Secretary:	Glenn Donahoo	(Minutes)
Education (Public Affairs):	Sulaiman Enayatzada	
Education (Academic Affairs):	Daniel Ffrench-Mullen	
Activities:	Benjamin Parker	
Welfare:	Tim Berenyi	Proxy to Brendan Holmes
Indigenous:	Samantha Hyde	
Environment & Social Justice:	Tess Dimos	Proxy to Kim Stern
Women's:	Melanie Loudovaris	
Female Queer:	Amy Grimmer	
Male Queer:	Martinus Kraan	
Disabilities & Carers:	Viv Stewart	
MUISS:	Karekhaa Nair	Apology
MAPS:	Rebecca Doyle-Walker	Absent
Clubs & Societies:	Phyllis Pan	
General Representative:	Shreeya Luthra	Proxy to Jessica Stone (until 2:25pm)
General Representative:	Kapil Bhargava	
General Representative:	Tess Freeman	

General Representative:	Naish Gawen	
General Representative:	Yasemin Shamsili	Proxy to Jasmine Duff
Observers:	James Whitehead	
	Sumudu Setunge	
	Corey Rosevear	
	Mitchell Both	
	Isabelle Willis	

2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

3. Confirmation of agenda order

Procedural Motion: To accept Shreeya Luthra's late proxy

Moved: Glenn Donahoo

For: 18

Against: 0

PROCEDURAL MOTION CARRIED UNANIMOUSLY

4. Confirmation of previous minutes

Attachment 1

Motion #1:

"That this MSC accepts the minutes of MSC 3/16 as a true and accurate record of that meeting."

Moved through the chair

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

5. Reports

5.1. MUISS (for MSC 1/16)

Not Submitted

5.2. MUISS (for MSC 3/16)

Not Submitted

5.3. Lot's Wife

Attachment 2

5.4. Environment and Social Justice

Attachment 3

5.5. Female Queer

Attachment 4

5.6. Male Queer

Attachment 5

5.7. Women's

Attachment 6

5.8. Welfare

Attachment 7

5.9. Education (Academic Affairs)

Attachment 8

5.10. Education (Public Affairs)

Attachment 9

5.11. Indigenous

Attachment 10

5.12. Disabilities and Carers

Not Submitted

Motion #2:

"That this MSC accepts the submitted reports en bloc."

Moved through the chair

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

6. Summary of Executive Financial Motions

Attachment 11

No questions arising.

7. Academic Affairs Committee

Daniel explains that the Academic Affairs Committee exists so that his department can meet with students from every faculty to find out the issues that students in that faculty are facing. He also explains that there were a large number of applications made by students to be on the committee.

Naish asks what the process for applications was, with Daniel explaining that promotion mainly occurred on the MSA Education Facebook page, as well as in his last report.

James asks if the committee meetings are open to all students to attend, explaining that one student is not enough to represent an entire faculty. Daniel says that he believes there is nothing saying other students cannot attend in the regulations, in which case he is happy for anyone to attend.

Motion #3:

“That this MSC appoint the following students to the Academic Affairs Committee for the period 7/04/16 until 31/12/16; Nicholas Virgo (Arts), Jack Muir (Business & Economics), Caitlin Brown (Education), Ojasvi Gupta (Engineering), Corey Rosevear (IT), Cherie Fung (Law), Kathryn Yu (MNHS) and Shreeya Luthra (Science).”

Moved: Daniel Ffrench-Mullen

Seconded: Jessica Stone

For: 17

Against: 1

Abstentions: 0

MOTION CARRIED

8. National Day of Action

Kim explains that this motion reiterates that the MSA is still against all of the proposals that students will be protesting, including deregulation which Simon Birmingham has said is still official government policy. Kim also explains that the promotion around the protest has been really good this year, so he encourages as many people as possible to come along to the protest, while also encouraging everyone to keep campaigning to get more students to come to the protest.

Sulaiman explains that the Monash Education Action Group has been working hard to ensure that students know about the proposed cuts to funding and the protest against it. Abby also explains that a lot of work has been done promoting the protest and she encourages members to share the Monash contingent event and other protest material on their Facebook pages.

Motion #4:

“This MSC condemns the proposed federal changes to higher education funding which aim to massively increase student’s fees, and commits to utilising the resources of the MSA to stop their being implemented.

The MSA will fight the attempts to transfer greater amounts of debt onto students, through a 10% increase in student’s contributions and a proposal to collect debt of families after students die.

The MSA will fight the reduction in government contributions to student’s fees by 20%, and any resulting increases in the cost of degrees at Monash University.

The MSA will fight the Grattan Institute’s proposal to lower the threshold at which students pay back their HELP loans from \$54,126 to \$42,000 per year.

In fighting these neoliberal reforms, the MSA will utilise the union’s budget, materials, Facebook page, publication, members emails, and any other resources available to run an active campaign in defence of students.

This MSC commits the MSA to building the National Day of Protest on April 13 with new demands to stop these proposed changes to higher education funding and continue to work alongside the National

Union of students in their campaign against fee deregulation, staff and course cuts, as well as actively campaigning for free education.”

Moved: Kim Stern

Seconded: Sulaiman Enayatzada

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY

9. UWA Cuts

Kim explains that at UWA there has been a number of cuts and a large restructure made in response to deregulation not passing parliament, as has occurred at a number of other universities. He explains that the student guild at UWA supports the restructure and do not support any protests by students against this restructure. He explains that we need to say that student unions need to play an active role fighting against cuts and restructures.

Matilda proposes an amendment, saying that it is not appropriate for us to condemn a faction and student guild that we are not a part of. The amendment is amenable to both the mover and seconder.

Jasmine explains that these attacks are part of the broader neoliberalisation of higher education, noting that she condemns the decision of the student guild to not oppose this restructure, as student unions have a roll to oppose cuts to higher education.

Mitch explains that these are large cuts, with 300 staff losing their job as part of the proposed restructure, so the student guild should support the NTEU in fighting for these jobs. He explains that the NTEU works closely with the MSA fighting collaboratively against the neoliberalisation of higher education.

Shreeya Luthra arrives at 2:25pm

Matilda explains that if the UWA restructure is passed without any protest or condemnation then it will let other universities do the same thing at their campus without facing any backlash.

Kim explains that he can see the problems with arguing with other unions, as unions are under attack by right-wing media and politicians, but unions still need to ensure that they are all fighting against the neoliberal agenda. He explains that this motion says that the student union should be representing students and fighting for their rights.

Motion #5:

“This MSC supports students and staff fighting back against cuts to university courses. Students at the University of Western Australia have every right to be angry and to organise against major cuts to staff and courses.

The MSA stands with students and staff when they fight back against course restructures and encourages all students to campaign against attacks on higher education. This MSC calls upon UWA's student guild to oppose and actively fight against course restrictions implemented by their university.

Moved: Kim Stern

Seconded: Naish Gawen

For: 17

Against: 0

Abstentions: 1

MOTION CARRIED

10. Bike Arrival Station

Glenn explains that the current bike arrival station underneath the engineering carpark is at capacity, so the university needs to build another one to deal with the increasing demand. He also explains

that passing this motion will show to the university that the student body wants a second bike arrival station.

Motion #6:

“This MSC recognises that the northern bike arrival hub has reached capacity and a new station is needed to service the increasing number of students who cycle to Monash.

This MSC requests that the University ensure that a new bike arrival station is included in the structure being constructed in the south-east corner known as the learning and teaching centre.”

Moved: Glenn Donahoo

Seconded: Matilda Grey

For: 18

Against: 0

Abstentions: 0

MOTION CARRIED UNANIMOUSLY


11. General Business

12. Next Meeting

The next meeting of the MSC will be at 2pm on Thursday the 28th April in the Conference Room.

Meeting closed: 2:30pm

ATTACHMENT 2 | President’s Report to MSC 5/16

	<p>ABBY STAPLETON PRESIDENT Report to MSC 05/16 28th April, 2016</p>
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Report covering 15/03/2016-25/04/2016

Key Activities

Parking petition

I have been working on the ongoing issue of parking at Monash. It has been a really frustrating process as the university are at this point not keen on changing the cost of permit fees or carpooling. The parking mess at Monash is pretty appalling so I will continue to push for lower permit fees, more parking on campus and free carpooling. I will continue to keep students updated with any changes or actions we take.

Workers Advice Service

Over the past few weeks I have been looking into the implementation of a workers advice service. I have been in contact with Young Workers Victoria who I will hopefully work with to set up the service. The university offers some legal advice to students through the law school and Oakleigh legal service however given the huge rate of student workers being exploited (particularly international students) the need for a service that deals directly with workplace and industrial related issues is necessary. The structure of the service will be confirmed in the

coming months but the idea is to have a drop in service at the MSA and for more serious matters to refer them on to the new legal service run out of Trades hall.

Preliminary meetings

Over the past month I have completed my preliminary meetings with university staff. I met with most Deans or a representative of each faculty and I found most of these meetings to be constructive. During these meetings I went over what our plans are for the MSA this year and discussed what services are available to students and where assistance and support is lacking.

MSA Awards night

Recently I have begun to look into organizing the second MSA awards night. The first awards night was held in 2014 and was hugely successful. In the coming weeks I will look into venues and will discuss with office bearers how they would like to see the night run and any changes they would like to make.

Stress less week

The countdown to stress less week has begun! We are trying to spruce things up this year and have started brainstorming for how we can make it a more effective week. We are planning on running all of our regular events; puppy picnic; morning teas, and a petting zoo. We would like to make stress less week a bit more like members week in week 2, so myself and the other members of the executive will be doing a lot of work around this.

April 13th Student Day of Protest

The student day of protest has kept all of the departments busy over the past few weeks. We saw a huge turnout from Monash which was fantastic. There were numerous action before that date that worked to build for the protest. We had numerous stalls and inter campus leafletting as well as banner drops and a big 'NO FEE HIKES' stunt on the Menzies lawn. We also ran a large photo campaign to raise awareness about the protest, the campaign ran for a span of two weeks and was a really effective way to get our message out there. We had around 80 people attend the protest which was thanks to all the work of MSA activists.

Support of the NUS education campaign and the May 11th National Day of Action

Work has already begun to support and build for the post budget rally. This is an incredibly crucial protest as it comes straight after the budget is released. We are expecting numerous changes and cuts to be made to higher education, so preparations for this appalling policies has already begun. We have two stalls planned for every week before the National Day of Action as well as poster runs and chalking. We will be leafletting and poster at train stations in order to reach the most amount of people.

Actions and Achievements

- Continue discussion around the parking mess

- Complete preliminary meetings
- Set up Workers Advice Service
- Expand stress less week
- Organise campaigns around the National Day of Action
- Attend the National Day of Action

List of goals to be completed by this report

1. Revisit Sir Johns \$5 menu
 - I plan on meeting with Tam regarding the introduction of a \$5 menu at Sir Johns. This is in relation to the MSA's focus on student welfare and providing affordable food on campus
 - **VERDICT: ONGOING**
2. Complete preliminary meetings
 - I will continue to organise meetings with relevant staff to discuss the benefits of engaging with the MSA and what our plans are for 2016.
 - **VERDICT: COMPLETED**
3. Continue looking into tax help
 - Look into setting up an online service.
 - **VERDICT: ONGOING**
4. Find new home for the household goods service
 - **VERDICT: COMPLETED**
5. Organise photo campaign for the National Day of Action
 - We ran a successful photo campaign along with the 'NO FEE HIKES' stunt
 - **VERDICT: COMPLETED**
6. Attend finance subcommittee meeting
 - **VERDICT: COMPLETED**
7. Attend the National Day of Action
 - **VERDICT: COMPLETED**

List of goals to be completed by next report

- Continue to organise Sir john's \$5 menu
- Continue the set up of a Workers Advice Service
- Run a campaign around the parking mess
- Attend a second finance sub committee meeting
- Expand stress less week
- Run numerous campaigns and actions around the upcoming National Day of Action
- Attend the National Day of Action
- Continue to organise MSA awards night

Key activities:

Managing the finances

Helped to prepare for and organise the Monash contingent to the NDA

Assisting departments

Actions & Achievements:

NDA

Along with the ESJ and EdPub departments, we organised and ran a successful contingent to the student protest against cuts to education. Our efforts in promoting the event and engaging with students paid off, with Monash hosting the largest Victorian campus contingent. I plan on putting the same amount of effort into the May 11 NDA to which we hope to bring along even more students. Well done to everyone who got involved and helped to build for the protest!

Finance Subcommittee meeting

As treasurer, one of my roles is to hold finance subcommittee meetings. I have called and run the first of four for the year, where we go over the financials for this year so far. During the meeting we went through the auditor's letter, and discussed this year's budget process and credit card usage. I was talked through the current term deposit and this year's university SSAF funding, and I asked the finance department to do some research around fossil-free financial institutions so that we may look into divesting the MSA reserves. They will have this information for me by the next finance subcommittee on June 23rd.

Helping other departments

I have made myself available to other departments to help them launch and run their campaigns. As treasurer, I'm fortunate to be involved in the activities of the other departments and assist in every way I can, especially around ensuring they are spending money effectively and within their allocated budget. I have worked mainly with EdPub in organising for and promoting the NDA, with the women's department during their allocated week. This will continue to be a priority of mine throughout the year, and I look forward to being involved in each department week and engaging students with the MSA.

Progress on assigned goals from last report:


- Run a successful finance subcommittee: **Completed**
- Help departments plan events and activities for their department weeks by closely following their budgets whilst maximising student engagement and effectively promoting their departments: **Continuing**
- Particularly focus on promoting and engaging students around the NDA with EdPub and the National Union of Students as the date is fast approaching: **Completed**

- Continue to familiarise myself with the workings of the MSA: **Continuing**

List of goals to be completed by next report:

- Help to promote and engage students around the May 11 NDA with EdPub and the National Union of Students
- Plan Stress Less week
- Assist with the financial organising of several conferences coming up over the next few months
- Follow up on information gathered by the finance department regarding divestment of MSA reserves
- Help departments plan events and activities for their department weeks by closely following their budgets whilst maximising student engagement and effectively promoting their departments

ATTACHMENT 4 | Secretary's Report to MSC 5/16

	<p>GLENN DONAHOO SECRETARY Report to MSC 05/16 28th April, 2016</p>
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Report covering 15/03/2016 – 25/04/2016

Key activities:

Drafting of Office-Bearer Regulation and Election Regulation changes

The changes to the Election Regulations and Regulations for Office-Bearers and Members of MSA Bodies have now been fully drafted and presented to MSC for consideration. This included drafting the changes to enact the proposals decided on during the respective subcommittees. I then sent the drafted changes to the MSA's Lawyer, Tony Lang, who reviewed them and suggested some minor amendments which have been made.

April 13 Protest

I helped promote the student protest on April 13, encouraging students to attend to protest against the increase in HECS fees and decrease in government funding. I then attended the protest as part of the Monash Contingent to the protest.

Held, Organised and Attended Meetings

I have organised and held a number of meetings since my last report, including the MSA's AGM and the first subcommittee meeting on the creation of Committee Regulations. I have also attended a number of other meetings, including the Finance/Risk/Governance Committee and Senior Management Team.

Household Goods Service

After seeing most of the items that were leant out for the Household Goods service sitting in the basement, I organised for this service to be restarted and run out of reception. As part of this I ensured all of the items still worked, including fixing them up to ensure they worked.


Progress on assigned goals from last report:

1. **Hold the 2016 MSA AGM: Complete**
2. **Begin to draft changes to election regulations, office-bearer regulations and the constitution: Ongoing**
The changes to the Election Regulations and Office-Bearer regulations have been completed, and have been submitted to this MSC. Once these have been passed I will begin to draft Committee Regulations and changes to the Constitution, at which point they will be brought to MSC.
3. **Hold subcommittees on Committee regulations: Ongoing**
First subcommittee was held, with another one to be held once I have drafted the regulations so they can be reviewed.
4. **Help Office-bearers run their department weeks and any campaigns they are wishing to run: Ongoing**
5. **Begin to look into how to increase student engagement with the MSA: Ongoing**
I have obtained most of the data required for this from CRM, and will now analyse the data to determine how to increase student engagement.

List of goals to be completed by next report:

1. Promote and attend the May 11 National Day of Action
2. Coordinate visit by the Hong Kong University of Science and Technology Student Union
3. Draft Committee Regulations and hold the second Committee Regulations Subcommittee
4. Help Departments organise and coordinate contingents to the various conferences that their departments will be attending.
5. Continue to look at how to increase student engagement with the MSA

ATTACHMENT 5 | Activity's Report to MSC 5/16

	<p>Katie and Ben Activities report to MSC 5/16 April</p>
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Key Activities:

Boat Cruise

The boat cruise sold out!! Yay!! There was a profit and the night ran very smoothly. The crew and staff at Victoria Star Cruises were very accommodating and were a dream to work with. There was a mishap that resulted in a knee injury and hospitalisation for a patron, however the incident was unavoidable on our and the staff's part. We highly recommend the boat cruise

event as it is an event that can easily make a profit with the right marketing and really draws in first years. Unlike 2015, we will not be running another boat cruise during second semester.

Comedy Night

Unfortunately, the planned comedy night had to be cancelled. The event was cancelled as there wasn't enough time to plan launch and gain enough attention to sell well, no matter who well we marketed. It was thought that two weeks was too little time to sell out and the acts that were found for us wouldn't be crowd pullers.

AXP

AXP will be occurring at The Bottom End again this year. Hopefully the event will sell out on the launch day like previous years for this semester.

Activities Week

In semester two, our department was interested in having a department week. The week will ideally have both day and night events ranging from dry to providing. During this week, we can run the cancelled comedy night.

Actions and achievements

- Continued to run successful Hump Days
- Assisted other departments in marketing
- Continued the BBQ, marquee and PA system hiring procedure
- Sold out and ran a successful boat cruise
- Held committee meetings to brainstorm future events

List of goals for next report:

- Start planning activities week
- Planned AXP
- Launched AXP
- Continue the trend of Hump Days and equipment hire

Budget expenditure since last report:


Updated from last report with finalised numbers

Name	Date	Ticket Cost	Ticket Sellout	Free tickets	Break even	Sell out
Booze Cruise	14/4/2016	30	350	20	213.4233333	3497.3
Cost name	Qty	Cost per unit	Total			
Tickets	350	0.18	62.7			
Security	5	198	990			
Venue Hire	1	1	3800			
Liquor License			0			
Posters			0			
Griev. Supplies	1	0	0			
Photo Booth	1	550	550			
Photographers	2	0	0			
DJ	2	150	300			
Food	350	2	700			
			0			
			0			
		Total	6402.7			

ATTACHMENT 6 | Summary of Executive Financial Motions

M10/16	05-Apr-16	Outplacement Service	\$520.00
		Adjustable Desk	\$1,600.00
		Staff advertising	\$500.00
M11/16	06-Apr-16	Protest Promotion	\$50.00
M12a/16	15-Apr-16	Paint	\$225.00
M12/16	22-Apr-16	GoPro	\$785.85
		Staff Training	\$208.90

ATTACHMENT 7 | Regulations of Office Bearers and Members of MSA Bodies: Summary of Proposed Changes

	GLENN DONAHOO SECRETARY Office-Bearer Regulation Subcommittee Report to MSC 5/16
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Introduction:

In 2015, it was resolved at MSC 9/15 that the Secretary convene an Office-Bearer Regulations Subcommittee to consider possible changes to the MSA Office-Bearer Regulations. This report serves to provide a summary of the changes proposed by the Office-Bearer Regulation Subcommittee that have been included in the tabled draft of the MSA Office-Bearer Regulations. While an array of proposals were brought to the subcommittee, the draft incorporates the proposals that received a broad level of consensus as being positive changes to the Regulations for the betterment of transparency and the quality of work done by Office-Bearers .

Subcommittee Process:

The 2015 MSA Secretary, Daniel King, held two meetings of the subcommittee in 2015. These meetings were held at 10am on October 8, 2015, and at 12pm on October 20, 2015. Both meetings of the subcommittee were well attended, with a large range of proposals put forward. I collated all responses that were received and fitted the above criteria and incorporated these changes into a draft of the Office-Bearer Regulations to be presented to the MSC. These changes were sent through to the MSA lawyer prior to being presented to the MSC, to ensure the changes complied with all legislative and regulatory requirements, as well as ensuring they were legally sound.

Summary of proposed changes:

To assist MSC members and students in general in understanding the proposed changes, I have attempted to summarise each of the major proposed changes, as well as explain the subcommittee's rationale for proposing them. The summary will not go into detail over the "omnibus changes" that have been made to the document (eg. renumbering, correcting typos etc)..

Changing when an Office-Bearer can request that their role outline be changed

Currently an Office-Bearer can only request that their role outline be changed during December, otherwise it must be passed by an absolute majority of MSC. Often it will only be once an Office-Bearer starts their term that they realise changes should be made to their role outline, and this will allow that process to occur much easier, with only a simple majority needed to pass the change.

Divisional reporting

There are currently no requirements for divisions to complete yearly goals or annual reports, but some divisions have been submitting these to be consistent with office-bearer reports. This requirement has now been clarified, and after discussion it was decided that the yearly goals and annual report should be submitted at the beginning and end of the term of that division's executive rather than at the beginning and end of the calendar year.

Handover report

Currently there is no mechanism in the regulations to deal with office-bearers who do not complete any handover during the MSA Training Period. Creating this report, which must be accepted by the final MSC of the year, will ensure that a handover is completed by every Office-Bearer. If the report is not accepted by MSC, the MSC can, by an absolute majority, dock that office-bearer's pay for the entire MSA Training Period.

Time Sheets

Time sheets are not necessary in most cases, but a clause has been added that allow the secretary to implement time sheets in the case that an office-bearer has not been coming to the MSA for their required number of hours work. This was partially created

in response to the issue occurring with the MONSU Queer Officers, as it showed that we also did not have a mechanism to deal with a similar situation occurring.

Clarification of disciplinary measurers

Currently the regulations specify that, in many cases, an Office-Bearer’s honoraria can be suspended, which is a fairly ambiguous term. The options to withhold or dock pay have been added, as these are much clearer in meaning as to whether the Office-Bearer will receive the pay at a future point in time.

Update to role-outlines

No role outlines currently exist for the Lot’s Wife Editors, Indigenous Officer and Disabilities Officer, so these have been created in consultation with the current office-bearers for these positions.


Conclusion:

The proposed changes will clarify a number of ambiguities that existed in the regulations, as well as ensuring Office-Bearers are held accountable to students. On a personal note, I would like to thank those who took part in the subcommittee process over the course of 2015 – your contributions were greatly valued and have contributed to a well-thought set of changes. I would also like to thank Daniel King, as MSA Secretary in 2015, for requesting the subcommittee be created to change these regulations and for helping me understand the various proposals that were raised at the subcommittee.

If you have any questions regarding the proposed changes, please do not hesitate to contact me.

**Glenn Donahoo
MSA Secretary**

ATTACHMENT 8 | Election Regulations: Summary of Proposed Changes

	<p>GLENN DONAHOO SECRETARY Elections Regulation Subcommittee Report to MSC 5/16</p>
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Introduction:

In 2015, it was resolved at MSC 9/15 that the Secretary convene an Election Regulations Subcommittee to consider possible changes to the MSA Election Regulations. Election Regulation Subcommittees were also held following the 2013 and 2014 MSA Elections, where a number of proposals were made but have not since been tabled. This report serves to provide a summary of the changes proposed by the Election Regulation Subcommittee that have been included in the tabled draft of the MSA Election Regulations. While an array of proposals were brought to the subcommittee, the draft incorporates the proposals that received a broad level of consensus as being both positive changes to the Regulations for the betterment of a democratic electoral process, the proposals that were necessary due to changes within the university and the proposals that were considered to be logistically conceivable to be enforced or adhered to.

Subcommittee Process:

The 2015 MSA Secretary, Daniel King, held two meetings of the subcommittee in 2015. These meetings were held at 11am on October 8, 2015, and at 1pm on October 20, 2015. Both meetings of the subcommittee were well attended, with a large range of proposals put forward. I

collated all responses that were received and fitted the above criteria and incorporated these changes into a draft of the Election Regulations to be presented to the MSC. These changes were sent through to the MSA lawyer prior to being presented to the MSC, to ensure the changes complied with all legislative and regulatory requirements, as well as ensuring they were legally sound.

Summary of proposed changes:

To assist MSC members and students in general in understanding the proposed changes, I have attempted to summarise each of the major proposed changes, as well as explain the subcommittee's rationale for proposing them. The summary will not go into detail over the "omnibus changes" that have been made to the document (eg. renumbering, correcting typos etc)..

Changes due to the demolition of the Monash Indigenous Centre

As the Monash Indigenous Centre (MIC) has been demolished, a number of changes were necessary. As the MIC was a polling location for the election, and the only location for the election of Indigenous Officers, a new space needed to be found or the number of polling places would have to be reduced. After discussion with the 2016 Indigenous Officers it was decided that there was no suitable replacement location, so only two polling places will be used in the future. This also meant that any election or by-election for the Indigenous Officers would be held in the same manner as the election of any other Office-Bearer position. It was decided that there could still be a nomination box in the new Indigenous Student's Lounge for the convenience of indigenous students.

As well as being a building the MIC was also the university's indigenous student engagement unit, and with the demolition of the building this unit was renamed the Yulendj Indigenous Engagement Unit, so reference to this have been updated through these proposed changes.

Voting and nominations for Indigenous officer

The University will no longer give the MSA an electoral roll of all students registered as Indigenous Australians, so the regulations around voting in and running for these positions has needed to change. The requirement to vote in these elections will be changed to only people who identify as an Indigenous Australian to the poll clerk will be issued with a ballot paper. The people running for this position, as well as the nominator and seconder, must give permission to have their status with the Yulendj Indigenous Engagement Unit checked to ensure they are registered as an Indigenous Australian. This required a new nomination to be created, which has been added as a proposed schedule to the regulations.

Indigenous Affairs Committee

The Indigenous Affairs Committee was replaced with an unelected collective, so all references to the Indigenous Affairs Committee have been removed.

Women's Affairs Committee

There were some references to Women's Affairs Collective, which I have proposed to replace with Women's Affairs Committee, as that is the correct name for the committee.

Election Guide

The proposed change ensures that no candidate or ticket gains any advantage but using larger font or coloured font while another candidate or ticket doesn't. While there have not been any issues with this in the past, it was decided that including this would ensure the fairness of the election guide.

Election paper

Currently the rules around how much paper various candidates and tickets get is in the constitution. I will be proposing in a referendum that this be removed from the constitution, as it is more appropriate for this to be included in the election regulations. No change to the amount of paper given to each ticket has been proposed.

A-Frames

A-Frames will be removed from the election regulations under this proposal, as in past elections they have not been able to provide much benefit to any ticket or the election overall. There have also been issues with the MSA having enough A-Frames to give to each ticket, as some are not returned after the elections.

Voter Identification

The requirement to sign the voters' roll is no longer a form of identification, with a large number of students not signing the back of their student card. By removing this clause identification is still accurate, as photo ID is still required, and elections will be able to be run with electronic electoral rolls rather than physical electoral rolls if that is what the Returning Officer would prefer.

Staff campaigning

As the MSA should not be directed by staff members of the MSA, so they should also not impact the result of the election by campaigning. This clause does not cover students who work casually for the MSA, such as students who work at Sir John's Bar or Wholefoods.

Face coverings

Currently people can campaign with something covering their face, meaning they are not identifiable, allowing people who are not students to campaign by hiding their face. This proposal would prohibit that from occurring, but it does include exemptions for health, religious and cultural reasons that someone may wear something that covers their face.

Staples and Tape

The ban on using staples and adhesive tape on posters is no longer necessary since posters can only be put on the MSA bollards, where all other posters are usually stuck up with tape.

Electoral Tribunal

For many years the Electoral Tribunal has not worked effectively, with the appointment of the Tribunal not occurring until the Saturday before the elections in 2015. Along with the appointment occurring quite late, decisions made by the tribunal are quite slow to be made, with decisions made during the election week often not able to be resolved for a number of days. This proposal changes to Electoral Tribunal to a single lawyer, with a slightly stricter regulation on who this can be, with the prohibition on having run in MSA elections increased to five years. This change means decisions on appeals can be made within hours of the appeal being lodged, rather than the current delay that occurs. This also allows the appointment process to be done much easier, without having to rely on the Faculty of Law to appoint people.

Ticket Appointment of Vacancies

Currently if a resignation of anyone elected to a committee occurs before the elections are called a by-election must be held. The constitution has a clause allowing regulations to be made for the appointment of these positions, but until now no regulations were made to do this. As these are multi-member positions, where students are, in the vast majority of cases, elected through above-the-line voting, it makes sense for the ticket on which they were elected to appoint someone to fill the vacancy, rather

than have a by-election or have MSC appoint someone depending on when the vacancy occurs. This proposal means that the authorised officer of the ticket on which the student was elected will select another student to fill the vacancy, using a new schedule which is included in the proposal. The proposal also covers what happens when an appointment is not made within one week of notification of the vacancy, with MSC filling the vacancy, as well as when the person who resigns did not get elected on a ticket.

Conclusion:

The proposed changes prior to this year's MSA elections will clarify a number of issues that have caused problems in the past, and ensure the elections can be run in-line with these regulations after many changes throughout the university. On a personal note, I would like to thank those who took part in the subcommittee process over the course of 2013, 2014 and 2015 – your contributions were greatly valued and have contributed to a well-thought set of changes. I would also like to thank Daniel King, as MSA Secretary in 2015, for requesting the subcommittee be created to change these regulations and for helping me understand the various proposals that were raised at the subcommittee and highlighting the many issues faced at the 2015 MSA election.

If you have any questions regarding the proposed changes, please do not hesitate to contact me.

**Glenn Donahoo
MSA Secretary**