

Monash Student Council  
9/20

**UNOFFICIAL MINUTES**

Meeting 9/20 of the Monash Student Council is to be held via ZOOM at **11:00AM** on Thursday the 10<sup>th</sup> of September 2020.

**OPENED: 11:12AM**

**1. Attendance**

President	James McDonald	(Chair)
Treasurer:	Santino Raftellis	
Secretary:	Liz Chiem	(Minutes)
Education (Public Affairs):	Jake Humphreys	
Education (Academic Affairs):	Zi Kit Toh	
Activities:	Chloe Yeats	
CLA:	Nicholas Broussard	
Welfare:	Josh Pelach	
Indigenous:	Stephanie Ward	Apology
Environment & Social Justice:	Bailey Webb	
Women's:	Meg Ruyters	
Queer:	Ariel Horton	
Disabilities & Carers:	Nathaniel Dong	
People of Colour:	Sabrin Said	
MUISS:	Helen Vu	
MAPS:	N/A	
Clubs & Societies:	Bahe Balamaheswaran	Proxy to Francesco Barrase
Radio Monash:	Giorgia Cahoon	
General Representative:	Noria Akbari	Apology
General Representative:	Nicholas Geisler	
General Representative:	Pierce Soulsby	Apology

General Representative:

Philip Danh

Proxy to Jai  
Trebilcock

General Representative:

Phoebe Gray

Observers:

## 2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

## 3. Confirmation of Agenda Order

Confirmed

## 4. Confirmation of Previous Minutes

### **Motion #1:** Confirmation of Previous Minutes

That this MSC confirms the minutes of the MSC 8/20 to be true and accurate recording of proceedings.

**Moved:** Santino      **Seconded:** Giorgia

**For:** 17

**Against:**

**Abstentions:** 1

**MOTION CARRIED**

## 5. Office Bearer and Lot's Wife Reports

<b>a. President</b>	<b>Attachment 1</b>
<b>b. Secretary</b>	<b>Attachment 2</b>
<b>c. Treasurer</b>	<b>Attachment 3</b>
<b>d. Activities</b>	<b>Attachment 4</b>
<b>e. Creative and Live Arts</b>	<b>Attachment 5</b>
<b>f. Clubs and Societies</b>	<b>Attachment 6</b>
<b>g. MUISS</b>	<b>Attachment 7</b>
<b>h. Radio Monash</b>	<b>Attachment 8</b>

### **Motion #2:** Office Bearer and Divisional Reports

That this MSC accepts all submitted office bearer and divisional reports en bloc.

**Moved:** Nick                      **Seconded:** Santino

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

## 6. Summary of Executive Financial Motions

### **Motion #3:** Summary of Executive Financial Motions

That this MSC accepts all the summary of executive financial motions.

**Moved:**Santino                      **Seconded:** Nick

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

## 7. MSA Financial Motions

<b>MSA Monthly Financial Statement</b>
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<b>Attachment 9</b>
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### **Motion #4:** MSA Financial Statement

That this MSC accepts the submitted MSA financial statement for August 2020.

**Moved:** Santino                      **Seconded:** Josh

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

## ~~8. School of Psychology Grading Updates~~

### **Preamble**

~~Psychology students have been left confused, anxious and frustrated by recently revealed evidence suggesting the School of Psychology has been employing bell curves and marking caps.~~

### **Motion #5:**

~~-~~

~~That this MSC condemns the School of Psychology for misleading students on grading policy and supports the advocacy being conducted by the MSA Education team and Students' Neuroscience and Psychology Society to ensure the School of Psychology addresses this issue and provides students with clarity and assurances around their grades.~~

~~**Moved:** Santino Raftellis      **Seconded:** Bailey Webb~~

~~**For:** \_\_\_\_\_~~

~~**Against:** \_\_\_\_\_~~

~~**Abstentions:** \_\_\_\_\_~~

~~**MOTION CARRIED**~~

*Santino as the mover has removed this motion as at this stage there has already been a response and result from the school of psychology.*

## 9. Education (Public Affairs) Office Bearer

### **Motion #6:**

That this MSC pursuant to s42 (5) of the MSA Constitution, appoints Jake Humphrey to fill Leo Maletzke's vacancy as the Education (Public Affairs) Office Bearer as of the 22 of August 2020 and his term will conclude on the 31<sup>st</sup> of December 2020

**Moved:** Santino Raftellis      **Seconded:** Joshua Pelach

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Jake has left the virtual room*

## **10. Residential Community Department**

### **Preamble:**

Over the last few years, student representation for residential students has decayed. The role of student advocacy has fallen largely upon the Monash Residents' Committee (ResComm) - a committee appointed, financed and convened by Monash Residential Services (MRS). This lack of independence has seriously undermined ResComm's ability to deliver genuine outcomes, but most importantly, it's perception by residents.

Despite the passion and enthusiasm of the committee, ResComm lacks the confidence of the very people it is intended to be representing. The MSA's attempts to support ResComm in campaigning for important reforms are often refuted by MRS.

The aims and objectives of this department shall be to:

- (i) Engage with all relevant stakeholders, including but not limited to Monash University, Monash Residential Services, the Non-residential Colleges and Mannix College, to advocate for the interests of residential students
- (ii) Run events and initiatives designed to engage the residential community
- (iii) Manage a budget in the collective interest of residential students
- (iv) Provide financial and administrative support to hall societies
- (v) Liaise between residents, hall societies and accommodation providers

The consensus of the MSA Executive Officer, MSA Finance Director and MSA Lawyer was that a department was more suitable and appropriate than a division due to the advantages this affords by way of finances, regulations and composition of the department.

### **Motion #7:**

That this MSC resolves to hold a student referendum on the proposed constitutional changes as outlined in Attachment 1 in order to create the Residential Community Department.

The question will be as follows;

'Do you agree that the MSA Constitution should be amended to create a Residential Community Department dedicated to representing, engaging, supporting and advocating for Monash residential students?'

This MSC appoints ~~Gavin Ryan~~ Jarrod Allen to act as Returning Officer of the student referendum. Further, this MSC resolves that the dates, locations and hours of polling for the student referendum shall be that of the 2020 MSA Annual Elections. This MSC further resolves

that the MSA Election Regulations shall apply to the student referendum as far as practicable, particularly, s.56 (Transitional Clause).

This MSC affirms the direction given to the Returning Officer to call for nominations for the position of as required under s.56 of the MSA Election Regulations.

This MSC directs the Returning Officer to ensure that copies of the proposed changes are made available to all students by way of the MSA website.

**Moved:** Joshua Pelach      **Seconded:** Meg Ruyters

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Josh explains that this is something he has been working on for the last 18 months, as a resident himself and someone who sits on the residents committee, the body that's meant to represent students is unable to do so effectively because it lacks independence. The best way to achieve this is a dedicated resident department in the MSA.*

*Meg echoes Josh's sentiment, that this is an important motion to vote on as resident students deserve independent representation.*

*Jai states that as a resident he is excited for this motion and welcomes autonomy for residents, and their complaints and issues to be heard. Jai questions Josh and Meg if they intend this to be open only to residents to vote.*

*Josh states that this is correct, and how the department should run is that only resident students should have a say, currently though there is no access to an electoral roll for residents as MRS hasn't provided that information, and has provided no intention to formally recognize the department so practically speaking there is no way to check. We will have to get students to indicate if they are a resident on the ballot. Josh explains that this is definitely less than ideal, but we currently don't have another way until MRS agrees.*

*Basia expresses concerns over financial stress, as the MSA is in a tight spot due to the pandemic and how it will affect other departments such as D&C.*

*Santino agrees that it is a very valid concern but explains that under the advice of Sylvia opening the prospects of a resident's department, allows us to procure more financial support from the university as we directly and explicitly represent more students by way of a department. Santino continues that though we are in a tight spot it should not stop us from forging ahead with a very important and necessary department and initiative.*

*Jai and Basia ask if it can be amended in the motion that there is intention that only residents are able to vote.*

*James defers the chair to Santino*

*James clarifies that this is something we have put forward to Tony Lang and we have been advised not include it, one if the intention is to do it, it will be done, and we all share that intention. The second thing is that we can't make election regulation changes for something that doesn't exist yet, and can only happen after the referendum at the time of the election.*

*Santino returns the chair to James*

## 12 Queer Officer Requirements

### Motion #8

That this MSC resolves to hold a student referendum on the proposed constitutional changes as outlined:

Replace current clause 32(3):

(3) The Queer Officer must be directly elected by and from self-identified queer students. At least 1 person holding the position of Queer Officer must identify as female.

With:

(3)The Queer Officer must be directly elected by and from self-identified queer students. At least 1 person holding the position of Queer Officer must identify as female and/or be transgender or gender diverse.”

This MSC resolves that the wording of the referendum question to be as follows:

‘Do you agree that the MSA Constitution should be amended to mandate that at least 1 person holding the position of Queer Officer must identify as female and/or be transgender or gender diverse?’

This MSC appoints ~~Gavin Ryan~~ Jarrod Allen to act as Returning Officer of the student referendum. Further, this MSC resolves that the dates, locations and hours of polling for the student referendum shall be that of the 2020 MSA Annual Elections.

This MSC directs the Returning Officer to ensure that copies of the proposed changes are made available to all students by way of the MSA website.

**Moved:** Ariel Horton **Seconded:** Meg Ruyters

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Santino suggest amendment for the returning officer to be changed to Jarrod Allen in motions 7,8,9.*

*Ariel states that this motion is very similar to the election regulations amendment, to open up the queer Officer positions to not be stuck as just gender binary, as we exist to represent diverse genders and to reflect that in the committee.*

*Basia states that as a non-binary person this motion is extremely important, it's about correcting the intention of affirmative action and making it more friendly for queer scenarios for example transgender males do not have the same privileges as cisgender males.*

### **13 Disabilities and Carers Committee**

#### **Motion #9**

That this MSC resolves to hold a student referendum on the proposed constitutional changes as outlined:

Insert clause 21(1)(j):

The Disabilities and Carers Committee

The question will be as follows ;

'Do you agree that the MSA Constitution should be amended to insert a Disabilities and Carers Committee?'

This MSC appoints ~~Gavin Ryan~~ Jarrod Allen to act as Returning Officer of the student referendum. Further, this MSC resolves that the dates, locations and hours of polling for the student referendum shall be that of the 2020 MSA Annual Elections.

This MSC directs the Returning Officer to ensure that copies of the proposed changes are made available to all students by way of the MSA website.

**Moved:** Santino Raftellis      **Seconded:** Joshua Pelach

**For:** 18

**Against:** 0

**Abstentions:** 0

**MOTION CARRIED UNANIMOUSLY**

*Santino demonstrates that this has been in progress for the last few months and he is really glad that this motion has been put up.*



*Basia states that this is a long time coming and that D&C have never had a committee before and that it will now be more substantiated if it is put in the constitution.*

*James defers the chair to Santino*

*James commends this motion to the floor*

*Santino returns chair to James*

**General Business**

**Meeting Closed –11:35am**

**ATTACHMENT 1 PRESIDENT REPORT**



**James McDonald**  
**President REPORT**  
**[Report to MSC 9/20]**

**KEY ACTIVITIES**

Outline Key activities completed thus far since last report

Since the last report I have been continuing to work closely with the Senior Management team in guiding the organisation through the very unprecedented times we are now in. This has included working very closely with Lowan Sist the EO in managing the staff and the direction of the Association.

Semester 2 has posed many of the same challenges for students education, working closely with the EdAc OB's and key University Admin we have been able to continue to convey student concerns and the student voice to the highest levels of Monash. We also continue to work alongside the faculty societies through AAC in supporting them with all issues faced.

The Executive and EdAc officers also spent time planning, building and launching the Unit guides campaign – a key campaign working to ensure the return of key information for students that has been lost with the removal of Unit guides.

Can also outline work being done for upcoming events

I have been working closely with the Activities and CLA OB's in planning several entertainment-based events including regular student artist performances, online comedy festivals and podcasts – with larger events being planned for later in the semester.

There is also many other events in the works with ESJ's sustainable food fair launching this week (as of time of writing this), R U OK Day events planned by the Welfare department and launching soon and many other fantastic events, campaigns or initiatives planned by the other departments.

**GOALS**

<b>Goal</b>	<b>Progress (Complete/Ongoing/Incomplete)</b>	<b>Comments</b>
Work with OB's to maximise the Semester 2 events campaigns and initiatives	Ongoing	With Semester 2 still online it is important we learn from Sem 1 and maximise our online opportunities
Work closely with Lowan (EO) regarding MSA and COVID-19	Ongoing	Being a rapidly changing situation this is ongoing. We are now looking into getting back to campus which will be a slow and long process – for the right reasons of health and safety
Ensuring fair assessment for end of Sem 2	Ongoing	It is important the University is held accountable and reflects on the examination period of Semester 1 to ensure fair assessment of students in Sem 2.

**ATTACHMENT 2 – SECRETARY REPORT**



**Liz Chiem**  
**SECRETARY REPORT**  
**[Report to MSC 9/20]**

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**KEY ACTIVITIES**

Outline Key activities completed thus far since last report

I have continued to work with the OB departments in supporting the work especially with semester 2. Supporting our OB departments with their continual work to bring events and campaigns to the student body during this difficult time. It's great to see our Office Bearers keep up the fantastic work.

All MSC minutes so far have been uploaded onto the MSA website and I have kept up to date and followed up on with all the paperwork/attachments/financial statements/ reports needed for MSCs.

Just keeping up daily secretarial role in regards to responding to emails, following up on any necessary paperwork and passing on any important information to OB departments and Divisions

Outline work being done for upcoming events

Working together with the Executive in preparation of to our OB Teams for upcoming events, we have R U Okay day coming up, ESJ sustainable food fairs, lots wife ESJ edition and more.

Will be preparing to have MSC 9/20 minutes complete and following up with preparations for MSC 10/20

**GOALS**

<b>Goal</b>	<b>Progress (Complete/Ongoing/Incomplete)</b>	<b>Comments</b>
MSC Minutes 6/20	Complete	
MSC Minutes 7/20	Complete	
MSC Minutes 8/20	Complete	
Prepare agenda for MSC 9/20	Ongoing	
Continual work with Executives and OBs to advocate for students, run campaigns and events	Ongoing	

<b>ATTACHMENT 3 – TREASURER REPORT</b>
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**Santino Raftellis**  
**TREASURER REPORT**  
**[Report to MSC 9/20]**

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This report will be divided into a handful of sections; Budget Process 2021, and governance and financial reporting.

This is my fifth report of the 2020 Calendar Year.

**Budget Process 2021:**

Over the last few weeks, I have been working with Sylvia and the MSA Finance Team to commence planning for 2021. Instrumental to that planning process is developing the Budget Submission Plan from September to December to delivers budgets from Departments to MSC.

We have been working on some tentative financial modelling (all of which is subject to changes in the Victorian Government Directives), and on this basis formulated the foundation for our 2021 Budget Process. Department Heads will be receiving their Budget Packs, that myself and Sylvia have authored, and will be able to use the next number of weeks to develop their proposed budgets for 2021. The 2021 Budget Process will culminate in MSC ratification in December 2020.

**Governance and Financial Reporting:**

I have continued to engage with the Finance Team to ensure we are meeting our statutory obligations and compliant with new financial legislation rolled out as part of the COVID-19 crisis.

**ATTACHMENT 4 – ACTIVITIES REPORT**

Chloe



Yeats and Joseph Lau

Activities REPORT

[Report to MSC 9/20]

**KEY ACTIVITIES**

**Outline Key activities completed thus far since last report**

Planning for the livestream continued

Found a video editor from Volunteering who will help us edit the How to: Have a house party in isolation video

**Outline work being done for upcoming events**

Continued meetings about the livestream, waiting on COVID restrictions, sending a DJ list to Tony to see who we can get, deciding on a date, logistics, etc.

Working with the video editor to create the video for our How to: Have a house party in isolation video

**GOALS**

Goal	Progress (Complete/Ongoing/Incomplete)	Comments
Live stream Dj Set	Ongoing	Waiting to hear back from the uni/COVID restrictions
How to video:	Ongoing	Working with the video editor on it

ATTACHMENT 5 - CREATIVE AND LIVE ARTS REPORT

Georgia Bell and Nick Broussard



CLA REPORT

[Report to MSC 9/20]

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KEY ACTIVITIES

Outline Key activities completed thus far since last report

**O-Fest** - Since the last report, the O-Fest podcast and Morning Maxwell Live DJ set was streamed. It was the most successful live event that the MSA has done and seems like it was a big hit. The student artists were all very very happy and they really enjoyed the experience. The giveaways were also amazing and we definitely want to explore this in future live events.

**Student Artists** - Organising a bunch of student artists to continue our promotion initiative, spoke to Georgia and got info from her on student artists. Also spoke to Rachel from Music soc to get any of their artists. The artists that have gone up have been hugely successful, they're great content and a great experience for the artists themselves.

**Welfare Livestream Idea** - Started thinking of ideas for a week 4 welfare event, this has been put on hold and pushed back at least until the end of stage 4 restrictions since filming is not possible until stage 3 at least

**Monash Live Event** - This live event will be a collaboration with CEME and MLive and has been pushed back to week 12, stage 4 restrictions pending.

**Comedy Festival** - Student comedians are being gathered and we are planning to be able to release the comedy week around mid-sem break.



**GOALS**

<b>Goal</b>	<b>Progress (Complete/Ongoing/Incomplete)</b>	<b>Comments</b>
Student Artist Videos	Ongoing	At the moment will be going forth throughout the entire semester
MSA Insta	Ongoing	Have gotten insta access and are posting, similar content restrictions with stage 4
O-Fest Events	Complete	Was amazing, want to run more after stage 4
Grow Social Media	Ongoing	Using the same strategy of sem 1, we have a plan for both Insta and FB
MLive Event	Incomplete	Currently meetings are postponed as the dates are shifted; seems like it'll be moved to week 12. Need to wait until after restriction announcement on Sunday to see what we can do as well

<b>ATTACHMENT 6 – CLUBS AND SOCIETIES</b>
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**Bahe Balamaheswaran**

**CLUBS AND SOCIETIES REPORT**

**[Report to MSC 9/20]**

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**KEY ACTIVITIES**

**Mid-Year O-Fest**

From July 27 to July 31, MSA Clubs & Societies participated in Mid-Year O-Fest. Over the course of the week, we saw over 130 club events take place. We also had the opportunity to offer an extensive giveaway on club memberships and MSA Rewards subscriptions. As a result of these efforts, we now have over 9,000 club members for 2020.

**Compassionate Changes to Finance Regulations**

The C&S Executive have recently passed compassionate changes to our Finance Regulations. As a result of these changes, over 30 clubs have avoided the ordinarily punitive and stressful misconduct process. Instead, many of these clubs will participate in alternative approaches to ensuring better financial compliance, such as meeting with the C&S Finance Officer to discuss their past audit results and changes required to improve upon them.

**Online Club General Meetings**

As we enter September, many of our clubs will be undertaking their Annual General Meetings online. Throughout this process, C&S will continue to support them. The C&S Vice President will be the Returning Officer for many of these meetings. Despite not being on campus, we're still very eager to continue providing training to new club office bearers.

**C&S Rebrand/Social Media Facelift**

We are currently undertaking a rebrand of C&S, which will eventually see everything from the C&S Social Media Presence to C&S Forms rebranded to be consistent with the MSA sub-brand. We've also taken this opportunity to give the C&S Facebook Page a facelift, with new content that's relevant to our club office bearers.

**C&S AGM 2020**

The C&S AGM was held on Monday 7<sup>th</sup> of September 2020. The new Executive will commence their term on October 1<sup>st</sup> 2020. I wish them the best of luck with the year ahead.

**ATTACHMENT 7 – MUISS**



Helen Vu

**MUISS REPORT**

**[Report to MSC 9/20]**

**KEY ACTIVITIES**

Cultural trivia  
Alumni Webinars (Arts, Business and Economics, MNHS)  
International student sexual health week  
Online debating championship

**GOALS**

<b>Goal</b>	<b>Progress (Complete/Ongoing/ Incomplete)</b>	<b>Comments</b>
Connect International students with social activities	Ongoing	
Support final semester/year International students by - Connecting students to faculty International student alumni - Enable students to ask questions directly to Alumni for advice on Zoom webinars - Provided students with resources/services provided by the university for graduating Int. students	Ongoing	
Provide International students with basic and fundamental knowledge about sexual health, STIs and health care access in Australia	Ongoing	
Working to establish with different departments within the university a transparent process in assisting International students returning to their home countries	Ongoing	
Obtaining survey results from the university's most recent Global COVID-19 survey	Ongoing	

**ATTACHMENT 8 – RADIO MONASH**



**Giorgia Cahoon**

**RADIO MONASH REPORT**

**[Report to MSC 9/20]**

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**KEY ACTIVITIES**

Outline Key activities completed thus far since last report

**EVENT: RADFEST Online Music Festival**

RADFEST was an incredibly successful event taking place over two days, on Tuesday 12th May and Tuesday 19th of May. Over the two days, more than 13 hours of live online music was livestreamed, with the festival gathering an audience of over 700 people across the Instagram, Facebook and Radio stream platforms. 31 acts, composed of current and former Monash students, averaged 20-60 streams per act between Instagram and our live stream. The event raised \$405.00 for Support Act across the two weeks. We want to take this opportunity to thank all MSA departments that supported and helped us promote and share the event. Additionally, we would like to thank the tremendous work of Ivy Emily Trim who created and conducted an incredible event that strongly embodied and reflected the values and community Radio Monash takes pride in.

**LICENCING: APRA AMCOS and PPCA Licence update**

The 1st and 2nd quarter reports have been lodged with PPCA.

PPCA licence for Webcasting has been renewed and payed for the period of 1st January to 31st December 2020. APRA AMCOS licence for Webcasting and Podcasting has been renewed and payed for the period of 26 March 2020 to 25 March 2021.

**Radio Monash COVID-19 Occupancy Details**

Prior to stage four lockdown, we had worked with the MSA to create safety procedures, inclusive of our SARA and induction protocols, to enable us to safely return to the space to work. During this time, we were operating on-campus in a small capacity, with our recording studio operational. During stage four lockdown we have returned to remote operation with our day-to-day running and remote broadcasting.

**MSA O-FEST**

O-Fest Presidential Address

Georgia Cahoon worked alongside MSA DesComms, James McDonald (MSA), Helen Vu (MUISS) and Bahe Balamaheswaran (C&S) to film a Presidential Addresses for the O-Fest website and main socials. The production was supported by CDD and MUST

#### O-Fest Podcast

We worked with MSA DesComms and CLA to produce the MSA O-Fest: Guide to Uni Life Live Podcast which aired on the 30th July on MSA Central Facebook apart of the MSA O-Fest Livestream. The Podcast was produced within the MUST black box theatre, with sound production, recording and editing provided by Campbell Gray and Georgia Cahoon from Radio Monash. We would like to specially thank Damian Petrov (Videographer, Marketing and Producer), Nick Broussard (Producer), Georgia Bell (Producer and Lighting), Pat Clements-Cramp (Lighting), James McDonald, Helen Vu, Kiri Giannakopoulos, Tony Ennis and Elizaveta Dilanyan for their support and contribution to the production.

#### EVENT: RadMon O-Fest Watch Party

On the 30<sup>th</sup> of July Radio Monash hosted a Zoom watch party for the RadMon and wider community to watch the Livestream, which featured resident DJ Phil Tran. We would like to take this opportunity to congratulate all departments and artists involved in creating such a wonderful livestream event.

#### **MSA Video Production Team:**

We have been working alongside CDD, MSA DesComms, MUST, MSA Exec, CLA and Film Society over the past two months to develop a dedicated team to produce live stream and recorded content. The project is still in its early developmental stages but will be a cross-department endeavor that aims to bridge a gap in the available services to both the MSA and the wider C&S community. We would like to specially thank MUST for their generous loan of their space for training and production throughout June and July.

#### **MSC Campaigns:**

##### Significant MSC Motions

In MSC 06/20 Radio Monash proposed a motion to the MSC to support the campaign to save Channel 31, which was headed by SYN Radio. The motion unanimously passed, with Radio Monash to lead the campaign. Details of the motion can be found within the published minutes.

##### Channel 31 Campaign Update

Over the course of several days Radio Monash shared announcements, resources and information to our community via Facebook. It was announced that the station would be given a yearlong extension to the closure of the station. While a temporary win, there is a lot more ongoing work needed to be done in order to continue to support local and independent voices.

## **Programming**

### Presenter Training Resources

As per our goal, we have created video tutorials, show planning and show reflection/feedback resources, a comprehensive presenter manual and other additional resources that are readily accessible to all our presenters. Addition to and refinement of these resources is ongoing,

### Semester One Presenter Surveys

At the start of semester two we sent out feedback surveys to our semester one presenters to improve upon the support and training we provide our presenters. We have taken that feedback and used it within our training and ongoing support throughout this semester, increasing the amount and quality of the services we provide, which includes more frequent personalised feedback, increased technical training and the re-creation of a presenter manual.

### Semester Two Programming

Due to the ongoing COVID-19 restrictions semester two programming is broadcasting remotely for the remainder of 2020. We have had over 20 show applicants for semester two, with currently 18 shows and 38 presenters are on air weekly. We are working with each show to provide individual feedback, ongoing technical support and training and marketing assistance, which includes show profiles on our website. We are still taking applications and accommodating new shows that would like to present this semester.

### EVENT: RadMon Training and Info Night

On Wednesday the 19<sup>th</sup> of August, Radio Monash hosted a training and info night for students, staff and the wider community who were interested in presenting with Radio Monash for semester two 2020. We had a fantastic turn out and a large number of expressions of interests in starting shows.

### **Website updates:**

We are in the process of updating our website to include an interactive programming grid featuring individual show profiles for each show

### **The Outlet Journalism Updates:**

We have continued to frequently publish music reviews and interviews through our website

### **POC Podcast:**

We have been providing technical assistance to the MSA People of Colour Department for their upcoming podcast series commencing on September 10<sup>th</sup>, 2020.

### **Attractive Young People Make Radio (ATPMR) Facebook Group**

Georgia Cahoon has been working alongside Radio Monash Alumni Rafal Alumairy to create an inclusive online community for people under 30 working/volunteering in Radio. Over the past four years we have noticed a lack of support for small independent stations such as ours in all areas of its operation. In creating this group, we have already attracted over 300 members, featuring primarily students, from all over Australia. This group aims to build a community and voice in providing ongoing peer-to-peer support in a range of radio/podcast operation, production, management and networking. Radio Monash members have been encouraged to participate and network within the group. We hope it will build lasting connections and support channels for future Radio Monash committees.

Can also outline work being done for upcoming events

**Governance Documents**

Over the next few months we will be looking into revising and developing new governance documentation that is inclusive of our constitution, community and broadcasting guidelines and policies that better reflect the governance and requirements of relevant bodies such as the Monash Student Association (MSA), Monash University, APRA AMCOS, PPCA and the Community Broadcasting Association of Australia (CBAA), as well as our own needs and purpose.

**Educational and Training Resources**

We hope to continue to expand our educational and training resources for radio presenters and create comprehensive manuals, video tutorials and additional information to maintain and grow presenters' skills.

**Radio Monash 2020 AGM and Annual Committee Election**

We will soon be meeting to decide on the date for our 2020 AGM and Annual Committee Election, which is expected to be some time after the midsem break.

**GOALS**

Goal	Progress (Complete/Ongoing/Incompl ete)	Comments



Maintain the Radio Monash community and increase awareness of the station through an increase in online presence	Ongoing	We have been maintaining constant social media presence through the daily advertising of our shows, historical flashbacks, collaboration with other relevant groups and daily feature artists. However, more can be done to create constancy and greater community reach and engagement.
Revise and create new governance documents inclusive of our constitution, community guidelines and policies.	Ongoing	Currently our governance documents do not adequately support the mission and needs of the station. It is crucial for us to create comprehensive governance documents to ensure future committee are able to maintain and grow the station and its community.
Develop educational resources for radio presenters to assist in future and ongoing training	Ongoing	We have created video tutorials, show planning and show reflection/feedback resources, a comprehensive presenter manual and additional resources. We aim to keep building and refining our training and support over time.
Grow the training, networking and support opportunities for presenters within the wider radio community	Ongoing	We are working with other radio stations throughout Australia through the AYPMR Facebook group to develop an online community.
Creation of interactive programming grid on radiomonash.org	Ongoing	The grid has been created, with individual show profiles currently in production
MSA Video Production Team	Ongoing	Continuing to work with relevant departments to

		develop a dedicated video production team.
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**ATTACHMENT 9 – MONTHLY FINANCIAL STATEMENTS**

**MSA FINANCIAL STATEMENT  
AUGUST 2020**



**FY20 SUMMARY**

	Actual	Budget	Variance	% Budget
Income	\$ 1,917,696	\$ 3,305,911	-\$ 1,388,215	58.01%
Expenditure	\$ 3,609,699	\$ 6,872,269	-\$ 3,262,570	52.53%
<b>Net Expenditure</b>	<b>\$ 1,692,003</b>	<b>\$ 3,566,358</b>	<b>-\$ 1,874,355</b>	<b>47.44%</b>
<b>SSAF</b>	<b>\$ 1,881,924</b>	<b>\$ 3,600,000</b>	<b>\$ 1,718,076</b>	<b>52.28%</b>

<b>Net Expenditure</b>	<b>\$ 1,692,003</b>
Budget	\$ 3,566,358
<b>% Budget</b>	<b>47.44%</b>
% Expected	66.67%

**BUDGET VS. ACTUAL**

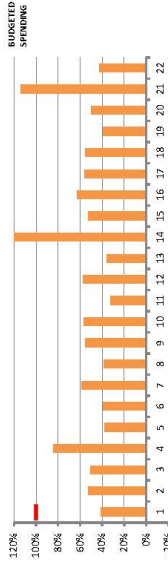


Figure 1. Percentage Variance By Department / Division

**DEPARTMENTS & DIVISIONS**

1. Monash Student Council
2. Education Public
3. Education Academic
4. Women's
5. Welfare
6. Queer
7. Environment & Social Justice
8. Indigenous
9. Disabilities & Carers
10. People of Colour
11. Activities
12. Loc's Wife
13. Creative Live Arts
14. The Bike Shop
15. Host Scheme & Volunteering
16. Student Advocacy & Support
17. MJST
18. Clubs & Societies
19. MAPS
20. WUJSS
21. Radio Monash
22. SURLY

Figure 2. MSA Surplus Generating Department

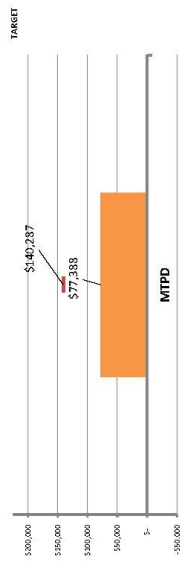


Figure 2. MSA Surplus Generating Department

**CAPITAL EXPENDITURE**

<b>AUGUST 2020</b>	<b>\$ 218</b>
Additional Equipment for Live streaming	

**FINANCIAL ANALYSIS FOR THE MONTH**

MSA will be entered into deficit in the following month. MSA has almost used up its SSAF funding allocation for the year and will be projected to be in \$1 million deficit at the end of the year. All possible measures have been explored and implemented to reduce further losses with minimal impact to the service provision. In the meantime, 2021 Budget process will be commencing in September. MSA SSAF Funding Agreement is expiring this year and the University has commenced the negotiation process and MSA will be participating actively in the process.

**INCOME SOURCES**

1. Contributions & Investment
2. MSA Card Sales
3. Advertising & Sponsorship
4. Sales
5. Course Revenue
6. Events Income
7. Other Income

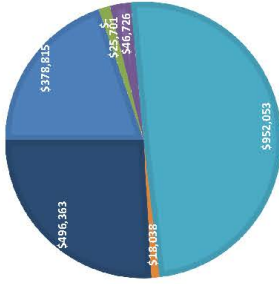


Figure 3. Breakdown of Income Sources

	YTD	MONTH
<b>MSA CARD SALES</b>	<b>10,948</b>	<b>203</b>
<b>2019</b>	<b>3,003</b>	<b>468</b>
<b>2020</b>	<b>3,003</b>	<b>468</b>

INCOME STATEMENT

1. January - 31. AUGUST 2020

	YEAR TO DATE			ANNUAL		
	2020 Actual (\$)		Variance (\$)	2020 Budget (\$)		2019 Budget (\$)
	(a)	(b)	(c) = (b) - (a)	(d)	(e)	(f) = (e) / (d)
<b>INCOME</b>						
Contribution	126,540	237,852	111,312	19,906	217,946	1195%
Investment	169,487	140,963	-28,524	200,000	-59,037	70%
MSA Rewards Sales	102,716	0	-102,716	105,750	-105,750	0%
Advertising & Sponsorship	201,608	25,701	-175,907	221,000	-195,299	0%
Sales	452,060	46,726	-405,334	688,580	-641,854	7%
Courses Revenue	875,129	952,053	76,924	1,778,679	-826,626	54%
Fees & Charges	11,060	16,240	5,180	30,669	-14,429	53%
Office Supplies	4,126	149	-3,977	4,500	-4,351	3%
Activities	25,230	1,802	-23,428	107,475	-105,673	2%
Functions & Productions	165,934	16,236	-149,698	125,180	-108,944	13%
Other Income	4,706	479,974	475,268	24,172	455,802	1986%
<b>TOTAL OPERATING INCOME</b>	<b>2,138,596</b>	<b>1,927,696</b>	<b>-220,900</b>	<b>3,305,911</b>	<b>-1,388,215</b>	<b>58%</b>
<b>EXPENDITURE</b>						
Salaries & On Costs	2,680,592	2,565,328	-115,264	4,391,557	-1,826,229	58%
Building & Maintenance	30,877	14,335	-16,542	34,551	-20,216	41%
Equipment	77,715	247,352	169,637	72,450	174,902	341%
Software Development & Licence	144,707	258,467	113,760	415,501	-157,034	62%
Fees & Administrative Charges	87,002	27,509	-59,493	237,863	-210,354	12%
Legal & Consultancy	45,231	34,630	-10,601	63,700	-29,070	54%
Office Expenses	68,810	40,143	-28,667	132,448	-92,305	30%
Subscriptions	9,691	4,570	-5,121	18,350	-13,780	25%
Training & Conference	51,046	3,975	-47,071	73,943	-69,968	5%
Grants & Donations	49,284	0	-49,284	160,000	-160,000	0%
Projects & Campaigns	136,420	85,268	-51,152	180,145	-94,877	47%
Activities	312,155	138,947	-173,208	409,793	-270,846	34%
Functions & Productions	133,135	21,282	-111,853	159,305	-138,023	13%
Cost of Goods Sold	230,714	56,033	-174,681	351,937	-295,904	16%
Other Expenses	138,737	111,860	-26,877	170,726	-58,866	66%
<b>TOTAL OPERATING EXPENSES</b>	<b>4,195,616</b>	<b>3,695,689</b>	<b>-500,927</b>	<b>6,872,669</b>	<b>-3,262,570</b>	<b>55%</b>
<b>NET OPERATING EXPENDITURE</b>	<b>2,057,020</b>	<b>1,692,003</b>	<b>-365,017</b>	<b>3,566,358</b>	<b>-1,874,355</b>	<b>47%</b>
<b>OPERATING MARGIN</b>		<b>46.87%</b>		<b>51.88%</b>		

FINANCIAL STATEMENT BY DEPT

1. January - 31. AUGUST 2020

CODE DEPARTMENT/DIVISION	YEAR TO DATE			ANNUAL		
	2019 Actual (\$)		Variance (\$)	2020 Budget (\$)		2019 Budget (\$)
	(a)	(b)	(c) = (b) - (a)	(d)	(e)	(f) = (e) / (d)
100 Monash Student Council	1,000,281	802,856	-197,425	1,965,531	-1,162,475	41%
110 Education Public	15,615	18,430	2,815	34,891	-16,461	53%
120 Education Academic	21,890	21,090	-800	41,586	-20,496	51%
130 Women's	12,022	27,738	15,716	33,071	-5,333	84%
140 Welfare	11,458	22,006	10,548	57,971	-35,965	38%
150 Queer	24,415	14,724	-9,691	37,671	-22,947	39%
160 Environment & Social Justice	18,163	18,552	389	31,841	-13,289	58%
170 Indigenous	14,990	13,978	-1,012	36,521	-22,543	38%
180 Disability	15,144	14,087	-1,057	25,551	-11,464	55%
190 People of Colour	16,154	17,869	1,715	31,701	-13,832	56%
200 Activities	59,989	21,674	-38,315	66,941	-45,267	32%
210 Lot's Wife	64,814	44,496	-20,318	77,816	-33,320	57%
220 Creative Live Arts	35,237	22,437	-12,800	62,641	-40,204	36%
230 The Bike Shop	16,181	12,366	-3,815	8,097	-4,489	135%
300 Wholefoods	-11,234	22,419	33,653	-116	22,535	-19327%
350 St John's Bar	41,624	51,657	10,033	24,582	27,075	210%
400 MTPD*	116,684	-77,388	-194,072	-140,287	62,899	55%
500 Host Scheme & Volunteering	157,076	141,119	-15,957	267,133	-126,014	53%
520 Student Advocacy & Support	243,525	224,412	-19,113	358,640	-134,226	63%
550 Student Theatre	135,631	134,912	-719	241,797	-106,885	56%
600 Clubs & Societies	184,387	274,176	89,789	496,332	-222,156	55%
650 MAPS	17,519	10,970	-6,549	27,857	-16,887	39%
700 MUISS	82,634	46,977	-35,657	94,232	-47,255	50%
750 Radio Monash	4,954	18,051	13,097	15,870	2,181	114%
800 SURLY	108,700	75,284	-33,416	178,371	-103,087	42%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,407,853</b>	<b>1,995,414</b>	<b>-412,739</b>	<b>4,076,041</b>	<b>-2,080,927</b>	<b>49%</b>

\*Reverts MSA Surplus Generating Departments