



DISABILITIES AND CARERS COMMITTEE 2023 ANNUAL ELECTION PROCESS REPORT

Introduction

In October, on the recommendation of the Monash University Student Association (**MSA**), the Disabilities and Carers Committee (**D&C**) engaged OGL Group to conduct their Annual Elections.

Jessica Fox was the Returning Officer for the 2023 D&C Election and is the author of this report.

This report sets out the process by which the elections were undertaken.

Process

Pursuant to the Regulations, notice was given on 16 October that the Annual Elections would be held from Monday 30 October to Thursday 2 November 2023 (see **Appendix 1 – Notice of Election**). The Notice of the Election was published to the MSA Election webpage and sent as an email to all undergraduate students at the Clayton campus.

In the email sent to all students (see **Appendix 2 – Notice Email to all Students**), students who identified as being a carer or having a disability were instructed to complete a Google Form with their details if they wanted to receive further updates – and a ballot, if applicable – on this election. 42 students did this.

Candidate Nominations

Nominations for the Committee opened at 9.00am on Wednesday 18 October and closed at 5.00pm on Wednesday 25 October. Nomination forms and all other election paperwork were submitted via email and Google Form at this election.

The notice of nominations received was posted on 30 October (see **Appendix 3 – Notice of Nominations Received**).

After the closing of nominations, a detailed verification process was undertaken to ensure that candidates were eligible to participate in the election by virtue of their enrolment status as provided for in the Regulations. During this process, all candidates were determined to be valid.

Five valid nominations were received, which was less than the number of positions to be elected. I declared the committee elected unopposed (see **Appendix 4 – Updated Notice of Nominations Received**).

At the close of the nomination period:

- **5 nominations had been received**
 - **5 valid nominations were received**
 - **0 nominations were invalid/ineligible**

1. List of Appendices

Appendix 1 – Notice of Election

Appendix 2 – Notice Email to all Students

Appendix 3– Notice of Nominations Received

Appendix 4 – Updated Notice of Nominations Received



Monash Student Association (Clayton) Incorporated
2023 DISABILITIES & CARERS COMMITTEE ELECTIONS
Monday 30 October – Thursday 2 November 2023

DISABILITIES AND CARERS COMMITTEE NOTICE OF ELECTION

The following positions are to be elected at the Disabilities and Carers Committee Election

- Disabilities and Carers Committee (7 members)

This election will be conducted using optional preferential voting, and in accordance with other provisions as required under the MSA Election Regulations (eg. only students who indicate that they are disabled or a carer on their nomination form may run for Disabilities and Carers Officer).

Nominations

Nomination will be accepted using this [Google Form](#) or by completing the forms available on the MSA Elections webpage at www.msa.monash.edu/elections

Nominees also need to request to be added to the electoral roll using [this form](#). This must be completed prior to the close of nominations.

Nominations open at 9am on Wednesday 18 October and close 5pm Wednesday 25 October.

Copies of the regulations governing the election are available via the internet at www.msa.monash.edu/elections

Register to receive a ballot

If you identify as having a disability or being a carer and would like to stand or vote in this election, please register to receive a ballot by using this [Google Form](#) before polls close on 2 November. **Only students who have provided their university email address via this form will receive a ballot.**

Voting

Polling will be from 9am Monday 30 October until 5pm Thursday 2 November and is open to all Monash students who identify as having a disability or being a carer. **Only students who have provided their university email address via this form will receive a ballot.** You will be able to vote online through a voting link sent to your email. All campaigning will take place online and no in-person campaigning will be permitted on campus.

Jessica Fox
Returning Officer
16 October 2023
0417 613 866
msa.returningofficer@gmail.com

APPENDIX 2 – NOTICE EMAIL TO ALL STUDENTS

NOTICE OF ELECTION

The following positions are to be elected at the Disabilities and Carers Committee Election

- Disabilities and Carers Committee (7 members)

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Jessica Fox

Returning Officer

16 October 2023

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Monash Student Association (Clayton) Incorporated
2023 DISABILITIES & CARERS COMMITTEE ELECTIONS
Monday 30 October – Thursday 2 November 2023

DISABILITIES AND CARERS COMMITTEE NOTICE OF NOMINATIONS RECEIVED

All nominations received by the deadline have been listed by position below. This list is subject to checks by both myself and the University for eligibility according to student enrolment status.

If there have been any errors or omissions in transcription please let me know **as soon as possible** and I will amend.

Nominations Received for the Disabilities & Carers Committee and provisionally declared elected unopposed:

First name	Surname
Zhafira	Ratna Aulia
Elise	Zolis
Aryan	Gupta
Eric	Stone
Elena	Rufenacht

Jessica Fox
Returning Officer
30 October 2023
0417 613 866
msa.returningofficer@gmail.com

APPENDIX 4 – UPDATED NOTICE OF NOMINATIONS RECEIVED



Monash Student Association (Clayton) Incorporated
2023 DISABILITIES & CARERS COMMITTEE ELECTIONS
Monday 30 October – Thursday 2 November 2023

DISABILITIES AND CARERS COMMITTEE UPDATED NOTICE OF NOMINATIONS RECEIVED

All nominations received by the deadline have been listed below. This list is final as all these nominations have been subjects to checks by both myself and the University for eligibility according to student enrolment status.

Nominations Received for the Disabilities & Carers Committee (7 members). **I declare this committee elected unopposed.**

First name	Surname
Zhafira	Ratna Aulia
Elise	Zolis
Aryan	Gupta
Eric	Stone
Elena	Rufenacht

Jessica Fox
Returning Officer
2 November 2023
msa.returningofficer@gmail.com