

Monash Student Council  
4/20

**AGENDA**

Meeting 4/20 of the Monash Student Council is to be held via ZOOM at **11:00AM** on Thursday the 21<sup>st</sup> of May 2020.

**Note: there were some technical difficulties with this particular Zoom Recording, the minutes were noted as accurately as possible.**

**OPENED: 11:04AM**

**1. Attendance**

President	James McDonald	(Chair)
Treasurer:	Santino Raftellis	
Secretary:	Liz Chiem	(Minutes)
Education (Public Affairs):	Leonard Maletzke	Proxy to Harrini Ratnanesan
Education (Academic Affairs):	Hugh Vuillier	
Activities:	Joseph Lau	Proxy to Chloe Yeats
CLA:	Georgia Bell	Proxy to Nick Broussard
Welfare:	Rebecca Ambler	
Indigenous:	Jessica Bennett	
Environment & Social Justice:	Marni O'Connell	
Women's:	Eva Scopellitia	
Queer:	Anvita Nair	
Disabilities & Carers:	Basia Mitula	
People of Colour:	Ayush Tarway	
MUISS:	Helen Vu	
MAPS:	N/A	
Clubs & Societies:	Bahe Balamaheswaran	
Radio Monash:	Giorgia Cahoon	
General Representative:	Noria Akbari	Proxy to Joshua Pelach

General Representative:	Nicholas Geisler	Apology
General Representative:	Pierce Soulsby	
General Representative:	Philip Danh	
General Representative:	Phoebe Gray	
Observers:	Drew Alsop Corey Everitt	

## 2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

## 3. Confirmation of Agenda Order

Confirmed

## 4. Confirmation of Previous Minutes

### Motion #1: Confirmation of Previous Minutes

That this MSC confirms the minutes of the MSC 3/20 to be true and accurate recording of proceedings.

**Moved:** Santino      **Seconded:** Bahe

**For:** 17

**Against:** 0

**Abstentions:** 2

**MOTION CARRIED**

## 5. Office Bearer and Divisional Reports

<b>Disabilities and Carers</b>	<b>Attachment 1</b>
<b>Education (Academic Affairs)</b>	<b>Attachment 2</b>
<b>Education (Public Affairs)</b>	<b>Attachment 3</b>
<b>Environment and Social Justice</b>	<b>Attachment 4</b>
<b>Indigenous</b>	<b>Attachment 5</b>
<b>People of Colour</b>	<b>Attachment 6</b>
<b>Queer</b>	<b>Attachment 7</b>
<b>Welfare</b>	<b>Attachment 8</b>
<b>Womens</b>	<b>Attachment 9</b>
<b>Clubs &amp; Societies</b>	<b>Attachment 10</b>
<b>MUISS</b>	<b>Attachment 11</b>

Radio Monash

Attachment 12

**Motion #2:** Office Bearer and Divisional Reports

That this MSC accepts all submitted office bearer and divisional reports en bloc.

**Moved:** Liz      **Seconded:** Josh

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

**7. MSA Financial Motions**

MSA Monthly Financial Statement

Attachment 13

**Motion #3:** MSA Financial Statement

That this MSC accepts the submitted MSA financial statement for April 2020.

**Moved:** Santino      **Seconded:** Bahe

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

**8. Supporting Residents**

Preamble: on Friday May 8th, MRS announced that residents who exit their contracts after the 23rd of May will incur a financial penalty. This was contrary to their previous assurance that residents would have until June 30th to exit their contracts without financial penalty, leaving students with very little time to make alternate arrangements, without any indication as to whether classes will be face-to-face in Semester 2.

**Motion #4:** Supporting Residents

Motion: This MSC moves to support the MSA Executive and Welfare Department, in conjunction with the Monash Residents' Committee, in their efforts to have the deadline extended. This MSC commends their success in convincing MRS to extend the deadline until July 10, and supports their continuing efforts to ensure that residents' are adequately supported.

**Moved:** Rebecca Ambler

**Seconded:** Pierce Soulsby

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Bec emphasises the importance of the MSA support as residents are students that have been hit hard with many factors making it hard for them to move.*

## 9. Move it for Good

Preamble: The Move it For Good campaign, organised by Monash University, is currently raising awareness of and money for humanitarian scholarships, to provide refugees and asylum seekers with the opportunity to afford study at Monash University. As part of this campaign, the ESJ department is providing a book of sustainable and affordable recipes. This aids in the promotion of Move it For Good's social media campaign of weekly challenges, designed to raise awareness of their scholarship opportunities.

### **Motion #5:** Move it for Good

Motion: This MSC endorses the ESJ Department's collaboration with Move it For Good to promote awareness of sustainable eating practices and the plight of asylum seekers and refugees internationally. This MSC commits to continuing to advocate for a fairer and more just treatment of asylum seekers and refugees in international and domestic law.

**Moved:** Marni O'Connell

**Seconded:** Eva Scopelliti

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Marni highlights how much awareness this campaign brings to the issue of asylum seekers and voiced her continual support of this motion.*

## 10. Creating a more fair and just society post pandemic

Preamble: The response to COVID-19 has demonstrated the ability of our society to rapidly reshape itself to reflect new and emerging issues. Particularly, the decreases in pollution and environmental destruction has shown how collective action can instantaneously disrupt the pace of climate change and human pollution of our natural environments. It has also raised concerns of increased pollution post-pandemic.

The changes to our social fabric in unimaginable ways has also invited reflection on the principles in which our communities and societies conducted ourselves on previously, and what can be done to create a more fair and just society post lockdown and pandemic.

**Motion #6:** Creating a more fair and just society post pandemic

Motion: this MSC commits itself to actions and principles which advocate for a more fair and just society post lockdown and pandemic. To reflect this, this MSC endorses the work of the ESJ Department in creating educational initiatives and broader campaigns which advocate for social justice and environment considerations under COVID-19 and how we restructure our society post pandemic.

**Moved:** Marni O'Connell

**Seconded:** Eva Scopelliti

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Marni emphasises that we need to all actively work together to ensure when the world returns and recovers from this pandemic that we return to a fairer society where particularly much more can be done to reduce our environmental footprint.*

*Basia notes that the pandemic has proven that accessibility for the disabled has always been achievable but never acted upon because it was viewed as not as important, but when everyone has those needs such as being able to work from home it is made readily available. We need to ensure that post pandemic we are still supporting and hearing the accessibility needs of the disabled because it is a basic human right.*

## **11. Academic Affairs**

**Motion #7:** Academic Affairs Committee

This MSC motions accepts the nomination of Lisa Peng, the Academic Officer for MUISS, as the international representative on the 2020 MSA Academic Affairs Committee.

**Moved:** Hugh Vuillier

**Seconded:** Harrini Ratnanesan

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

Preamble: On May 9, the Academic Safety Net Working Group met and resolved to adopt a number of academic policy changes. These changes included an option for students to have all their units contribute to WAM/GPA calculations, expanding supplementary criteria, and lowering threshold hurdles.

**Motion #8:** Motion: Grading Policy Changes

Motion: This MSC supports and thanks the efforts of the members of the Academic Board, the MSA Education Officers, the other MSO's who worked together to achieve this outcome.

This MSC commits to further lobby the University Administration for increased reasonable changes to academic policy including;

Expanded, increasingly accessible and universal special consideration

The ability for students to opt in for SFR on a unit-by-unit basis

Any other changes that the Education Office Bearers believe are relevant and appropriate for student wellbeing and educational outcomes

**Moved:** Harrini Ratnanesan

**Seconded:** Hugh Vuillier

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Hugh highlights the support to all parties that have been done in working with the university to come to the outcome so far, but emphasises that we can do more for a fairer system towards students.*

*Phil states that he supports the motion but questioned that the university has already come to this decision is there possibly enough time for any changes to be made*

*Hugh explained that this motion is dependent on circumstance we are still unsure of how education will be delivered in semester 2 and that many of the student struggles will further continue and that this is to ensure continuous work is being done to support student outcomes.*

## **12. Supporting MUISS and International Students**

Preamble: On May 11, the Monash Student Association's International Student Service wrote to Vice-Chancellor Professor Margaret Gardiner urging the University to communicate directly and clearly to students addressing their most pressing concern; "how international student fees are effectively utilized for the benefits of their student experience and educational outcomes at Monash University?"

### **Motion #9: Supporting MUISS and International Students**

Motion: This MSC supports MUISS's campaign to seek answers for how international student fees are spent by the University Administration through;

Providing the necessary resources for this campaign to MUISS

Supporting the MSA Executive engaging with and lobbying the University Administration

**Moved:** Helen Minh Hang Vu

**Seconded:** Santino Raftellis

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

## **13. NUS Save our Students campaign and rally.**

Preamble:

Students have continued to be severely impacted by COVID-19 as many are struggling to maintain their wellbeing, financial stability, access to housing and quality education. Despite this, the Federal Government continues to provide big businesses with handouts while choosing to leave students out in the cold and ignore the concerns of students across the country.

On June 3rd, the National Union of Students is gathering leaders in the student, union and parliamentary space, to speak on student relief and the state of our education system. We will be putting pressure on senior ministers - ScoMo, Frydenberg, Tehan, and Tudge, to fight for real relief, right now.

<https://www.saveourstudentsnus.com>

### **Motion #10: NUS Save our Students campaign and rally.**

Motion

This MSC

- Endorses the 'Save our Students! NUS Rally for Relief'
- Encourages Monash students to join the rally

Action

- This MSC encourages the MSA to promote the NUS rally and campaign

**Moved:** Phillip Danh

**Seconded:** Santino Raftellis

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Phil stated the importance of supporting this motion, and putting pressure onto the government and senior ministers to take action.*

**12. Academic Public Affairs Office Bearer Leave of Absence**

**Motion #11: Academic Public Affairs Office Bearer Leave of Absence**

That this MSC accepts the leave of absence of Leo Maletzke Academic Public Affairs Office Bearer.

**Moved:** Santino Raftellis

**Seconded:** Liz Chiem

**For:** 19

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

**General Business**

**Meeting Closed – 11:52AM**

ATTACHMENT 1 DISABILITIES & CARERS REPORT

**DISABILITY AND CARERS REPORT**



**Basia Mitula, Nathaniel Diong**

[Report to MSC 5/20]

**KEY ACTIVITIES**

Online community

- Virtual 'D&C lounge'
- Introduction of weekly virtual morning tea in lounge
- Weekly events: games night, and movie afternoon in Virtual lounge
- Shift from Facebook to Discord community to create a more safe and open environment for conversation

Other

- Supporting AccessibleX campaign to raise the Disability Support Payment
- Continual advocacy on study arrangements and special consideration
- Promotion from DSS registered students

**FUTURE ACTIVITIES**

- Building our Discord community
- Trying to gather more people to our weekly events rather than creating new ones and overwhelming people with virtual events
- Getting more involved in the conversation with Disability Support Payment

**GOALS**

<b>Goal</b>	<b>Progress (Complete/Ongoing/Incomplete)</b>	<b>Comments</b>
Community building in Discord	Ongoing	Newly created server, adjustments to the platform
Supporting students having difficulties to inaccessibility	Ongoing	Form regarding study conditions has doubled in responses
Weekly events as per usual	Ongoing	Trying to attract a different audience. Have collaborated with Queer to do joint movie nights.

ATTACHMENT 2 EDUCATION ACADEMIC AFFAIRS REPORT



Zi Kit Toh & Hugh Vuillier

Education (Academic Affairs) REPORT

[Report to MSC 4/20]

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**KEY ACTIVITIES**

**AAC:**

Initial meet & greet.

First meeting will be the week of the 1st of June, repeating every 3 weeks.

-**Contact with SAS**, working on logistical issues regarding;

- deferred exams,
- implications of Academic policy (financial, academic)

**APC Hearings:**

- Revisions will be made to the APC hearings policies to adapt them to the current circumstances.
- Organise the list of APC student representatives when required.

**AAC:**

- Set up meetings with the committee members individually,
- Begin to work on potential issues regarding assessments, consideration and placements with the Committee.

**GOALS**

<b>Goal</b>	<b>Progress (Complete/Ongoing/Incomplete)</b>	<b>Comments</b>
Mid-year APC Hearings	Ongoing	
Academic Affairs Committee	Ongoing	

ATTACHMENT 3 EDUCATION PUBLIC AFFAIRS REPORT



Harrini Ratnanesan and Leonard Maletzke

EDUCATION & PUBLIC AFFAIRS REPORT

[Report to MSC 04/20]

**KEY ACTIVITIES**

**Outline Key activities completed thus far since last report:**

- Since the last report, we have been working on identifying potential issues that may crop up in the latter half of Sem 1/going into Sem 2 related to academics, and trying to prepare for them now. This has been undertaken with and alongside Ed Ac and the Executive.
- Education Survival Guide has been put on hold, as the bigger 'MSA Survival Guide' takes priority.
- Helped with the setting up of the Academic Affairs Committee for Ed Ac.
- Attended SAS meetings with Ed Ac, to understand the issues that students have flagged with them.
- Creating a google form and criteria for the CFHB for discussion with DesComm.
- Met up with the NTEU to discuss issues that we're facing as students - academic policies etc. - and gain an understanding of the issues the staff are facing.
- Set up a roundtable talk on behalf of the NTEU with the other Monash student unions, to understand how they're going and discuss collaboratively how we can better support one another and stand in solidarity through this pandemic and the issues that it has caused for both staff and students alike.

**Work being done for upcoming events**

- Upcoming meeting with DesComm on CFHB
- Continuing working on education campaigns with Ed-Ac and Exec.
- Upcoming meetings with NTEU

**GOALS**

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Produce the Counter Faculty Handbook	Ongoing	Delivery of CFHB is looking like semester 2 or later.
Working with Exec. on education campaigns	Ongoing	
Continuing dialogue with NTEU to support any campaigns	Ongoing	

**ATTACHMENT 4 ENVIRONMENTAL SOCIAL JUSTICE REPORT**

Bailey



Webb and Marni O'Connell

**Environment and Social Justice REPORT**

**[Report to MSC 05/20]**

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**KEY ACTIVITIES**

The ESJ department has continued its fortnightly video series, entitled 'Spotlight'. The first two episodes have covered employment rights and financial assistance under COVID-19 and women's experiences and COVID-19. Our next instalments will cover homelessness, asylum seekers and refugees, and home sustainability tips.

Our instagram educational series, 'What You Need To Know', is now structured to have two posts a week published on an ESJ issue. So far, these have mainly focused on COVID-19 issues, but will soon be broadened to encompass other topics.

Our Let's Talk series on The Kindness Pandemic continues to be produced and published, and will be wrapped up within the coming weeks.

The ESJ department has seen the launch of its collaboration with RADMON, producing its first episode of our new 'ESJ Unplugged' radio show. Committee members Ariane and Gabby discussed the 'Disability Awareness', with the assistance from MSA's D&C department prior to air. The next show will be one facilitated by committee members Tiana and Max, discussing 'Women in STEM', with input occurring from the MSA Women's department. Timings will be two consecutive weeks of air-time on Fridays at 2:00pm, with one week following on from this to be on Mondays at 1:00pm, with Matt and Emma.

The ESJ department has also seen the launch of its collaboration with Monash's 'Move it For Good' campaign, by releasing a short-version of the final copy of the 'ESJ Cookbook'.

Throughout the challenge, by posting a photo or video of you creating one of the recipes, you will earn points toward the final challenge. As such, the ESJ department's socials is receiving significant traction on social media, all in the name of funding humanitarian scholarships! This is

on top of our recent success with our raffle, which saw our department receive over 200 follows on our instagram, and over 300 likes on our Facebook.

The ESJ department is currently undertaking preparations to run a home gardening week, featuring informative videos on at-home sustainable practices, and a workshop teaching how to set up a home garden, amongst other things.

Our various policies and initiatives, outlined in the previous ESJ department report, have finished being researched. From this, proposals will be completed and submitted to relevant stakeholders in due course.

We are continuing to develop a broad campaign, focused on defending current environmental protections in our federal and state laws, and promoting stronger protections in a post pandemic world.

## GOALS

<b>Goal</b>	<b>Progress (Complete/Ongoing/Incomplete)</b>	<b>Comments</b>
<ul style="list-style-type: none"> <li>Fortnightly committee meetings</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	Have held 2 so far
<ul style="list-style-type: none"> <li>Spotlight videos</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing (fortnightly)</li> </ul>	Have published 2 so far with work on script for the third video underway
<ul style="list-style-type: none"> <li>2 webinars</li> </ul>	<ul style="list-style-type: none"> <li>Incomplete</li> </ul>	CANCELLED
<ul style="list-style-type: none"> <li>Post Podcast from Kindness pandemic</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	3 installment published, 3 left to be edited and published
<ul style="list-style-type: none"> <li>Copy for ESJ Cookbook finished</li> </ul>	<ul style="list-style-type: none"> <li>Completed</li> </ul>	Draft for Move it For Good completed Full copy completed by Sem 2
<ul style="list-style-type: none"> <li>Ongoing informative instagram posts</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing (twice a week)</li> </ul>	3 published so far, 1 waiting to be published, 1 underway
<ul style="list-style-type: none"> <li>RadMon show</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing (weekly)</li> </ul>	First show completed, next on Women in STEM

<ul style="list-style-type: none"><li>• ESJ campaign</li></ul>	<ul style="list-style-type: none"><li>• Ongoing</li></ul>	
<ul style="list-style-type: none"><li>• At home environment week</li></ul>	<ul style="list-style-type: none"><li>• Ongoing</li></ul>	Contacted organisations to run classes Preparations for informative videos underway
<ul style="list-style-type: none"><li>• ESJ Raffle</li></ul>	<ul style="list-style-type: none"><li>• Completed</li></ul>	Winner announced

**ATTACHMENT 5 INDIGENOUS REPORT**



**Jessica Bennett**

**INDIGENOUS DEPARTMENT REPORT**

**[Report to MSC 4/20]**

**KEY ACTIVITIES**

Jess has been meeting regularly with Jamil Tye and Erin Pennett at the William Cooper Institute to provide a student's perspective on a range of issues and projects. The main aim of this has been to start working towards engagement strategies when students can come back onto campus.

Jess also hosted a zoom with another two student leaders to welcome the first-year students, and host a Q&A, hoping to provide more opportunities for social connections and informal help during this time. The zoom was well attended and had some great discussions about what we hope to return to when this period has passed.

Jess is currently putting together a number of kahoot's to use for an upcoming trivia session over zoom. She is also in contact with a couple of community leaders who will be helping to produce content that we will post on social media, offering an Indigenous perspective from those who have finished university and can reflect on what helped them through.

**GOALS**

<b>Goal</b>	<b>Progress</b>	<b>Comments</b>
Increase Indigenous student engagement at The William Cooper Institute.	Ongoing.	We hope to delve more into this goal later in the year when restrictions are relaxed.
Increase awareness of Indigenous community at Monash University	Ongoing.	As this needs to be an Indigenous led initiative, we are hoping to collaborate with Indigenous student leaders over the semester break to best approach this.
Develop strategy with WCI and students to increase student	Ongoing	This goal is reviewed fortnightly with the staff from the WCI. The last period was more successful with the first years zoom.

engagement and student retention.		
Increase students that post on the social facebook group for Indigenous Monash students.	Ongoing	
Communicate recent work and changes to community through public social media channels	Ongoing	This is definitely something I could get better at and will be focussing on this over the next reporting period.

**ATTACHMENT 6 PEOPLE OF COLOUR REPORT**



**Ayush Tarway & Sabrin Said**

**PEOPLE OF COLOUR REPORT**

**[Report to MSC 4/20]**

<b>Aim/Initiative</b>	<b>Current Status</b>	<b>Expected Completion</b>	<b>Notes</b>
<b>1. Establishing PoC Social Group</b>	Page Live with 92 members(14/5/20)  Content Creation & Rollout-Ongoing	Week 12	Currently working on launching social events
<b>2. Outreach to Cultural Clubs</b>	Had productive conversations with a couple of cultural clubs	Completed	Working with some clubs to create PoC Content for Social Group
<b>3. Outreach to Student Unions across Australia</b>	Ongoing	Week 10	Working on establishing relationships with PoC departments across Australia.
<b>4. Comedy Festival - Joint Initiative with CLA</b>	2 Comedians Finalized  Negotiating with 3rd comedian	Week 9	Content is ready from one comedian. We expect to start rolling out week 11
<b>5. Anti-Racism Campaign</b>	Deliverables Identifies on local, state and national level.  Currently working with different university departments to review university policies	Deliverable 1- O-Week Semester 2  Deliverable 2- Week 3 Semester 2	Currently reaching out to CCD and SCU.  Also had productive discussions with Asian Australian Alliance
<b>Inducting 2 PoC Committee Members</b>	-	-	
<b>Revamp MSA PoC Website</b>	Not Started	N/A	Ayush to take charge

ATTACHMENT 7 QUEER REPORT

Ariel Horton & Anvita Nair



MQD REPORT

[Report to MSC 04/20]

KEY ACTIVITIES

Continued to run weekly zoom social hangouts with the recent addition of JackBox Games to much success.

Launched Film Fridays and trialled for two weeks in collaboration with D&C however since attendance and interest was very low they have been cancelled

Launched and continue to run weekly zoom based study sessions using a 50-10 model, these have been a very good success

Liaised with Inclusive Communities to run a Trivia night for their IDAHOBIT week celebrations, the night includes prizes in several categories and has had good interest

Transitioned autonomous groups online and have run regular meetings

Transitioned QuAC meetings online

Collaborated with ESJ for their survival guide

Launched a meme competition with a prize for the winner which has boosted our engagements on the page by a good margin

Continued to keep active on social media and continue growing the page

Finalize trivia night questions and running schedule

Run QuAC meeting for general updates and to approve spending for prizes

Purchase prizes for both the meme comp and trivia night

With restrictions lifting, plan a back to campus party of some kind (although this would probably only be possible to run from June/July so semester 2 party)

**GOALS**

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Finalize and run trivia night	Ongoing	<ul style="list-style-type: none"> <li>- created event and registration form</li> <li>- continuing to advertise</li> <li>- written questions</li> <li>- with the help of des-comm created msa queer themed powerpoint for the questions</li> </ul>
Purchase prizes for meme comp and trivia night	Ongoing	<ul style="list-style-type: none"> <li>- confirmed budget</li> </ul>

ATTACHMENT 8 WELFARE REPORT

**Joshua Pelach & Rebecca Ambler**



**WELFARE REPORT**

**[Report to MSC 4/20]**

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**GOALS**

- To mitigate the impact that Covid-19 has had upon student mental health, including the ramifications of social isolation and academic stress, by ensuring that they have access to adequate facilities and support services
- To collaborate with MUIS in catering to the needs of international students who are dealing with immense stress and ostracism as a result of the pandemic
- To identify appropriate outlets through which to ensure that students remain healthy and active throughout this crisis, both physically and mentally

**KEY ACTIVITIES**

- Academic Impact Survey
  - We have analysed the results and have compiled students' queries into a report for each faculty
  - We will be sending the results to the university and relevant faculties with a request that answers be provided to students
  - Having heard back, we will distribute a report to students containing answers to their frequently asked questions
- Residential Performance
  - We are collaborating with CLA to live-stream a band performance to students
  - Olly & Scuzzi (a duet cover band that performs weekly at the NottingHill Hotel, attended largely by students) and they will be performing
  - We will be conducting the performance in the student theatre
  - We have spoken with DesComm, OB Support and Paul Aulsten (third party sound engineer) regarding the logistics of the performance

- We have also organised an intermission act. Students will be sending in entries and we will be playing their recordings during the break. Songs from the activities playlist will also be featured.
- Online Booking for Counselling
  - We have had lengthy discussions with Andrew Marks, the head of counselling at Monash University Health Services, regarding the introduction of online bookings for counsellors at Monash
  - Andrew raised a number of issues which would need to be mitigated (i.e. a process for checking GP referrals, limit on frequency of appointments) and noted that HotDoc does not currently support this functionality we reached out to HotDoc and received solutions to these problems
  - We had another meeting and from this a trial period has been discussed and should occur next semester.
- Welfare Wednesdays
  - MUIS collaboration
  - We will be assisting MUIS with their weekly Wednesday videos by finding appropriate speakers and helping create content that will improve mental health.
- Weekly Welfare Tips
  - We are currently working to create weekly or fortnightly video recordings with tips for how to get through the Pandemic and how to improve mental health
  - These aren't too serious, the aim is to get students engaged. There will be videos such as making a 5 ingredient meal, easy exercise tips and more.
- SecondBite food distribution
  - Second Bite would like to provide 2000 frozen meals per week to international students.
  - We will be involved in the promotion of the project and also the physical distribution of the food.

ATTACHMENT 9 WOMENS REPORT

MEG RUYTERS & EVA SCOPOLLITTI



Women's REPORT

[Report to MSC 4/20]

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KEY ACTIVITIES

Outline Key activities completed thus far since last report

The online Safe and Sexy Week has been the major focus of the Women's Department. During this week we released a 'What You Should Know' video series, where students' questions were at the centre of experts' advice surrounding sexual health, relationships, communication, sexuality, boundaries and more. The second video series aimed to remove the stigma that surrounds sex and sexuality through 'Sexpert' sessions about women's pleasure and the social aspects of it, featuring sexologist Elisa Caro. We also worked with our committee to produce instagram stories and facebook post series with the aim of education and awareness. These topics included boundaries, struggling to orgasm, sexuality, boundaries, kink, sex toys and body positivity and neutrality, and were created with an intersectional and inclusive lens. I also appeared on a student podcast to talk about these themes and why they hold so much importance.

Additionally, the Women's Dept worked to provide resources to students, in our community specifically, to use during isolation and beyond. Part of this was completed in collaboration with the ESJ pt from our contribution to their 'iso guide'. This was also maintained through advertising resources/recommendations through our social media platforms.

We have been working with Jan Fran to negotiate an agreement for an upcoming project focussing on the history of the dildo.

We also collaborated with the Activities Dept to create the 'MSA House Party Volume 3' playlist, featuring female artists to bring 'ladies to the front'.

Can also outline work being done for upcoming events

Our agreement with Jan Fran and her team has almost been settled. Once this has happened we will be able to move into the production of the video and aim to have it posted in early June.

We are also about to upload our first post for our 'Inspiring People at Monash' series, which aims to showcase students and give them the opportunity to share their interests/passions.

We are working on creating a timeline for our podcast, with the hopes of interviewing people about their careers/passions, feminism, society and politics. Our aim is to produce content over the mid year break to have a bank of audio ready for release weekly in Semester 2.

We are currently building a research framework that enables us to best source information to write an MSA wide policy in response to sexual violence disclosures. This is the first step in giving us a platform to community with internal and external stakeholders about creating a universal Monash protocol when responding to disclosures of sexual assault, harassment and abuse.

## GOALS

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Complete MSA wide protocol in responding to disclosures of sexual violence	Ongoing	The first step is to build a research framework that can best enable us to source information
Create podcast plan	Ongoing	Work with Damian about the logistics of using a streaming service
Support students through providing resources/recommendations in isolation and beyond	Ongoing	Work in this space is something that we have been doing throughout previous content that has been released, however maintains a priority with restrictions easing more regularly

<b>ATTACHMENT 10 CLUBS AND SOCIETIES</b>
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**Bahe Balamaheswaran**  
**Clubs & Societies REPORT**  
**[Report to MSC 04/20]**

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**KEY ACTIVITIES**

Since my last report to MSC, Clubs & Societies have focused on adjusting to operating in the COVID-19 environment.

**Changes to C&S Grants**

The reduction in SSAF funding for the MSA has meant that C&S has had to temporarily suspend our grants program for Semester 1. We're currently exploring our options with respect to the use of our reserves. We're confident in our ability to fund a grants program for Semester 2.

**General Meetings**

Over the past month and a bit, we've worked closely with the MSA lawyer to develop a process for clubs to conduct general meetings online. We've developed a flexible framework that will provide C&S affiliated clubs with a variety of options to fill vacancies and satisfy compliance requirements.

**MSA Welfare Collaboration and Software Catalogue**

Members of the C&S Executive and the MSA Welfare Department have collaborated on a handbook for clubs running events online and engaging students during this period of isolation. Alongside this, C&S has also produced a software catalogue to aid clubs operating online. This will be sent out to all clubs shortly.

**Audit Software and Digitalisation of Forms**

C&S Staff are currently exploring the introduction of Audit Software for our clubs with high turnover. Staff are also exploring the transition of a number of C&S forms online. This will

aid in meeting compliance requirements (such as the submission of BAS) and ease the administrative burden on clubs.

### **WORK CURRENTLY BEING DONE**

#### **Preparation for C&S Council Meeting**

C&S is currently preparing to hold an Online C&S Council Meeting – this will be a large logistical undertaking.

#### **Branding and Social Media**

We're currently exploring opportunities to improve C&S Branding and the C&S Social Media presence.

#### **New Club Handbook**

We're currently exploring improving the resources and support we provide to our new clubs.

**ATTACHMENT 11 MUISS**



**\*Helen Vu\***  
**\*MUISS\* REPORT**  
[Report to MSC \_\_/20]

**KEY ACTIVITIES**

Discord Channel – weekly challenges  
Public speaking session  
Scavenger hunt – collaboration with ACYA

**GOALS**

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Build a community of students on a virtual platform	Ongoing	Need to increase student participation on Discord
Increase reach to more international students	Ongoing	
Continue supporting students through educational, social and welfare activities	Ongoing	

ATTACHMENT 12 RADIO MONASH



**Georgia D'Arcey Cahoon**

**Radio Monash REPORT**

**[Report to MSC 4/20]**

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**KEY ACTIVITIES**

Outline Key activities completed thus far since last report

**Budget Cut**

Due to the recent cut in SSAF funding to the MSA, our revised budget is now \$8,004.00 for this current financial year.

**Music Licencing**

New licences have been negotiated and signed for APRA AMCOS and PCCA after both were terminated at the beginning of this year due to changes in their contract and reporting requirements. We are now re-licenced to play music through our webcasting and podcasts.

**Semester 1 Programming**

We have successfully been able to configure a remote broadcasting system that allows presenters to run radio shows from their homes. This system has been in place now for 6 weeks and, apart from a few technical hiccups, has proven to be a useful asset even after we return to regular programming in the future.

**New Marketing Approaches**

We have been trialling a new marketing approach through our social media to boost community awareness and engagement with our station. We have been maintaining consistent daily advertising for shows, as well as collaborating with various groups that are relevant to our station.

**EVENT: RADFEST Online Music Festival**

We have successfully launched our first event of the year, RADFEST, on Tuesday 12<sup>th</sup> of May with a 7-hour live online music festival hosted on Instagram and on our online stream. We hosted 18 acts comprised of current and former Monash students, and averaged 20-60 streams per act between Instagram and our live stream. We want to take this opportunity to thank all MSA departments that helped us promote and share the event. Your support really helped us increase our reach of the event and make it as much of a success as it was.

We will be hosting the second day of our event on Tuesday the 19<sup>th</sup> of May with a fresh 5-hour line-up of Monash students performing across Instagram, our online stream and hopefully Facebook live.

Can also outline work being done for upcoming events

**Governance Documents**

Over the next few months we will be looking into revising and developing new governance documentation that is inclusive of our constitution, community and broadcasting guidelines and policies that better reflect the governance and requirements of relevant bodies such as the Monash Student Association (MSA), Monash University, APRA AMCOS, PPCA and the Community Broadcasting Association of Australia (CBAA), as well as our own needs and purpose.

**Educational and Training Resources**

We hope to continue to expand our educational and training resources for radio presenters and create comprehensive manuals, video tutorials and additional information to maintain and grow presenters' skills.

**GOALS**

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Allow presenters to remotely broadcast from their own homes	Complete	We have successfully been running remote broadcasts now for 6 weeks. This will be a system that will be quite useful even after we return to regular programming.
Maintain the Radio Monash community and increase awareness of the station through an increase in online presence	Ongoing	We have been maintaining constant social media presence through the daily advertising of our shows, historical flashbacks, collaboration with other

		<p>relevant groups and daily feature artists. However more can be done to create constancy and greater community reach and engagement.</p> <p>We have also successfully launched our first RADFEST online music festival which saw a huge increase in community engagement.</p>
<p>Revise and create new governance documents inclusive of our constitution, community guidelines and policies.</p>	<p>Ongoing</p>	<p>Currently our governance documents do not adequately support the mission and needs of the station. It is crucial for us to create comprehensive governance documents to ensure future committee are able to maintain and grow the station and its community.</p>
<p>Develop educational resources for radio presenters to assist in future and ongoing training</p>	<p>Ongoing</p>	<p>We have begun creating video tutorials and a resource folder for presenters. Eventually we aim to create a presenter manual alongside the additional resources.</p>

**ATTACHMENT 13 APRIL FIANCIAL REPORTS**

**FY18 SUMMARY**

	Actual	Budget	Variance	% Budget
Income	\$ 937,345	\$ 3,305,911	-\$ 2,368,566	28.35%
Expenditure	\$ 2,029,581	\$ 6,872,269	-\$ 4,842,688	29.53%
<b>Net Expenditure</b>	<b>\$ 1,092,236</b>	<b>\$ 3,566,358</b>	<b>-\$ 2,474,122</b>	<b>30.63%</b>
<b>SSAF</b>	<b>\$ -</b>	<b>\$ 3,600,000</b>	<b>\$ 3,600,000</b>	<b>0.00%</b>

**BUDGET VS. ACTUAL**

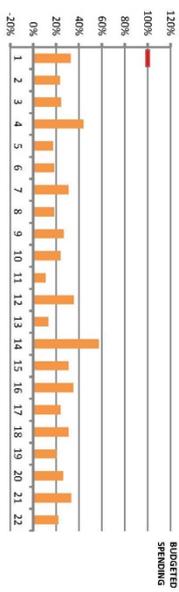


Figure 1. Percentage Variance by Department / Division

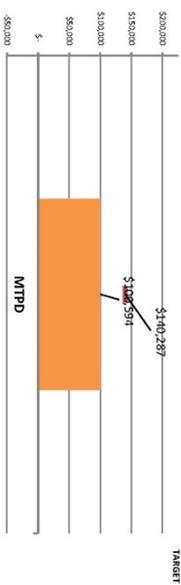


Figure 2. MSA Surplus Generating Department

**CAPITAL EXPENDITURE**

APRIL 2020	2019	2020	YTD	MONTH
\$ -	10,049	1,627	10,049	97
			1,627	110

Net Expenditure	\$ 1,092,236
Budget	\$ 3,566,358
<b>% Budget</b>	<b>30.63%</b>
% Expected	33.33%

**INCOME**

- INCOME SOURCES**
- 1 Contributions & Investment
  - 2 MSA Card Sales
  - 3 Advertising & Sponsorship
  - 4 Sales
  - 5 Course Revenue
  - 6 Events Income
  - 7 Other Income

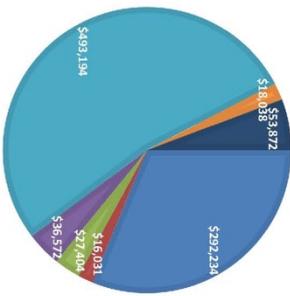


Figure 3. Breakdown of Income Sources

**TOP 3 EVENTS**

**FINANCIAL ANALYSIS FOR THE MONTH**

The 2020 SSAF funding is now estimated at approximately 55% of 2019 SSAF. With this knowledge, MSA has prepared to reduce all expenditures across all departments and divisions. MSA also applied 20% reduction across all staff in order to further reduce the overall expenditures. MSA has also applied to various possible additional funding from University and government to help reduce the projected deficit for the year. Currently with the forecasting based on the appropriate reductions and additional funding, MSA is looking at around \$1.2 million deficit by the end of this year. Reserves will be utilised to fund the deficit and all avenue will be utilised to ensure the organisation to secure enough funding for 2021.

INCOME STATEMENT

1 January - 30 April 2020

	YEAR TO DATE			ANNUAL		
	2019 Actual (\$)	2020 Actual (\$)	Variance (\$)	2020 Budget (\$)	2019 Budget (\$)	2019 Budget (%)
	(a)	(b)	(c)=(b)-(a)	(d)	(e)=(b)-(d)	(f)=(b)/(d)
<b>INCOME</b>						
Contribution	99,132	243,765	144,633	19,906	223,859	1225%
Investment	52,600	48,469	-4,131	200,000	-151,531	24%
MSA Rewards Sales	94,580	16,031	-78,549	105,750	-89,719	15%
Advertising & Sponsorship	162,193	27,404	-134,789	221,000	-193,596	12%
Sales	178,603	36,572	-142,031	688,580	-652,008	5%
Course Revenue	425,655	493,194	67,539	1,778,679	-1,285,485	28%
Fees & Charges	2,860	2,103	-757	30,669	-28,566	7%
Office Supplies	1,190	149	-1,041	4,500	-4,351	3%
Activities	11,910	1,802	-10,108	107,475	-105,673	2%
Functions & Productions	75,821	16,236	-59,585	125,180	-108,944	13%
Other Income	1,500	51,620	50,120	24,172	27,448	214%
<b>TOTAL OPERATING INCOME</b>	<b>1,106,044</b>	<b>937,345</b>	<b>-168,699</b>	<b>3,305,911</b>	<b>-2,368,566</b>	<b>28%</b>

	YEAR TO DATE			ANNUAL		
	2019 Actual (\$)	2020 Actual (\$)	Variance (\$)	2020 Budget (\$)	2019 Budget (\$)	2019 Budget (%)
	(a)	(b)	(c)=(b)-(a)	(d)	(e)=(b)-(d)	(f)=(b)/(d)
<b>EXPENDITURE</b>						
Salaries & On Costs	1,292,575	1,281,228	-11,347	4,391,557	-3,110,329	29%
Building & Maintenance	22,575	11,640	-10,935	34,551	-22,911	34%
Equipment	49,696	241,286	191,590	72,450	168,836	333%
Software Development & Licence	80,381	122,019	41,638	415,501	-293,482	29%
Fees & Administrative Charges	15,730	15,706	-24	23,863	-222,157	7%
Legal & Consultancy	25,755	10,500	-15,255	63,700	-53,200	16%
Office Expenses	40,670	36,001	-4,669	132,448	-96,447	27%
Subscriptions	4,930	1,528	-3,402	18,350	-14,822	19%
Training & Conference	34,280	4,314	-29,966	73,943	-69,629	6%
Grants & Donations	0	0	0	160,000	-160,000	0%
Projects & Campaigns	77,134	66,952	-10,182	180,145	-113,193	37%
Activities	236,907	132,774	-104,133	409,793	-277,019	32%
Functions & Productions	37,203	2,478	-34,725	159,305	-156,827	2%
Cost of Goods Sold	90,605	34,977	-55,628	351,937	-316,960	10%
Other Expenses	106,550	66,178	-40,372	170,726	-104,548	39%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,115,001</b>	<b>2,029,581</b>	<b>-85,420</b>	<b>6,872,269</b>	<b>-4,842,688</b>	<b>30%</b>
<b>NET OPERATING EXPENDITURE</b>	<b>1,008,957</b>	<b>1,092,236</b>	<b>83,279</b>	<b>3,566,358</b>	<b>-2,474,122</b>	<b>31%</b>
<b>OPERATING MARGIN</b>		<b>53.82%</b>		<b>51.89%</b>		

FINANCIAL STATEMENT BY DEPT

1 January - 30 April 2020

	YEAR TO DATE			ANNUAL		
	2019 Actual (\$)	2020 Actual (\$)	Variance (\$)	2020 Budget (\$)	2019 Budget (\$)	2019 Budget (%)
	(a)	(b)	(c)=(b)-(a)	(d)	(e)=(b)-(d)	(f)=(b)/(d)
<b>CODE DEPARTMENT/DIVISION</b>						
100 Monash Student Council	461,650	643,785	182,135	1,965,331	-1,321,546	33%
110 Education Public	8,343	8,060	-283	34,891	-26,831	23%
120 Education Academic	10,203	10,182	-21	41,586	-31,404	24%
130 Women's	11,443	14,456	3,013	33,071	-18,615	44%
140 Welfare	-13,951	10,060	24,011	57,971	-47,911	17%
150 Queer	19,162	6,933	-12,229	37,671	-30,738	18%
160 Environment & Social Justice	8,631	9,826	1,195	31,841	-22,015	31%
170 Indigenous	6,673	6,706	33	36,521	-29,815	18%
180 Disability	7,645	6,815	-830	25,551	-18,736	27%
190 People of Colour	7,754	7,595	-159	31,701	-24,106	24%
200 Activities	35,913	7,078	-28,835	66,941	-59,863	11%
210 Lot's Wife	36,656	27,479	-9,177	77,816	-50,337	35%
220 Creative Live Arts	18,476	8,110	-10,366	62,641	-54,531	15%
250 The Bike Shop	12,622	4,617	-8,005	8,097	-3,480	57%
300 Wholefoods	2,752	18,607	15,855	-116	-160,416	135%
350 Sir John's Bar	32,338	33,275	937	24,582	8,693	135%
400 MTPD*	78,806	-100,594	-141,970	-140,287	39,693	72%
500 Host Scheme & Volunteering	138,133	82,528	-3,722	267,133	-184,605	31%
520 Student Advocacy & Support	68,327	57,051	-11,276	358,640	-233,909	35%
550 Student Theatre	56,428	152,746	96,318	241,797	-184,746	24%
600 Clubs & Societies	9,082	5,491	-3,591	496,332	-343,586	31%
650 MUPS	47,132	24,714	-22,418	27,857	-22,366	20%
700 MUSS	1,805	5,212	3,407	94,232	-69,518	26%
750 Radio Monash	51,497	38,971	-12,526	178,371	-139,400	22%
800 SURLY	1,160,896	1,214,434	53,538	4,076,041	-2,861,607	30%
<b>TOTAL OPERATING EXPENSES</b>						

\*Permits MSA Surplus Generating Departments