

Monash Student Council
2/20

AGENDA

Meeting 2/20 of the Monash Student Council is to be held via ZOOM at **11:00AM** on Thursday the 9th of April 2020.

OPENED 11:09AM

1. Attendance

President	James McDonald	(Chair)
Treasurer:	Santino Raftellis	
Secretary:	Liz Chiem	(Minutes)
Education (Public Affairs):	Leonard Maletzke	
Education (Academic Affairs):	Hugh Vuillier	
Activities:	Joseph Lau	
CLA:	Georgia Bell	
Welfare:	Rebecca Ambler	
Indigenous:	Jessica Bennett	
Environment & Social Justice:	Marni O'Connell	
Women's:	Eva Scopelleti	
Queer:	Anvita Nair	
Disabilities & Carers:	Basia Mitula	
People of Colour:	Ayush Tarway	
MUISS:	Helen Vu	Proxy to Sabrin Said
MAPS:	N/A	
Clubs & Societies:	Bahe Balamaheswaran	
Radio Monash:	Giorgia Cahoon	Apology
General Representative:	Noria Akbari	
General Representative:	Nicholas Geisler	

General Representative: Pierce Soulsby
General Representative: Philip Danh Proxy to Drew Alsop
General Representative: Phoebe Gray

Observers: Dao Hu
Nick Lazzara
Ariel Horton
Jake Humpreys
Thanura Adiri
Harini Ratnanesan
Meg Ruyters
Nathaniel Diong
Joshua Pelach

2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

3. Confirmation of Agenda Order

Confirmed

4. Confirmation of Previous Minutes

Motion #1:

That this MSC confirms the minutes of the MSC 1/20 to be true and accurate recording of proceedings.

Moved: Santino Raftellis **Seconded:** Bahe Balamaheswaran

For: 17

Against: 0

Abstentions: 2

MOTION - CARRIED UNANIMOUSLY

5. Office Bearer and Divisional Reports

Disabilities and Carers	Attachment 1
Education (Academic Affairs)	Attachment 2
Education (Public Affairs)	Attachment 3
Environment and Social Justice	Attachment 4
Indigenous	Attachment 5
People of Colour	Attachment 6
Queer	Attachment 7
Welfare	Attachment 8
Womens	Attachment 9
Lots Wife Editor	Attachment 10

Motion #2: Office Bearer and Lot's Wife Editor's Reports

That this MSC accepts all submitted Office Bearer and Lots Wife Editor's reports en bloc.

Moved: Santino Raftellis **Seconded:** Ayush Tarway

For: 19

Against:

Abstentions:

MOTION - CARRIED UNANIMOUSLY

6. Summary of Executive Financial Motions

Motion #3: Summary of Executive Financial Motions

~~That this MSC accepts all the summary of executive financial motions.~~

Moved: **Seconded:**

For:

Against:

Abstentions:

MOTION - POSTPONED

Liz explained that finance had not provided the summary for this period.

7. MSA Financial Statement

Motion #4: MSA Financial Statement

~~That this MSC accepts the submitted MSA financial statement for January/February 2020.~~

Moved: **Seconded:**

For:

Against:

Abstentions:

MOTION - POSTPONED

Liz explained that finance had not provided statements for this period, to be postponed until next MSC.

8. Coronavirus and Associated Impacts

Motion #5:

This MSC recognises the financial distress of students, particularly those who are living independently particularly off-campus residential tenancy agreements.

In line with this statement, this MSC will:

Support the work of the ESJ department in creating resources for students struggling to fulfill their financial obligations under residential tenancy agreements; and

Work with the ESJ department to publish these resources broadly

Campaign to pressure Government for a moratorium on evictions for all residential tenancy agreements to be imposed to prevent students being made homeless during the COVID-19 pandemic.

Moved: Marni O’Connel **Seconded:** Santino Raftellis

For: 19

Against: 0

Abstentions: 0

MOTION - CARRIED UNANIMOUSLY

Marni stated how important this motion is, especially when everyone is going through a hard time, but to face homelessness during this while also studying is an issue many students are facing, so it is very important that the MSA and the University supports them.

Motion #6:

As the COVID-19 pandemic continues to impact the world and economic livelihoods of Australian students and workers this MSC supports Government measures that facilitate the relief of significant financial burdens including;

1. Child care subsidies
2. Wage subsidies
3. Economic stimulus packages

This MSC commits the MSA to campaigning to ensure all future economic packages adopted by State and Federal Governments support students, workers and the vulnerable.

Moved: Leo Maletzke **Seconded:** Santino Raftellis

For: 19

Against: 0

Abstentions: 0

MOTION - CARRIED UNANIMOUSLY

Harini reiterated the importance of MSA campaigning for not only student education, but for everyone undergoing hardship, especially since many students are staff as well.

10. Online Education Delivery

Motion #7:

As Monash continues to transition to online education delivery, the University has adopted platforms like ZOOM to run classes, labs, lectures and tutorials. The unfortunate danger of adopting these platforms is that students and staff are exposed to people who hack these platforms to disrupt classes and direct abuse to participants. This MSC affirms the submission made by the MSA to the University to ensure the University commits to providing;

1. Students and staff with a clear and concise online form for them to report instances of ZOOM being interrupted.
2. Greater security and protection for the provision of online classes including requirements of student authcates, passwords and so on.
3. Staff and students with sufficient training to understand what to do and what resources to employ in circumstances of ZOOM hacking by members of the public.

4. Sufficient support and mental health resources ought to be provided to students and staff who experience these unfortunate and stressful ZOOM hacks.

Moved: Liz Chiem **Seconded:** Santino Raftellis

For: 19

Against: 0

Abstentions: 0

MOTION: PASSED UNANIMOUSLY

Liz explained that with these programs the risk of opening ourselves up hackers is increased, and instances have already been seen and reported by the student community who have felt unsafe or their learning disrupted. Hopefully the submission to the University ensures that student and staff education is protected.

James deferred chair to Santino

James reiterated how important this is as we are taking steps forward to ensure quality education delivery, MSA continues to advocate for all aspects of education.

James takes back chair.

Motion #8:

As COVID-19 continues to change the way students access their education we will continue to see an increase in stress in a student's life. This stress and adaptation to new education models will see more students disadvantaged for a multitude of reasons.

This MSC supports the Education Officers and the Executive in their campaign to secure standardised special consideration for all students across the university no matter their faculty. This campaign is to ensure that all students who face difficulties throughout their education will have access to a fair and supportive special consideration process.

Moved: Rebecca Ambler **Seconded:** Hugh Vuiller

For: 19

Against: 0

Abstentions: 0

MOTION: CARRIED UNANIMOUSLY

Hugh declared that regarding special consideration many students still have varying experiences, and this is a great opportunity to ensure there is universal special consideration for every faculty, as there has been demonstrated a need for it.

Motion #9:

Supporting students' education is a key role of the MSA, and protecting students' marks during this Coronavirus health pandemic is paramount to supporting students' education. Students are gravely concerned that an adverse effect of the educational changes during this pandemic will have a negative impact on their marks.

To ensure protection of marks, this MSC supports the continued work of the MSA Education officers and the MSA Executive in campaigning for a review of the grading system to ensure that students WAM's and GPA's can not decrease during this pandemic and that fails do not appear on students academic transcripts.

Moved: Hugh Vuiller

Seconded: Leo Maletzke

For: 19

Against: 0

Abstentions: 0

MOTION: CARRIED UNANIMOUSLY

Hugh affirmed that this is something that all students share the experience of, the university is allowing discontinuation of your unit without impact to GPA and WAM but that it is still insufficient, we want to propose an equitable aid that goes through the whole semester to ensure there is a safety net and a no detriment effect.

Leo declared that this is an important motion to support as many universities such as University of Sydney, Latrobe and Swinburne University are currently implementing similar systems, encouraging everyone to vote for this motion as it ensure students receive a fair chance during these tough times

Motion #10:

The University has decided to employ online assessments through remote invigilation for both in-semester and end-of semester assessments. This service has proven to intrude on students' privacy and is inaccessible to particular students.

This MSC supports the MSA education department's to actively engage university administration to ensure that:

- Personal privacy of students is not unreasonably intruded.
- Appropriate services are provided to students with accessibility issues (e.g disabilities, internet access).

- Adequate flexibility is provided to student needs.

Moved: Hugh Vuiller **Seconded:** Rebecca Ambler

For: 19

Against: 0

Abstentions: 0

MOTION: CARRIED UNANIMOUSLY

Hugh states that though many students want to be able to sit exams and complete exam,s the university has a responsibility regarding its decisions that exams are run in a way where students privacy is protected, needs are met and is run correctly to ensure no student is at an unfair advantage.

11. MSA Stand Against Domestic Abuse

Motion #11:

This MSC recognises the increased risk of domestic violence against students, particularly women, members of the LGBTQIA+ community and **members of the disabled community**, who are living in isolation with an abuser. In line with this statement, this MSC will:

Amendment in bold

Support the work of the Women’s department in creating resources for students who are victim/survivors to assist them in reaching out to domestic violence support services, including shelter services; and to work with the Women’s and Queer and other relevant departments to call out abusive behaviour.

Moved: Eva Scopoletti

Seconded: Anvita Nair

For: 0

Against: 0

Abstentions: 0

MOTION: CARRIED UNANIMOUSLY

Eva affirms the importance of this motion, and that in relationships partner violence and family violence happen disproportionately to these groups. At a time where we are encouraged to stay home this may negatively affect people and it is paramount that we stand up and support victims.

Basia requested for the motion to be amended to include the disability community.

MEETING CLOSED: 1:35PM

General Business

Meeting Closed –

ABN 20 147 061 074
Level 1 Campus Centre,
21 Chancellors Walk
Monash University

Clayton VIC 3800



DISABILITY AND CARERS REPORT

Basia Mitula, Nathaniel Diong

[Report to MSC 2/20]

KEY ACTIVITIES

Community building online:

- Creation of a 'Virtual D&C lounge' via Zoom
- Weekly events: Discussion, Games night, and Movie afternoon in Virtual lounge
- Facebook group Monday 'Weekly Goals' post, Friday 'What are you proud of' post
- Facebook group 'Dog of the Day' posts
- Other Facebook group posts to start discussions/socialising (eg. music recommendations)

All in person activities (Abilityworks employability workshop, Auslan for Beginners workshops) have been postponed until later in the year

Advocacy work like bringing up difficulties students in the collective are having with online studying

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FUTURE ACTIVITIES

Discussion event is likely to change into a virtual morning tea / catch-up

Advocacy work for students to continue and bring MSA Advocacy into the conversation

Send info about department to DSS so they can sent out an email to DSS registered students

Jackbox games package to be bought and login details to be shared with all departments

GOALS

Goal	Progress (Complete/Ongoing/ Incomplete)	Comments
Community building in D&C collective	Ongoing	
Informing students about the D&C collective	Ongoing	Especially important for first year students
Supporting students having difficulties due to inaccessibility	Ongoing	Online learning means all students have to rethink what accommodations they need
Collaborating and codesigning to create solutions for disabled people through medical technology (Medhack)	Ongoing	
AbilityWorks employability workshop	Ongoing	Delayed due to COVID-19 pandemic
Auslan for Beginners workshops	Ongoing	Delayed due to COVID-19 pandemic
Working with startup getaboutable for "TripAdvisor for accessibility" to open source accessible venues, restaurants etc	Ongoing	



Hugh Vuillier & Zi Kit Toh

**EDUCATION (ACADEMIC AFFAIRS)
REPORT**

[Report to MSC 2/20]

KEY ACTIVITIES

Covid-19 Impact Survey

Creation and distribution of the MSA covid-19 Impact Survey in collaboration with the Welfare department. This was created to gauge student sentiment during these circumstances. The Survey has received over 800 responses. We're working on compiling the results

Academic Progress Committee

APCs represent the largest body of work for the Academic Affairs office. We have allocated student representatives to more than 2,000 hearings.

Request for an exception to the grading policy for Sem 1 2020.

The Education Departments (EdPub and EdAc) and Exec, have been working to establish an alternative grading system for the semester, to ensure that students' grades will not be compromised as a result of the COVID-19 situation.

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FUTURE ACTIVITIES

The Education Departments (EdPub and EdAc) and Exec, have been working to establish an alternative grading system for the semester, to ensure that students' grades will not be compromised as a result of the COVID-19 situation.

MSA Teaching Awards

Since recent events, teaching award submissions have been delayed, but it is our hope that with the easing of current restrictions, we will be able to open submissions and begin organising the MSA teaching awards event in time for the usual time frame of September.

Grade Policies

Will be bringing this to the Education Committee for discussion on the 21st of April.

Semester 2 Academic Progress Committee

In addition to adjustments to APC hearing procedures, hearings will also be conducted in Semester Two. Conditional on the easing of restrictions, a process of re-application, and re-training will have to be conducted so as to update students on the new APC procedures.

GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Semester Two APC Hearings		Conditional on current restrictions
Recognising Academics: MSA teaching Awards	Ongoing	Revising nomination forms to highlight academics who have done well in transitioning online
Advocacy: Feedback on Online Classes	Ongoing	



**Harrini Ratnanesan and Leonard
Maletzke**

**EDUCATION & PUBLIC AFFAIRS
REPORT**

[Report to MSC 02/20]

KEY ACTIVITIES

Outline Key activities completed thus far since last report

- Had to reshuffle a lot of plans due to COVID-19 changes at University, main focus now is focusing on advocating to ensure students are able to adapt smoothly
- Two big activities we have identified as being our priority are
 - **Education Survival Guide (for release semester 2)**
 - **Counter Faculty Handbook (for release either semester 2 or semester 1 2021)**
 - Focus is on quality rather than rushing production and release time
- **Education Survival Guide:** idea is to collate important information that students would otherwise have to piece together themselves from different sources, things such as:
 - What WAM, GPA is
 - What to do when you're finding yourself struggling during semester
 - Counselling, SAS, talking to tutors/lecturers, library resources, MSA tutoring
 - What an APC is
 - Particularly important as many students don't hear about this UNTIL they're hit with a hearing notice
 - Study tips
 - What the MSA Education Department is
- **Counter Faculty Handbook:**
 - Have talked with DesComm about launching a Counter Faculty Handbook website - is a possibility but a big task, they are looking into how it can be done
 - Will hopefully have both website + PDF version of the handbook
 - Currently determining the judgement criteria and re-doing the google form so as to get useful information + encourage more students to fill it in
 - Brainstorming ways to get the form out, including contacting Faculty clubs, using personal networks + networks of SAC members, involving volunteers to help
 - Has been put on the back burner a little bit due to the number of google forms currently circulating

- Met up with members from NTEU to discuss how we can collaborate
- Supported the NTEU in their parking fees campaign
- Some collaborations with NTEU have had to be altered due to the disruption from COVID-19 - this includes campaigns to push for divestment and for a fossil free university
- Worked with an Exec. on campaigns re: SWOTVAC, parking permit refunds and currently working on advocating for fails not impacting WAM
- Have held first SAC meeting and achieved the following:
 - Got to know everyone on committee
 - Discussed issues that they were concerned about in the current education climate
- Discussed campaigns and initiatives that individuals might be particularly passionate about
- Briefed everyone about work done so far and what needs to be done going into the future

Work being done for upcoming events

- Scheduling meetings with DesComm to further progress CFHB
- Brainstorming and finalising content for Education Survival Guide to take it to DesComm for next step
- Creating an Instagram to put out more material and information
- Creating new google form and creating plan for dispersing form for CFHB
- Continuing working on education campaigns with Ed-Ac and Exec.
- Meetings with NTEU to assist them in their campaigns and vice-versa

GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Produce the Counter Faculty Handbook	Ongoing	Delivery of CFHB is looking like semester 2 or later.
Release an Education Survival Guide	Ongoing	
Publish and promote key and useful information (such as dates, study tips etc.) on	Ongoing	

Education FB page and Instagram		
Working with Exec. on education campaigns	Ongoing	
Continuing dialogue with NTEU to support any campaigns	Ongoing	



Bailey Webb and Marni O'Connell
Environment and Social Justice REPORT

[Report to MSC 2/20]

KEY ACTIVITIES

Key activities completed thus far since last report

- Due to the challenges presented by COVID-19 to our standard service delivery, the ESJ department has been busy re-calibrating and exploring ways to pursue our department's important aims. Our first and foremost concern has been advocating for and supporting students impacted by COVID-19.
- The ESJ department has begun our fortnightly video series, which aims to educate the student population on broad environment and social justice issues. This has been met with the commencement of our social media campaigns on important social justice issues related to the impact of COVID-19 on students. Topics featured include employment rights under COVID-19 and the rights of students under residential tenancy agreements.
- The ESJ department has commenced work on a series of policy initiatives, including a university wide compost scheme, a food waste rescue system and a review of Monash University's sustainable practices.
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FUTURE ACTIVITIES

Work being done for upcoming events

With students having their classes now run from home, the ESJ department has also commenced work on compiling a cookbook. The central theme of this work will be focusing on how students can eat sustainably, at home and on a budget. Consequently, all meals will be vegetarian or vegan based. Moreover, the opportunity of greater committee involvement and student relatability will also be taken, by having all meals associated with a particular committee member. This provides a greater sense of personability for students cooking at home, by providing that student-to-student sense of ease for those of all cooking abilities. In line with the goals of the ESJ department, factual evidence and alternate components will also be included within the text; such as facts on

low-meat diets, how your diet contributes to climate change and potentially, tips on creating your own compost bin at home. As such, involvement from Monash Vegan society has already been confirmed, with further involvement with the MIS, The Monash Permaculture club, MSA Volunteering's Life Hacks collective and the Monash Nutrition Society yet to be confirmed.

Our "Let's Talk about Kindness" series will soon be launching, focusing on some of the opportunities for culture change post-COVID-19 and tell stories of compassion that have arisen from the epidemic.

Groundwork has been laid for a series of webinars on in-depth environment and social justice issues stemming from COVID-19. These will run monthly, with the first discussing the complex relationship between climate change and epidemics.

The ESJ department will continue its work on its policy initiatives.

KEY ACTIVITIES

GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
<ul style="list-style-type: none"> Fortnightly committee meetings 	<ul style="list-style-type: none"> Ongoing - first being this Thursday 	<ul style="list-style-type: none"> Will usually be on Fridays at 11am - with the Week of the 06/04 being adjusted to Thursday due to Good Friday
<ul style="list-style-type: none"> Fortnightly Videos 	<ul style="list-style-type: none"> Ongoing - first being finished this week on the topic of Employment x Covid-19 	
<ul style="list-style-type: none"> 2 webinars 	<ul style="list-style-type: none"> Being at the End of April / Start of May 	
<ul style="list-style-type: none"> Post Podcast from Kindness pandemic 	<ul style="list-style-type: none"> Post ASAP 	

<ul style="list-style-type: none"> ● Copy for ESJ Cookbook finished 	<ul style="list-style-type: none"> ● Ongoing compilation / submission 	
<ul style="list-style-type: none"> ● Ongoing informative instagram posts 	<ul style="list-style-type: none"> ● Ongoing compilation based off of pressing topics 	



Jessica Bennett

Indigenous Department REPORT

[Report to MSC 02/20]

KEY ACTIVITIES

Key activities completed thus far since last report

It has been quite some time since the last report.

As Steph and I were lucky enough to be re-elected, we did not need to have a handover period. We used this time to reflect on our year and how we wanted to do things differently. We met with Jacinta Elston the Pro Vice Chancellor Indigenous, after our study tour to the University of British Columbia in Canada, to establish goals for 2020 (which are included in the goals section below).

We have also met with Jamil Tye and Erin Pennett from the William Cooper Institute (WCI). The goal of these meetings and phone calls was to plan the first year's orientation program (which was cancelled due to COVID19) and to brainstorm long term plans for Indigenous student engagement which has decreased since the opening of the new building. We continue to meet fortnightly to discuss issues relevant to students with the WCI.

A couple of weeks ago Steph made the decision that she would step back from her role in MSA, therefore I have taken on the role by myself.

I have been working with a group of students through emails to gauge what kinds of things they want and need from the Indigenous department of MSA during these tough times. The main theme has been to have something social.

We are currently organising a zoom chat with the first year students within the next 2 weeks, and I will then allocate these students a 'buddy'. They will have a buddy hopefully from their faculty and another buddy that will just be able to act as an older mentor. This is an important part of our culture, in that we often look up to those older than us brothers and sisters. I am working on this with the WCI and a few older students.

I am also making a Kahoot, that we will play over zoom with some trivia about Monash and the Indigenous students over the years. This is also being developed with the WCI.

GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Increase awareness of Indigenous community at Monash University	Ongoing	This is one of the goals set with Jacinta Elston.
Develop strategy with WCI and students to increase student engagement and student retention.	Ongoing	This goal is reviewed fortnightly with the staff from the WCI.
Increase students that post on the social facebook group for Indigenous monash students.	Ongoing	We have created a new facebook group, which has around 2 posts a week that aren't from us.
Communicate recent work and changes to community through public social media channels	Ongoing	I hope to have this done by the next MSC.

Budget Expenditure

We have not spent any of our budget yet to date. We hope to save it for more events later in the year, in particular a ball and an inter-university sports competition as the Indigenous Nationals has been cancelled this year.

ATTACHMENT 6 PEOPLE OF COLOUR REPORT

Ayush Tarway and Sabrin Said



People of Colour REPORT

[Report to MSC 2/20]

Aim/Initiative	Current Status	Expected Completion	Notes
1. Establishing PoC Social Group	Page Created, working on Content Development	Week 5 - 20th of April	Currently working on creating engaging social content for students in the form of virtual events and giveaways
2. Outreach to Cultural Clubs	Email sent to Cultural Club Presidents	Mid-Semester break	Currently trying to support cultural clubs in running events by giving them access to the PoC Social Group Will work with clubs individually to see what aspects of their events might be helpful to the wider PoC Community
3. Outreach to Student Unions across Australia	Ongoing with help from Lowan Sist	Week 6	Working on establishing relationships with PoC departments across Australia.
4. Comedy Festival - Joint Initiative with CLA	Currently finalising budget and emails to Comedians	Week 6	Waiting on final discussions with Tony Ennis
5. Anti-Racism Campaign	Brainstorming	N/A	Trying to set up contacts with affected communities and Clubs, Divisions and Unions that might be interested in working with us
Inducting 2 PoC Committee Members	-	-	

ATTACHMENT 7 QUEER REPORT



Ariel Horton and Anvita Nair

QUEER REPORT

[Report to MSC 02/20]

KEY ACTIVITIES

Outline Key activities completed thus far since last report

Started the year with Midsummer Pride March, which was a very successful event. We had great turnout and everyone really enjoyed the day.

Worked to bolster the Facebook page and group, posting more frequently and trying to be more interactive on those platforms.

Big alteration of plans as a result of COVID-19, reconfigured budgets and plans for the semester. Changing plan of action to prioritise online engagement, providing space for social interaction, productivity sessions, etc. Also using this unprecedented time to focus on other areas of need, particularly with regard to the queer lounge (e.g. new crockery, new chairs, etc.)

Outline work being done for upcoming events

Creating plans to hold events via Zoom, and perhaps start a Discord server, with the aim being social interaction and also productivity/study sessions. Potential virtual movie / game nights.

Ideas have been raised by our committee to hold seminar/workshop type events through Zoom, inviting influential queer people to talk to our cohort. Could be academic focused, self-care oriented, or anything relevant. Currently compiling list of people to reach out to.

Started talking to other departments, particularly volunteering, about ways to provide online engagement.

GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Transition QuAC meetings online	Complete	QuAC is responding well to the changing circumstances and are working well together
Transition autonomous groups online using Zoom meetings	Ongoing	Group conveners are currently figuring out good times and we'll make a regular schedule once they are finished
Create Zoom hangouts for social interaction (full schedule)	Ongoing	Trial Zoom session went well with a few people turning up. A timetable with regular times and dates should help get a few more people involved
Schedule and run movie hangout times	Ongoing	A weekly or fortnightly time needs to be picked still but we are waiting to have autonomous groups sorted so there isn't a clash
Create seminar/workshop type evens through Zoom, inviting influential queer people to speak/present	Ongoing	

ATTACHMENT 8 WELFARE REPORT

Joshua Pelach & Rebecca Ambler



WELFARE REPORT

[Report to MSC 3/20]

GOALS

- To mitigate the impact that Covid-19 has had upon student mental health, including the ramifications of social isolation and academic stress, by ensuring that they have access to adequate facilities and support services
- To collaborate with MUIS in catering to the needs of international students who are dealing with immense stress and ostracism as a result of the pandemic
- To identify appropriate outlets through which to ensure that students remain healthy and active throughout this crisis, both physically and mentally

KEY ACTIVITIES

- Created an Academic Impact Survey
 - Collaboration with the Education Departments
 - Survey is designed to gauge student satisfaction with the academic arrangements adopted by the university, as well as their mental well-being
 - The survey has produced over 800 results thus far
- Completed a residential hall food drop-off
 - We purchased approximately \$3,000 worth of snacks, including lollipops, coffee, chips, tea, muesli bars, biscuits, shortbread and freddo frogs
 - We also obtained the entire stock of soft drinks purchased for O-Week
 - Over the course of 9 hours, we sorted the snacks according to the population of each hall, and then distributed them directly via trolley or car
 - The snacks were placed in the hall common rooms with copies of Lot's Wife, 'What You Should Know' booklets and Mental Health Awareness cards
- Created an essential counselling post

- We met on numerous occasions with Andrew Marks, head of counselling at Monash University Health Services
- He communicated an urgent need that students be made aware of the continued operation of the University Health Services, with adjustments
- We released a post on the Welfare Facebook page, with approval from Andrew, communicating this information to students succinctly
- Created a plan for assisting students facing financial stress
 - We spoke to the executive regarding a conversation with David Coppelov surrounding financial support which the university could provide to students
 - We began inquiries with fellow students about ways in which their financial stress could be eased, and what eligibility criteria they deemed to be fair
 - We drafted a proposal detailing the areas in which students need support the most, and the ways in which funding could potentially be provided
- Residential Performance
 - We are collaborating with CLA to live-stream a band performance to students
 - We have been in lengthy discussions with Olly & Scuzzi (a duet cover band that performs weekly at the NottingHill Hotel, attended largely by students) and they are more than happy to perform for us
 - We have discussed with Monash Residential Services and they are happy for us to conduct the performance in the MRS Function Room
 - We have spoken with DesComm, OB Support and Paul Aulsten (third party sound engineer) regarding the logistics of the performance
 - We are currently awaiting a response from APRA AMCOS regarding the outcome of our application for a license to conduct the live-stream

CURRENT WORK

- Academic Impact Survey
 - We are in the process of analysing the results and compiling students' queries into a report for each faculty
 - Once the analysis is complete, we will be sending the results to the university and relevant faculties with a request that answers be provided to students
 - Having heard back, we will distribute a report to students containing answers to their frequently asked questions
- Clubs and societies resource drive

- We are in the process of creating content for clubs and societies to assist with running online events and increase student engagement
- Once completed, we will be organising graphics with DesComm
- We are also working on creating a poll to gauge what software clubs would benefit from (could be paid for centrally), working on a virtual O-Week, creating a calendarised system for event advertising and devising a proposal for mental health oriented club consultations with potential funding
- Online Booking Proposal
 - We have had lengthy discussions with Andrew Marks, the head of counselling at Monash University Health Services, regarding the introduction of online bookings for counsellors at Monash
 - Andrew raised a number of issues which would need to be mitigated (i.e. a process for checking GP referrals, limit on frequency of appointments) and noted that HotDoc does not currently support this functionality
 - We have reached out to HotDoc to inquire as to whether there are any current plans to introduce this functionality to the site
- Weekly updates
 - We are currently working to find a platform which would allow us to create weekly or fortnightly video recordings of us presenting updates on important events and announcements
 - This would focus largely on communicating to students what the MSA is doing at this time, given that a lot of it is not in the public eye
 - We will likely be having discussions with Radio Monash and Lot's Wife regarding whether they have had any ideas of this sort
- Fitness & Mindfulness
 - We called Monash Sport to discuss what arrangements they have in place to live-stream fitness classes and mindfulness sessions to students
 - We discovered that Monash Sport is live-streaming a fitness session to students daily, but have had trouble promoting it
 - Currently, this does not include mindfulness sessions
 - We are currently working on an advertising strategy to make these services better known to students, and are investigating alternative sources for mindfulness sessions which we can stream to students directly
- Speed dating

- We examined the possibility of facilitating increased connections between students using a 'speed-dating model'
- We reached out to Bumble regarding the use of their 'Bumble Friendship' app in matching students according to their faculties, interests etc.
- Unfortunately, we are yet to hear back from Bumble (presumably due to high demand) and are currently examining alternatives

ATTACHMENT 9 WOMENS REPORT



EVA SCOPELLITI
WOMEN'S DEPARTMENT REPORT
[Report to MSC 04/20]

KEY ACTIVITIES

Outline Key activities completed thus far since last report

Completion and print of What You Should Know Booklet – distributed to Residential Halls at Clayton Campus, select MSA Departments, and Respectful Communities division

Contributed to Edition 1 Lots Wife magazine

Safe and Sexy Week

Booked Banquet Room for 2020 Safe n Sexy Week (Week 4 Sem 1)

Secured sponsorship from Wholefoods, Will & Bear, TOM organic, and also collaborated with Jonny Condoms, Family Planning Victoria and Freedom Cups

Booked DJ for Disco Breakfast Party, booked artist for Art Class, booked five panellists for Sexual Health Panel, and booked sexologist for Sexual Pleasure Workshop

Since COVID-19 and the new developments from both the University and Government, we have had to adjust these events accordingly to be delivered online for students. As a consequence, we have had to cancel some previously planned events, and change original plans to an online platform. In the aftermath of these changes we have:

Released a Sexual Health Panel question survey

Reached out to all five panellists who have agreed to film their responses to the questions we received from students

Collaborated with Elisa Caro to create 4 online videos of content for students regarding sexual pleasure, anatomy and mindfulness

Spoke to Jan Fran about potential collaboration for a video

Continued posting on our social media platforms, particularly in relation to Safe & Sexy Week

(release of Sexual Healthy Panel survey), and also shared resources for students during COVID-19

Liaised with Respectful Communities for the co-promotion of the 'Changing the Course' Survey, national survey realised by Universities Australia (UA). This has been postponed till later in the year due to COVID-19

Outline work being done for upcoming events

Majority of work completed in regard to S&S Week has had to be cancelled or readjusted accordingly to the University's regarding COVID-19. However, we have adjusted previously planned events, and also added additional events for our online version of S&S Week

SAFE & SEXY WEEK

We are currently waiting on receiving materials from external individuals and organisations whom we are collaborating with for content

We are closely working with Comms to roll out the design and launch of S&S Week

We are also working closely with WAC to come up with other ways to engage the student body, in particularly women-identifying and non-binary students, through social media

GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Launch S&S Week smoothly	Incomplete	

Continue to brainstorm ways in which we can engage students with MSA/Women's Dept online and support the community	Ongoing	
Work on policy	Incomplete	

ATTACHMENT 10 LOT'S WIFE REPORT



LOT'S WIFE REPORT

[Report to MSC 04/20]

KEY ACTIVITIES

Lot's Wife Structure for 2020

Since the last report in 2019, Lot's Wife has overhauled the operating structure of the magazine, namely the division of roles. This was mainly due in the reduction of Editors between 2019 and 2020.

These roles are now as follows:

- Ryan Attard and Huayan (Dao) Hu: Co-Managing Editors
- Anna Fazio and Charith Jayawardana: Sponsorships/Marketing Editors
- Vivien Tran: Visuals Editor
- Austin Bond: Analysis Editor
- Milly Downing: Creative Editor
- Weng Wong: Culture Editor

Budget for 2020

Initially, the Lot's Wife Editors voted to increase the number of editions from five per calendar year to six per calendar year. To be within the printing budget, the number of pages was reduced from 72 pages per edition to 64 pages per edition. The surplus from the funds allocated to printing were moved to the equipment, software, and hospitality budgets for Lot's Wife.

However, since the reduction in SSAF, Lot's Wife has further revised the budget to end all printing of Lot's Wife for Semester 1 and most likely for Semester 2. A slight increase for software was asked as we will be required to move operations online and tailor components of our website, social media and marketing (discussed below).

Publication of Lot's Wife Edition 1

Edition 1 of Lot's Wife was released digitally on 9 March 2020 and physically on 16 March 2020. This was due to the variation to the academic semester, with online classes commencing on the earlier date while physical classes commenced on the later dates. The Editors were overall satisfied with the overall quality of the magazine. Issues have arisen regarding the transition to classes online. This means that it was difficult to distribute editions of Lot's Wife around the campus. Editions had already been distributed prior to the transition to online classes, while some were provided to Welfare to be delivered to the Residential Halls of Monash University.

Review of Edition 1

A review of the content and processes associated with the preparation of Edition 1 was undertaken at a meeting after the Edition was released. This was a highly beneficial meeting which indicated to the Editors that more streamlined processes were required to ensure less overlap.

It was also decided that time-sensitive articles would only be published online as soon as possible instead of waiting to go into the magazine. This will ensure they are more relevant and will not be out-of-date once published.

We will also put greater effort into sponsorships for the forthcoming editions. This may be difficult due to the current COVID-19 pandemic drying up resources of potential sponsors and also due to our plan to move online (discussed later).

Overall, the review of Edition 2 means we will have more topical content and streamlined processes that cut down on time waste.

Preparation of Edition 2

Submissions for Edition 2 closed on 3 April 2020 for written content and submissions will close on 10 April 2020 for visual content. We are currently undertaking revisions and edits of the articles in preparation for a round table discussion and a final proof.

Due to classes moving online, Edition 2 (and Edition 3), will not be printed and will be completely online. However, the online edition will also have the form of a typical magazine, with Lot's Wife utilising *Issuu* for online magazine viewing. We will also explore the

possibility of putting Edition 2 on the *App Store/Google Play Store* for it to be downloaded into e-readers.

Transition to Online

Lot's Wife is preparing for a transition to online magazines due to classes moving online. This means that printed magazines could not be collected by students as they are not required on campus. Instead, we will continue to produce the magazine online for the rest of Semester 1 2020.

Due to current budgetary outlooks, we will also be in a position to extend magazine publication for Semester 2 2020 to online-only, and not print any magazines in the later-half of 2020. This will significantly reduce the operating cost of Lot's Wife.

We are revising our Sponsorship Kit and changing our sponsorship approach to tailor it to online forums.

The Lot's Wife team are also overhauling the Lot's Wife website, so it is more user-friendly and in line with the Lot's Wife brand and logo. This should be finalised by mid-April 2020.

The team is also committed to doing events online and will do trainings, writers' workshops and more interactions with contributors and subeditors online via social media and other communication platforms in the coming months.

CURRENT GOALS

Goal	Progress	Comments
Goal #1 – Create a governance structure for Lot's Wife	Complete	Role divisions were finalised in December and a formal document with roles created.
Goal #2 – Submit Edition 1 on time for printing by 16 March 2020	Complete	Distribution started 16 March 2020.
Goal #3 – Launch Edition 2 submissions and have them closed by early-April	Complete	Written submissions closed 3 April 2020 and Visual

		submissions to closed by 10 April 2020.
Goal #4 – Prepare the Lot’s Wife office for use	Complete	The office is clean with only the ventilation to be fixed and some old furniture to be removed.
Goal #5 – Train subeditors in editing processes	On-going	Subeditors have been selected and received some training. They will receive more soon.
Goal #6 – Revise the budget to streamline expenditure	On-going	The budget has been streamlined to ensure that expenditure is efficiently spent during these unprecedented times.

NEW GOALS

Goal #7 – Finalise the movement of all content to online sources

Goal #8 – Continue to streamline editing processes

Goal #9 – Promote community engagement through online platforms

Goal #10 – Increase sponsorships for the rest of Semester 1 2020