

Monash Student Council

**CONFIRMED MINUTES**

Meeting 4/19 of the Monash Student Council was held in the Conference Room at 1:07PM on Thursday the 18<sup>th</sup> of April.

**1. Attendance**

President	Henry Fox	(Chair)
Treasurer:	Helena Kalfas	
Secretary:	Jett Fogarty	Proxy to Millie Dalton (Minutes)
Education (Public Affairs):	David Power	Absent
Education (Academic Affairs):	Joseph Friedman	Proxy to Tal Pelach
Activities:	Declan Dempster	
CLA:	Joshua Johnstone	Proxy to Shannon Brown
Welfare:	James MacDonald	
Indigenous:	Steph Ward	
Environment & Social Justice:	Jessica Garcia	
Women's:	Meghan Wright	
Queer:	Peter Bui	Apology
Disabilities & Carers:	Ella Johnson	
People of Colour:	Nakiso Gwatidzo	Proxy to Jenny Tran
MUISS:	Ayusha Tarway	
MAPS:	Rebecca Doyle-Walker	Absent
Clubs & Societies:	Joshua Hanegbi	
Radio Monash:	Thomas Lindgerwood	
General Representative:	Hadi Saab	Proxy to Parker Brown
General Representative:	Sophia Tan	
General Representative:	Ayushi Panjwani	Proxy to Santino Raftellis
General Representative:	Louise Blair-West	
General Representative:	Marie Iliadis	
Observers:		
Saskia Day		
Jake Humphreys		

**2. Acknowledgment of traditional owners of land**

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

**2. Confirmation of agenda order**

Confirmed

**3. Confirmation of previous minutes**

**MSC 10/18 Minutes**

**Attached to email**

**MSC 11/18 Minutes**

**Attached to email**

**MSC 3/19 Confidential Minutes**

**Attached to email**

Henry explains that we need to confirm the minutes from two meetings last year. He explains that the reason for this is that the minutes weren't confirmed at the time as they weren't finalised until just recently.

Marie asks if we can only accept the minutes from MSC 3/19 given we weren't here last year.

Henry explains that we got legal advice last year, when approving meeting 12/17 at meeting 1/18, that despite majority of the room not being at the previous meetings, and the advice received was that we should confirm the minutes if we felt comfortable that they were a true and accurate record of the meeting based on consultation with anyone who may have been there as we have to approve them at some point as it is procedural.

Henry suggests that we can separate the motions if the room would like to vote separately on the minutes, or we can pass them en bloc.

**Motion #1:**

That this MSC accepts the minutes of MSC 10/18, MSC 11/18 and MSC 3/19 as a true and accurate record of that meeting.

**Moved: Helena Kalfas**

**Seconded: Joshua Hanegbi**

For: 18

Against: 0

Abstentions: 0

**MOTION CARRIED UNANIMOUSLY**

**4. Office Bearer and Divisional Reports**

a. **President 4/19**

**Attachment 1**

b. **Treasurer 4/19**

**Attachment 2**

c. **Secretary 2/19**

**Attachment 3**

d. **Secretary 4/19**

**Attachment 4**

e. **Activities 4/19**

**Attachment 5**

f. **Creative Live Arts 4/19**

**Attachment 6**

g. **Education (Public Affairs) 3/19**

*Not submitted*

h. **Environment and Social Justice 3/19**

*Not submitted*

i. **People of Colour 3/19**

*Not submitted*

**Motion #2:**

That this MSC accepts the submitted office bearer and divisional reports en bloc.

**Moved:** Millie Dalton                      **Seconded:** Ella Johnson

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

Henry explains that everyone has to submit a report to the MSC at alternate MSC meetings. If a department misses a report submission, then you have a grace period to submit to the next MSC.

This means that at MSC 5 these three departments will need to submit two reports.

Henry suggests that it is worth noting the ESJ department has had some changes made and perhaps there is some explanation there as to why the reports weren't submitted.

Bahe enters the room 1:19pm.

**Motion #3:**

"That this MSC notes that Education (Public Affairs), Environment and Social Justice, and People of Colour are in breach of the MSA Regulations for Office-Bearers and Members of MSA Bodies, for failing to submit their reports (3/19) on two consecutive occasions. In accordance with 17.4.3 of the regulations, this MSC directs the above listed persons to submit their reports (3/19) to the next MSC".

**Moved:** Helena Kalfas                      **Seconded:** Declan Dempster

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

**5. MSA Financial Motions**

- |                                     |                   |
|-------------------------------------|-------------------|
| a. 2018 Audited Financial Statement | Attached to email |
| b. February MSA Financial Summary   | Attached to email |
| c. March MSA Financial Summary      | Attached to email |

Declan asks why the Welfare department are under budget.

James explains that Welfare are under budget as they haven't come up to their big spending period yet.

## **6. MAPS Budget**

**Attached to email**

Helena explains that MAPS are yet to have a finalised budget. The budget committee made a few attempts to get in contact with MAPS in regard to their budget, but it didn't happen. Helena explains that they met with the MAPS President and MAPS Treasurer a week ago and had a lengthy discussion about the proposed budget and after consultation with the budget committee the above budget is what we are proposing to be the confirmed budget.

Ayush raises that Rebecca has expressed some concern about the MAPS budget proposed to this MSC.

Helena explains that the budget committee compared the actual expenditure and the budget lines when drafting this budget. She explains that the amount spent is not in line with the amount budgeted for per line and the proposed budget is in line with expenditure as opposed to the budget proposed by MAPS as it overbudgets for a lot of line items. The budget proposed by the executive is more in line with actual budget expenditure.

Josh explains that the 2018 actual expenditure for MAPS was \$26924 but for 2019 we have budgeted an increase in this to \$27000, including salaries but the proposed budget submission by MAPS was \$33,000, which compared to the previous year, is a large increase submission, which we felt didn't reflect their expenditure.

Josh highlights the Conferences budget line, where MAPS have asked for \$2000. In previous years MAPS sent delegates to a conference, however, this conference no longer exists and is not being organised this year. The MAPS executive are aware of this however proposed \$2000 for this budget line.

Josh explains that unlike departments, money that is not spent by a division rolls over into their reserves and so money will sit there. Therefore it makes no sense for the budget committee to allocate another \$2000 to this budget line.

Helena explains that divisions work differently to departments and that any money that is not spent rolls over into their reserves. So all of the budgeted amounts that were not spent in 2017 and 2018 rolls into their reserves. For the committee it is difficult to understand the need for some budget lines as no money has been spent in the past two years and is rolling into their reserves.

Steph enters the room 1:25pm.

Helena reads out the figures for MAPS reserves. In 2018 the amount of the reserves is \$50992, which represents nearly 2 full years of expenditure.

Josh explains that the intention of the budget committee is not in any way to reduce the capacity of MAPS to service its students, it is to make sure the budget is in line with what they intend to actually spend and to make efficient use of money.

Henry explains that the proposed budget is a decrease in MAPS' 2019 budget proposal but an overall increase from their expenditure from last year, therefore they are not being forced to spend their reserves.

Josh clarifies that the 2019 budget is a decrease in their budget from last year. However, it is still an increase from what they spent.

Jake entered the room 1:27pm.

**Motion #4:**

That this MSC approves and adopts the MAPS Budget for 2019, as part of the overall 2019 Budget.

**Moved:** Helena Kalfas      **Seconded:** Ella Johnson

**For:** 18

**Against:** 0

**Abstentions:** 1

**MOTION CARRIED**

**7. General Business**

Next meeting at 1pm on Thursday 9<sup>th</sup> May in the Room 141 in the Learning and Teaching Building.

Meeting closes 1:28pm.

# Attachment 1:

## **PRESIDENT'S REPORT**


### **MSC 4/19**

#### **KEY ACTIVITIES**

- Establishing 2019 MSC schedule
- Continuing to provide support and guidance to Office Bearer team, connecting them with relevant bodies within the university.
- Working towards a federated infrastructure for undergraduate MSOs
- Finalising a funding agreement with the MPA
- Working closely with the Buildings and Property division and the state government on the delivery of articulated buses for the 601 route.
- Advocacy to the Deputy Vice Chancellor (education) on an overhaul of academic policy, with a particular focus on the delivery of high quality, relevant practice exams
- Connecting various university departments with various student groups to ensure the student perspective is applied in all levels of university decision making
- Advocating to the Respect Now Always Committee on the investigation and potential implementation of in person training programs as an extension of the compulsory Respect at Monash online module
- Working alongside the welfare office to lobby the university for further funding for welfare initiatives
- Working alongside Clubs and Societies to deliver further training to clubs leaders, upskilling volunteers and allowing them to better deliver for their members
- Working alongside Clubs and Societies to deliver a series of collaborative club/MSA tutoring workshops
- Representation on a range of issues to range of Monash stakeholders
- Advocating to BPD on the delivery of snooze lounges

## Attachment 2:

<b>ATTACHMENT 2 – TREASURER REPORT</b>
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 <p><b>msa</b> monash student association</p>	<p><b>HELENA KALFAS</b> <b>TREASURER</b> <b>Report to MSC 4/19</b></p>
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### KEY ACTIVITIES

- Day to day financial management of the organisation
- Conducting interviews for a new Finance Officer
- Fortnightly meetings with office bearer departments
- Ensuring streamlined financial processes
- Maintaining transparent and accurate financial processes
- Assisting with department projects

### GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Office bearer support	Ongoing	
Assisting in the execution of new departmental projects	Ongoing	
Interviews for Finance Officer	COMPLETE	
Ensuring streamlined and effective financial processes	Ongoing	

# Attachment 3:

## SECRETARY REPORT

MSC 2/19

### KEY ACTIVITIES

- Establishing 2019 MSC schedule
- Establishing 2019 MSC Reporting schedules
- Producing MSC agendas and minutes
- Producing agendas and minutes for executive meetings
- Producing MSC report
- Office bearer management
- Office bearer support
- Attending the NUS President's Summit with Henry
- Planning O Week

### GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Producing 2019 MSC schedule	Complete	
Producing 2019 MSC reporting schedules	Complete	
Producing MSC agendas and minutes	Complete	
Office bearer management and support	Ongoing	



# Attachment 4:

## SECRETARY REPORT

MSC 4/19

### KEY ACTIVITIES

- Producing MSC agendas and minutes
- Producing agendas and minutes for executive meetings
- Producing MSC report
- Setting up regular fortnightly meetings with departments
- Setting up regular executive meetings
- Office bearer management
- Office bearer support
- Uploading confirmed MSC minutes to the MSA website

### GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Uploading confirmed MSC minutes to the MSA website	Complete	
Producing MSC agendas and minutes	Complete	
Setting up regular meetings with departments	Complete	
Setting up regular meetings with the executive	Complete	
Office bearer management and support	Ongoing	

# Attachment 5:

## ACTIVITIES REPORT

MSC 4/19

### KEY ACTIVITIES

#### **MacDonald's and Mario Kart**

- MacDonald's was very successful and everyone who received a burger was very happy with the MSA.
- This event has taught us that people like us going out and giving them free stuff and it will hopefully inspire future events that aren't anchored to a tent for example, but more roaming based activities.
- Smash Bros. on the big screen has potential to grow into a bigger and more regular event (Welfare/Activities split unclear).

#### **ASEAN Food event**

- In Week 10 we're running a free food event, likely on the Tuesday with a couple of stalls set up much like POC Food Fest but on a narrower scale.
- Will be engaging FAM (Filipino), VSA (Vietnamese) and hopefully SAM (Singapore).
- Aiming for 1200-1500 serves.
- Also looking into bubble tea as an option but will likely postpone this till next semester and make it an independent event.

#### **AXP**

- We are now looking at 170 Russell as our venue.
- We are still looking to lock in an act: Currently looking at Set Mo although nothing is locked in. If not Set Mo, we would still be looking at getting a medium sized act for the venue.
- The event will likely run on the Wednesday of the last week of exams.

## Attachment 6:

### CREATIVE LIVE ARTS REPORT

MSC 4/19

The Creative and Live Arts department has in the past month successfully run Thursdays at Sir Johns and Wednesday Sessions every week. In particular, the department successfully ran our first Arts Market in conjunction with our week 5 Wednesday session. A total of 8 independent artists and 6 clubs, societies and departments attended the day to sell hand made good and promote the arts on campus. In addition we have had artists Born in a Taxi on campus as an interactive performance for students. We are currently discussing the possibility of a collaboration with the company to provide mentoring opportunities for students. We are looking forward to our Food Fair this coming Wednesday, which is again a part of our Wednesday Session as a collaboration with the People of Colour Department. We are currently meeting with the Women's Department and the Queer Department to discuss potential Wednesday Session collaborations for Semester 2. Other events for later this semester are currently being discussed with other departments, including performances/installations with Activities and Welfare for events in weeks 10 and 12 respectively. All round it has been a very successful month for CLA.